



Charity Registration No: 1163835

**Vyner Park Charity Management Committee Meeting
4.30pm Monday 17th November 2025 Nelson's
Draft Minutes**

Agenda Item	Action
<p>1. Attendance: Steve Woolfrey (Chair), Brian Fergie, John Richardson, Alison Cowen, Rob Simpson, Mark Whitely, Greg Anderson, Linda Hopkinson and Sarah Hopkinson (arrived 5.30pm) Apologies: Andrew Hastie</p>	
<p>2. Conflict of interests None declared</p>	
<p>3. Minutes of the previous meeting 30th September 2025 It was agreed that the minutes were a true and accurate record.</p>	
<p>4. Matters arising from the previous meeting 30th September 2025 Football box Phil and Sam have agreed to move the storage box back into the long grass a meter or so. Reported Club sticking to the agreements in relation to entering the front door on match days with no disruption to Nelson's. Concert in the Park - further discussions need to be had to see if there is a compromise that can be reached re setting up of tents on 18th July. Ash trees - it was agreed that one tree needs to be taken down professionally in sections to minimise damage around it. Budget of £500 agreed. Radiator in Nelson's - Linda and Sarah need to put John in touch with the electrician so he can explain what is the problem and resolve repair. Cargo net – Committee agreed to purchase and replace at least two horizontal length of rope on the cargo next. Agreed would carry out Nelsons Intermediate Review meeting - Steve and Brian to arrange. VAT reclaim - Mark has spoken to Jan and asked her to do it as a matter of urgency. QR code Brian has done some investigation and Lloyds have a scheme which will £50 plus commission at 1% of total income. Agreed to have a trial and see how it goes. Poo Bags in the Park - Rob to try to source the correct size bags Northumbria water - pointing has been done around the drain in the</p>	<p>Andrew Hastie to arrange.</p> <p>Linda and Sarah to put John in touch with electrician</p> <p>Brian to talk to Jan and clarify what needs to be done.</p> <p>Brian to take forward</p>

park	Rob																
<p>5. Finance</p> <p>a. Treasurer's Report - for information There is £29.5K in the bank £46K including Show funds. The Fireworks event was 30% down on the gate compared to the last two years. A surplus of £415 was made including the VAT claim. Discussion re potential of silent fireworks is to be held in July 2026.</p> <p>Following expenditure was approved by the Committee:</p> <table border="0"> <tr> <td>Fife Plant Hire Sand, cement for swings</td> <td>97.80</td> </tr> <tr> <td>John Richardson Electrical repairs - Pavilion</td> <td>49.46</td> </tr> <tr> <td>PC Contribution to SNAC info board</td> <td>150.00</td> </tr> <tr> <td>Total Energies Electricity</td> <td>459.06</td> </tr> <tr> <td>A Ferguson Materials for swing repair</td> <td>587.95</td> </tr> <tr> <td>Total Energies Electricity</td> <td>679.80</td> </tr> <tr> <td>N C C Grasscutting</td> <td>1,249.20</td> </tr> <tr> <td>Alison raffle</td> <td>18.56</td> </tr> </table> <p>b. Pavilion and long term plan - update</p>	Fife Plant Hire Sand, cement for swings	97.80	John Richardson Electrical repairs - Pavilion	49.46	PC Contribution to SNAC info board	150.00	Total Energies Electricity	459.06	A Ferguson Materials for swing repair	587.95	Total Energies Electricity	679.80	N C C Grasscutting	1,249.20	Alison raffle	18.56	<p>Roll over</p>
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<p>6. Playpark - update on ROSPA action plan</p> <p>The toddler swing work has been completed. Rubber crumbs need to be put in place Platform Boarding - replacement piece cut: Needs to be fixed as a priority. Zip wire needs checking. Netting - the corrosion on the metal ferrule has been examined and is surface rust The committee agreed that two lengths of rope be purchased to mend the ropework (see 4). It was suggested that it would be a good idea to schedule 4 'work days' over the next year and to advertise these well in advance to attract as many volunteers as possible.</p>	<p>Greg Greg Greg Greg Liz to arrange.</p>																
<p>7. Vyner Park Charity TOR - update re membership</p> <p>Two volunteers who would like to help can join the committee for now with no vote. Can join in discussion and contribute but can't vote.</p>	<p>Liz to speak with Jo and Jenny.</p>																
<p>8. Bonfire night - review</p> <p>Rubbish to go away - ask Nelsons when their bin will be empty. If not some volunteers to take to the tip. Need to control the size of the Bonfire next year and ensure the water hose will reach it. Raffle prizes from Cook and Barker to go to raffle at coffee mornings at Swarland and Newton.</p>	<p>Mark, Steve and Brian arrange.</p>																
<p>9. AOB</p> <p>a. Water heater in loo and changing room. Get a plumber to look at the</p>	<p>Greg/ Rob</p>																

<p>feasibility of replacement. Speak with Tom Pratt and Mark Ryder. Also consider levers on tap.</p> <p>b. Use lockers for storage of Nelson's stuff - agreed</p> <p>c. Bowling Green Sweeper bearing has come adrift. John to ask a bowler from Widdrington for advice on a fix.</p> <p>d. Alison suggested that we consider how we use email communications and Liz agreed to write a protocol.</p>	<p>John</p> <p>Liz</p>
<p>Date and time of next meeting 4.30 Monday 12th January 2026 Nelson's</p>	

Vyner Park Charity Secretary: Liz Simpson vynerpark@gmail.com