

CLEE ST MARGARET PARISH COUNCIL

DRAFT MINUTES OF THE MEETING on Monday 29TH NOVEMBER, 2021 at 7.30pm at the VILLAGE HALL

Present: Councillors: Mike Hardingham (Chair), Tamsin Osler, Ken Jackson, Shalynn Pearson, Scarlett Penn and Helen Robinson

In attendance: H Coonick (Locum Clerk), one member of the public

- 1. APOLOGIES FOR ABSENCE: Cllr Cecilia Motley (Unitary Councillor)**
- 2. DECLARATION OF INTEREST: Cllr Robinson Item 14.2**
- 3. MINUTES of the PARISH COUNCIL MEETING held on 11TH October 2021 and the EXTRAORDINARY MEETING held on the 25th October 2021. RESOLVED: The minutes were approved as a true record.**
- 4. PUBLIC PARTICIPATION – No Comments.**
- 5. LOCUM CLERK: RESOLVED: that Heather Coonick was authorised as the Locum Clerk, Responsible Finance Officer and proper officer on a temporary contract from 1/11/21 to the 31/3/22.**
- 6. DATES OF MEETINGS RESOLVED: Parish Meeting – 31/1/22. Parish Council Meetings – 24/1/22, 14/3/22, 25/4/22. The Annual Parish Meeting and Annual Parish Council Meeting 23/5/22.**
- 7. STANDING ORDERS AND FINANCIAL REGULATIONS
RESOLVED: TO ADOPT STANDING ORDERS AND FINANCIAL REGULATIONS**
- 8. CORRESPONDENCE: Guy Cholmeley requested a more detailed report on the numbers supporting and not supporting the Environmental Scheme.
RESOLVED: THE COUNCIL WILL PROVIDE THE NUMERICAL INFORMATION TO WHICH IT HAS ACCESS.**
- 9. ELECTION OF VILLAGE HALL REPRESENTATIVE
RESOLVED: TO BE DEFERRED UNTIL 14TH MARCH 2022 MEETING**
- 10. REPORTS: Cllr Motley was not in attendance. Cllr Osler reported on the Corvedale and Apedale Chairs and Clerks meeting on 24th November with Cllr Motley. Most parishes reported issues with highways particularly potholes and drainage, a new reporting system called 'Fix My Street' is being implemented. The Community Governance Review will consider parliamentary boundaries first and SALC will write to Parish Councils regarding parish boundaries. This area has the highest Covid rates in the West Midlands
RESOLVED: ADD INFORMATION ON 'FIX MY STREET' TO INVITATIONS TO PARISH MEETING**
- 11. FINANCE:**
 - 11.1. The Accounts up to the end of June were circulated prior to the meeting. A Financial report with bank reconciliation will be available at the next meeting. As of the 29th November 2021 the Instant Bank Account holds £18,645.19 and the Treasurers Account holds £3273.57.**
 - 11.2. Bank Mandates
RESOLVED: MANDATES SIGNED TO GIVE CLERK NON-SIGNATORY INTERNET ACCESS AND CLLR OSLER SIGNATORY INTERNET ACCESS TO THE BANK ACCOUNTS.**
 - 11.3. Authorise Payments:**

RESOLVED TO MAKE PAYMENT TO MSG SOLICITORS £129.60, C EVERY (PREVIOUS CLERK) £173.47, HMRC £43.20, H COONICK (LOCUM CLERK) REIMBURSEMENT POSTAGE AND PRINTING £123.36

11.4. Finalise Employment of Previous Clerk:

RESOLVED: TO REQUEST RETURN OF LAPTOP AND PRINTER RATHER THAN ACCEPT PAYMENT FROM PREVIOUS CLERK.

11.5. Formation of an Investment Working Party:

RESOLVED: CLLR JACKSON WILL ORGANISE A WORKING PARTY TO REPORT TO THE FULL COUNCIL MEETING.

12. THE COMMON

12.1. Annual Maintenance of Bracken and Gorse. This will be a standard item on all meeting agendas. Historic England request that gorse is removed from Nordy Bank as it undermines the historic monument. An environmentally friendly method of disposing of the gorse is being sought but, in the meantime, burning on site is the preferred method.

RESOLVED: WRITE TO GUY CHOLMELY AUTHORISING MECHANICAL CUT BACK OF GORSE, PAINTING STUMPS WITH CHEMICALS AND BURNING IN THE OUTER DITCH OF NORDY BANK.

12.2. Closed Footpath Sign Below Nordy Bank

RESOLVED: INFORM PARISHIONER SIGN REMOVED.

12.3. Parking on the Yeld

RESOLVED: INFORM CORRESPONDENT THAT THE PARISH COUNCIL DO NOT WISH TO EXTEND OR DELINEATE THE CAR PARK. SIGNS DIRECTING THE PUBLIC TO THE HEATHENGATE CAR PARK WILL BE ERECTED.

i] Procurement and Planting of 70 Jubilee Trees

RESOLVED: CLLR PEARSON WILL BRING A PROPOSAL TO THE NEXT MEETING.

13. THE VILLAGE

13.1. Renewal/Repair of the Notice Board: Cllr Jackson will bring a proposal to the next meeting

13.2. Parking at Yew Tree Cottage: This issue has now been resolved.

14. PLANNING

14.1. Reference: 21/04391/FUL(validated:23/09/2021) Reference: 21/04392/LBC (validated:23/09/2021) Pending

14.2. 21/05207/VAR Variation of condition No2 (approved plans for the house only) attached to planning reference 21/01308/FUL Quarry Cottage, Cockshutford, Clee St Margaret: Cllr Robinson left the meeting.

RESOLVED: TO SUPPORT THE APPLICATION

15. POSSIBLE ITEMS FOR INCLUSION IN THE NEXT MEETING: Mandates for removal of signatories, salt bins, waste bin at Heathengate

16. DATE OF NEXT MEETING: 7.30pm Monday 24th January 2022 in village hall

Signature of Chair:

Date:

Locum Clerk/RFO Heather Coonick, Hopton Gate Cottage, Haytons Bent SY8 2BE

Tel: 07817607355 email:clerk@clee.org.uk