

## CALVERHALL – IGHFIELD FOOTPATH STEERING GROUP MEETING NOTES:

**Date:** 5<sup>th</sup> February 2018

**Location:** Old Jack Pub

**Attendees:** Chair: David Price (Ightfield Parish Council)  
Secretary: Mark Astley (Ightfield Church Council)  
Elaine Griffiths (Calverhall Village Hall)  
Henry Hitchman (Ightfield Parish Council)  
Linda Roberts (Old Jack Pub)  
William Heywood Lonsdale (Shavington and Cloverly Estate)  
Frank Houston (Tour de Ightfield Cycle Club)  
Jane Arthan (Calverhall Tennis Club)

**Apologises:** Paul Griffiths (Calverhall Village Hall)  
Belinda Doolan (Shropshire County Council)

### **Agenda item**

**3. Proposed Route:** Copies of the proposed footpath route were distributed in the meeting. No issues raised.

**4. The Lease for the Footpath:** The status is as follows

- The Ightfield Parish Council have agreed to take responsibility for the development, management and maintenance of the footpath. This will secure better funding options and long term sustainability of the route.
- The Estate will provide the route on a 99 year lease with a peppercorn rent.
- The Estate will be responsible for the maintenance of the footpath hedge on the roadside of the route only.  
The Estate will prepare the lease at its own cost. The Parish Council to decide if they wish/feel it necessary to seek independent legal advice.

**5. Specification of the Footpath:** Currently as follows;

- 2.5 m wide
- Fence posts, pig netting with high tensile wire
- 14ft wide entrance and exit gates. No gates on the route.
- Drainage made good
- Terram laid with a hardcore base and topped with MOT.
- No footpath lighting
- William to determine an official specification

**5.1** William to discuss with Belinda Doolan the possibility of obtaining advice and input from County Council resources on the design, specification and build of the footpath.

**5.2** An alternative option of concrete railway sleepers was discussed. Dave to investigate further.

**6. Budgeted Costs:** The initial estimate costs for the footpath build will be approx. £40,000 not including VAT.

**6.1** Based on the official specification of the footpath, when available, Elaine and William to obtain 3 separate cost quotations.

**6.2** The Parish Council will investigate the VAT process for the build of the footpath.

**7. Community Involvement:** Mark to contact the following local organisations to determine their input and support for the Footpath:

- Whitchurch Ramblers
- The Calverhall Tennis Club (Jane to contact the tennis coaching team as well)
- The Calverhall Bowling Club
- The Calverhall Cricket Club
- The Over 50's Club
- The Women's Institute
- The Bell Ringers
- The Parish Church Councils
- Moreton Say School
- The Calverhall Social Club
- Shropshire Rural Housing Association
- The Calverhall family Day Organising Committee

**8. Terms of reference:** Elaine to draft

**9. Planning application:** Quotes have been received for the completion of planning application of the footpath. Peter Richards quote of £1470 was accepted by The Steering Group. His quoted included all aspects of the process included ecology and tree reports.

**10. CIL Funding:** The Community Infrastructure Levy status for The Parish is currently:

- £1000 in Parish Funds
- It is understood there will be £13,050 in the Neighbourhood Fund from the Church Farm, Calverhall Development. WHL to look into when this become payable.
- £62000 In Local Infrastructure Fund – subject to a County Council application process at the end of the Church Farm development. Cllr Paul Wynne is currently investigating at CC level if this money can be made available for The Footpath funding.

**11. Grant Funding:** Belinda Doolan to advise and support in the application of National Lottery and Grant funding awards now that the development of The Footpath is structured and managed on a formal basis by this Steering Group.

**12. DCLG Borrowing:** The meeting decided that a 'government works loan' funding arrangement would be investigated later when:

- More Community input has been obtained
- Other funding options have been finalized
- Clarification on CIL grants if they can be used to pay off a DCLG loan

**13. Community Fund Raising:**

**13.1** Frank and Linda advised that previous Footpath activity funds are available - £640 and £400. Transfer of these funds to be advised by the PC.

**13.2** To raise Community Support for the Footpath the following will be action:

- Jane to Place an Information Board at the Big Breakfast on Sunday 25<sup>th</sup> February 2018
- Mark to devise a flyer for a Community Meeting at Calverhall Village Hall on 28<sup>th</sup> March 2018. Written responses from the Flyer to be directed to the Parish Clerk Melanie on the PC email address.
- Jane and Frank to distribute flyers and footpath questionnaire at the Big Breakfast. Jane to devise the questionnaire.

**14. Any other business:** None

**15. Date of Next Meeting:** Monday 5<sup>th</sup> March 2018