

## STELLING MINNIS PARISH COUNCIL

Chairman: Max Couch  
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## AGENDA

### TO: ALL MEMBERS OF STELLING MINNIS PARISH COUNCIL, PRESS AND PUBLIC

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **9 SEPTEMBER 2026** at 7.30pm in Stelling Minnis Village Hall.

**G. HUBBARD, CLERK TO THE COUNCIL**  
**3 SEPTEMBER 2026**

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

### 2. Minutes of the meetings held **8 JULY 2026**: To CONSIDER and AGREE as a true record.

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

### 3. Correspondence

- 3.1 KSS Air Ambulance – thank you letter for SMPC's annual donation of £100.
- 3.2 KCC – response to letter written by SMPC regarding the option of a Community Asset Transfer for the Stelling Minnis Windmill (circulated to Cllrs/Trustees of Mill)
- 3.3 FHDC – Asset of Community Value Regulations letter informing SMPC that FHDC considers the Stelling Minnis Windmill and Museum Trust not eligible to bid for the windmill, hence no suitably qualified group has triggered the 6-month moratorium period. (circulated to Cllrs/Trustees)

### 4. Planning

#### 4.1 To DISCUSS new planning applications received since the last meeting

|      |  |  |
|------|--|--|
| None |  |  |
|------|--|--|

#### 4.2 To NOTE applications considered since the last meeting

|            |                                                                                                                                     |                                                                                   |
|------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| 26/1056/FH | Creation of new vehicular access including new gate.<br><br>Land adjacent to Stone Hall Farm, Stone Street, Stelling Minnis CT4 6DD | SMPC objection submitted. Safety concerns/visibility on this stretch of Stone St. |
| 26/1285/FH | Erection of a detached dwelling together with associated parking, landscaping and access.                                           | SMPC no objection submitted                                                       |

|  |                                                                  |  |
|--|------------------------------------------------------------------|--|
|  | Land at Grove House, Bossingham Road,<br>Stelling Minnis CT4 6AG |  |
|--|------------------------------------------------------------------|--|

4.3 To NOTE decisions by the planning authority since the last meeting

|            |                                                                                                                                                  |          |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 26/0767/FH | Listed building consent for replacement of existing timber windows with double glazed timber windows.<br><br>Yew Tree Cottage, Stone St, CT4 5PU | REFUSED  |
| 26/0825/FH | Erection of agricultural building<br><br>South Lodge Farm, South Lodge Road,<br>Stelling Minnis CT4 6BL                                          | APPROVED |

**5. Village Matters**

5.1 To RECEIVE information on a resident's concern over a private water supply

5.2 To NOTE the decision made by the Planning Inspectorate with regard to Bridleway HE374 at Stelling Minnis (between Eastleigh Court Road and High Minnis)

**6. Reports**

|     |                          |                              |
|-----|--------------------------|------------------------------|
| 6.1 | Website/Facebook reports | Cllr Smith/Clerk             |
| 6.2 | Kent County Council      | Cllr Hespe                   |
| 6.3 | FHDC Council             | Cllr Hollingsbee/Cllr Martin |
| 6.4 | Stelling Minnis Hall     | Cllr Day                     |
| 6.5 | Stelling Minnis Trees    | All Cllrs                    |
| 6.6 | The Minnis               | Cllr Haffenden               |

**7. Finance**

7.1 To NOTE receipts of income

|                                                                 |                  |
|-----------------------------------------------------------------|------------------|
| Bossingham preschool – donation following winding up of charity | 233.30           |
| FHDC – 2 <sup>nd</sup> half of precept payment                  | 4,711.50         |
| <b>TOTALS</b>                                                   | <b>£4,944.80</b> |

7.2 To AUTHORISE payments

**Direct Debits to note**

|        |                                        |        |
|--------|----------------------------------------|--------|
| DD     | Hugo Fox – monthly website fee Jul/Aug | 23.98  |
| DD     | Hugo Fox – monthly email fee Jul/Aug   | 5.98   |
| DD     | Unity Trust – account charge Jul/Aug   | 14.00  |
| TOTALS |                                        | £43.96 |

**Payments for authorisation**

|        |                                                                     |           |
|--------|---------------------------------------------------------------------|-----------|
| BACS   | Hopkins – replacement defibrillator for village hall (already paid) | 1074.00   |
| BACS   | Clerks salary August (already paid)                                 | 316.80    |
| BACS   | HMRC – PAYE Aug (already paid)                                      | 79.40     |
| BACS   | SMS & CIS Payroll – payroll for 2nd QTR                             | 36.00     |
| BACS   | Clerks reimbursement for expenditure (printer ink)                  | 36.67     |
| BACS   | Clerks salary Sept (to be paid 30 Sept)                             | 317.00    |
| BACS   | HMRC – PAYE Sept (to be paid 30 Sept)                               | 79.20     |
| BACS   | Hopkins – replacement adult pads for shop defib                     | 73.44     |
| BACS   | Anthony Hadlow – strimming Jul/Aug                                  | 110.00    |
| TOTALS |                                                                     | £2,122.51 |

7.3 To RECEIVE the Bank reconciliation and budget expenditure report to 31<sup>st</sup> August 2026

**8. 2027 Meeting Dates**

To AGREE the meeting dates for 2027 (as circulated)

*Dates of future meetings: 11 November 2026.*