

# AGENDA

## Donhead St Andrew Parish Council

### Full Meeting

Friday 13<sup>th</sup> July 2018 at 7:30pm

Donhead St Mary Village Hall

**Councillors are summoned to a meeting called by:**

Mrs Sandra Harry, Clerk to the Parish Council  
 c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES  
[donheadstandrewpc@gmail.com](mailto:donheadstandrewpc@gmail.com) / 07539 600466



6<sup>th</sup> July 2018

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

18.07.01 **Apologies** received/accepted and those present/not present.

18.07.02 **Declarations and Dispensations**

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

18.07.03 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

18.07.04 **Approval of minutes:**

- a. AGM - 11<sup>th</sup> May 2018
- b. Full meeting - 11<sup>th</sup> May 2018
- c. Interim Meeting - 4<sup>th</sup> June 2018

**PLANNING MATTERS**

18.07.05 **Applications determined** - no recent determinations

**FINANCE**

18.07.06 **a. Approval of payments information**

| Payment Date | Payee             | Budget Head | Nett amount | VAT  | Gross amount |          |
|--------------|-------------------|-------------|-------------|------|--------------|----------|
| 25.05.18     | Simon Workman     | Cemetery    | 89.00       | 0.00 | 89.00        | budgeted |
| 11.06.18     | DStMary VH        | Hall hire   | 20.00       | 0.00 | 20.00        | budgeted |
| 11.06.18     | Clerk             | Salary      | 239.00      | 0.00 | 239.00       | budgeted |
| 11.06.18     | HMRC              | Salary      | 21.00       | 0.00 | 21.00        | budgeted |
| 22.06.18     | Came & Co Brokers | Insurance   | 357.57      | 0.00 | 357.57       | budgeted |
| 06.07.18     | Simon Workman     | Cemetery    | 80.00       | 0.00 | 80.00        | budgeted |

**b. Cancellation of cheque 502** - Donhead Field Centre £100

**CEMETERY**

18.07.07 **War memorial maintenance**

18.07.08 **Cemetery**

- a. Cemetery plots mapping - hard copy maps will be available at the meeting.

|                               |   |  |
|-------------------------------|---|--|
|                               | b. Grounds Maintenance - ongoing.   |  |
| <b>HIGHWAYS/Rights of Way</b> |   |  |
| 18.07.09                      | <b>Footpaths:</b><br>a. Update on any footpath matters from P.Cnllr PMA.<br>b. FP 27 Inquiry  |  |
| 18.07.10                      | <b>Parish Steward Reports</b> - suggestions for work to P.Cnllr CB.   |  |
| <b>Other Matters</b>          |   |  |
| 18.07.11                      | <b>First Aid Course</b> - The next first aid course that St John's could provide is in July of 2019 and in Shaftesbury; they no longer provide training in this area in client's own accommodation. There are 9 residents currently interested. Other providers are being approached. |  |
| <b>Reports</b>                |   |  |
| 18.07.12                      | W. Cnllr Tony Deane   |  |
| 18.07.13                      | <b>Other reports:</b><br>a. Chairman - Community Land Trust information - grants available via Wiltshire Council.<br>b. Clerk - retirement in 2019.   |  |
| 18.07.14                      | Correspondence  |  |
| 18.07.15                      | <b>Public participation</b> - for comments relating to the evening's agenda items and discussion.   |  |
| 18.07.16                      | <b>Date and time of next meeting:</b><br>Full Council Meeting - 14 <sup>th</sup> September 2018 at 7:30pm; Donhead St Mary's Village Hall<br><br>Interim planning meetings as required.   |  |