



# *Battle Town Council*



## **Agreement with Beautiful Battle Committee**

1 The purpose of this agreement is to set out the relationship between Battle Town Council and the Beautiful Battle Committee, referred to as the two organisations.

2 The Town Council acknowledges that Beautiful Battle is a formally constituted body with its own terms of reference, the primary aim being to continually improve the environmental quality of the town. Beautiful Battle acknowledges that, where it owns land or property, the Town Council has the primary responsibility for management and maintenance.

3 The two organisations wish to work in partnership to maintain and improve the town's horticultural and floral assets in order to contribute to its attractiveness for the benefit of residents, businesses and visitors.

4 The constitution of Beautiful Battle provides for the Town Council to nominate a member to serve on its Committee which normally meets on a monthly basis. The two organisations will also meet at such other times as is deemed necessary, in order to discuss planning and strategic issues.

5 In addition to the Almonry garden this agreement acknowledges the service provided by Beautiful Battle on behalf of the Council in relation to the maintenance of the planting on the Abbey Green and the associated containers and lamppost baskets.

6 The detailed arrangements relating to the Almonry garden are set out in the attachment to this document.

7 It is the responsibility of Beautiful Battle to source and supply plants and planting material in accordance with any agreed strategy and to make all planting arrangements unless otherwise agreed. In support of this the Town Council will make arrangements for its workforce to empty tubs and hanging baskets and refill tubs as requested by Beautiful Battle. As a support service the Town Council workforce will also carry out watering on terms to be agreed, and will remove arisings to a reasonable weight from the planting and maintenance work carried out by Beautiful Battle.

8 In the event that the Town Council enters the town, or any part thereof, for the South and South East in Bloom competition, the Beautiful Battle Committee will provide volunteers to support any presentation to the judges and accompany the judges during their inspection.

9 As part of these arrangements, the Town Council will make provision in its annual budget for the years 2018 – 19 to 2020 - 21 the following sums:

In relation to the Almonry garden:

2018-19 - £2750

2019-20 - £2750

2020-21 - £2750

To be used by Beautiful Battle to further enhance the town's environment. In addition to these sums the Town Council will also make provision in its budget for the costs associated with Beautiful Battle's responsibilities, particularly plants and planting material.

In relation to the Abbey Green area:

2018-19 - £575

2019-20 - £575

2020-21 - £575

To be used to meet the cost of plants and planting material in this area.

10 All orders relating to this budget must be placed by the Town Council. In the event that this budget is fully expended, Beautiful Battle may make additional contributions. Any unspent provision in the budget will be carried forward to an Ear Marked Reserve for a specifically agreed expenditure.

11 The funding of any new projects relating entirely to land for which the Town Council is responsible will be provided by the Council. The funding of other new projects will be the subject of agreement as part of any strategic discussions.

12 The Town Council currently has public liability insurance cover which is renewed in October each year. The inclusion of this clause obviates the need for Beautiful Battle to check each year as it will be the Town Council's responsibility to ensure that all necessary insurance cover is maintained. In order to comply with insurance requirements, the Town Council will undertake risk assessments in relation to the activities and areas for which it is responsible and Beautiful Battle will carry out such assessments for other areas, for endorsement by the Town Council.

13 As part of the Battle in Bloom competition, Beautiful Battle will carry out judging arrangements for those categories requested by the Town Council.

14 This agreement covers the 3 year period beginning 1 April 2018 but is subject to regular review and may be terminated by either party at any time. Should the Beautiful Battle Committee or Battle Town Council wish to amend the terms of this agreement or that part relating to the Almonry garden any request should be made in writing by 31st December for decision at the respective Annual General Meeting in the following year.

Signed

For Battle Town Council

Date

Signed

For Beautiful Battle Committee

Date