



Marsham Parish Council

MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL
HELD ON 12th JULY 2021 AT 7:00PM IN MARSHAM PARISH CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Hensby – Chairman, Dr J Bailey, Mrs V Allan, Mr P Gladden, Mr D Grapes, Cllr Sue Catchpole, PC Lucas Ward

APOLOGIES Mrs B Warman - Vice Chairman,

Public Participation: None

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Note above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None other than those annually declared.
3. **MINUTES** – Minutes of the meeting held on the 14th June 2021 were confirmed and signed by the Chairman.
4. **REPORTS FROM POLICE** – PC Ward confirmed that crime in Marsham is low and he is pleased to be the new full time beat manager for this and 15 other Parishes within Aylsham area. The Council were advised that mobile speed checks will take place following concerns raised by resident and we await the results.
5. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – Cllr Catchpole advised that NCC have put out to tender the County waste contract to 3 companies, and confirmed that no food waste collections will be likely to start. South Norfolk & Broadland Councils continue to integrate and advised the increase in Planning response rates have been attributed to a high rate of BDC staff turnover- an enquiry will likely take place.
6. **PUBLIC PARTICIPATION** – No public participation took place this meeting.
7. **MATTERS ARISING** – Streetlighting – The asset subcommittee reported to the Council that all assets were viewed and a list drafted of assets deemed okay to live out their end of life. The Clerk to map out works required / Lanterns requiring replacing and obtain a comprehensive quote of the assets earmarked for upgrade. This will be provided to the Council for discussion at next meeting. The Council will also review the annual electrical inspection and advise the contractor after next meeting. This can be a full audit, or a rolling annual inspection across 5 years, currently only new work undertaken meets the electrical safety testing.
8. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**– The Internally Audited Accounts and Papers were presented to the Council and formally adopted and signed by the Chairman for submission for 2021.
9. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received for our village. No new applications received. The Clerk advised the Council that as a statutory consultee all relevant Planning applications received will be sent to the clerk for review by the Council. The Clerk confirmed current plans being consulted on. The GNLP site allocations Regulation 19 was also discussed and confirmed that the land South of Le Neve Road is the only site listed as not rejected within the scheme.
10. **ACCOUNTS** - Balance of the community Account was confirmed as at June 24th 2021 was £18,764.98. The Council approved the decision to add V Allan to be a 3rd signatory on the Account. The following expenditure was **approved** for payment:-

0038	TT Jones Electrical Ltd	£208.12
0039	Clerk Wages	£249.70
0040	Clerk Expenses Q4 2020	£57.39
0041	Clerk Expenses Q1 2021	£66.90
0042	Internal Audit Inspection Fee	£65.00
0043	Playsafety Ltd – ROSPA Inspection Fee	£86.40
11. **CORRESPONDENCE** – The Council were informed of requests for more cutting on local footpaths. The Council thanked those that have given up their time voluntarily, taking care of what elements they can. It was also reaffirmed that it is the Landowners responsibility to maintain the land and the Council will continue to do what they can with requesting things to be kept neat. Local Stiles to be replaced with gates to allow all residents to make use of them. The Council was also advised on the Parish Partnership Scheme running again this year with a deadline of 10th December to submit a bid for shared funding on local improvements such as footways or street signs.
12. **VILLAGE HALL** – The Council have been advised that the Village Hall Committee are awaiting further Government Guidance on opening and will discuss on the 20th July their next steps.

- 13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground) Allotments** – new enquiries for Allotments written to and advised on the provision, awaiting signed tenancy agreements to proceed with build work. The Peewit Field Gate works are booked in and will be coming in under budget. Allotments need staking out and land rotavated which will take place over the coming weeks. The Council agreed to purchase the posts and wire fencing to be fitted by voluntary team.
- An update on the playing field provision for more outdoor leisure space on land beside Cranes Lane was carried forward to next meeting. The Council received the review of the ROSPA report completed on the 24th June 2021 which confirmed a few low risk issues which the Council agreed to resolve. **Play area** replacement slide and additional equipment was agreed would help prolong the life of the equipment - Investigation continues into further financial support from District in the provision of outdoor space, and quotes for replacement metal slide continue. Update next meeting. The Council request the Clerk write to residents advising of overhanging trees to the Play area. It was also noted that many broken and disused toys remain left in the play area overnight, a plea to residents to keep the area clean and tidy for all to use – This has been identified as medium risk by ROSPA. It was also discussed that the deep ditch created by the entrance gate of the park is to be filled in with red brick crush to prevent deep puddles forming. Additional Bark also required for the play area surface covering.
- 14. HIGHWAYS** – The Council await a copy of the latest street scene inspection report and will review next meeting. It was discussed that the parking and signage around the Plough is becoming a concern for a number of residents leaving Fengate, The Council to write to the landowner to request support in guiding patrons to park appropriately and to ensure signage is in accordance with Highway Protocol. It was also discussed by the Council residents' concerns around parking at Cranes Lane, with the Council writing to the business owner to request parking be addressed. an additional cut may be required due to the sudden excess growth experienced across the village. The Council also discussed the update on gate at Fengate and Steps at the High Street, of which a further update will be available next meeting.
- 15. MARSHAM SPEED WATCH AND SAM 2 UNIT** – The council received the latest report from the SAM2 unit, which confirmed an average speed of 16.4mph was recorded in its current location on Le Neve Road Inbound and therefore no problems with speed in this location. It has been moved to position 1 which is High Street close to the Village Green.
- 16. ANY OTHER BUSINESS** – The Council were informed that a Neighbourhood Plan Committee were reforming after Lockdown and the Clerk has requested details of a main point of contact to allow for reports to be shared going forward.
- 17. DATE OF NEXT MEETING** – The Council agreed that the next meeting will be held Monday 13th September 2021 at 7pm at the Church as a result of continued Covid-19 restrictions. The Council agreed on a summer recess to take place during August where no meeting will take place.

The Chairman closed the meeting at 20:40