

SHOREHAM

Parish Clerk:
Sarah Moon

Old Livery Store
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PARISH

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

at Shoreham Village Hall on 6 January 2016 from 7:30pm

Present: Cllrs R Blamey, P Dodd, S Medlen, N McDonnell, M S Parkes and L Spence,
Also Present: County Councillor Roger Gough, District Cllr J Edwards-Winser, 7 members of the public
Clerk: Sarah Moon

1. Apologies for absence were received from District Councillor S Lindsay and from Cllrs Inniss and Histed.
2. No disclosures of interest were made.
3. The Minutes of the meeting held on Wednesday 2nd December 2015 were signed as an accurate record of the meeting.
4. District/County Councillor Reports

The District Councillor noted that Shoreham Parish Council will not be increasing the precept. He also noted that Shoreham Parish Council are in receipt of the legal documents relating to the transfer of the Memorial Cross from Sevenoaks District Council to Shoreham Parish Council.
5. Chairman's Report
No report was provided.
6. Report from the Clerk.
 - (a) Budget
The draft budget for 2016/2017 has been agreed. There will be no increase to the precept but the reserves may need to be adjusted, potentially from £72,000 to £63,400.
 - (b) Old Livery Store
Borrowing approval for the purchase of the Old Livery Store has been granted by the Department of Communities and Local Government. An application will now be made to the Public Works Loans Board. Solicitors have also been instructed to carry out the purchase of the building and the associated transfer of the lease. The tender process for the building works has also commenced.
 - (c) Transfer of Cross to Shoreham Parish Council
Solicitors have been instructed to carry out the transfer of land containing the Memorial Cross from Sevenoaks District Council to Shoreham Parish Council. Transfer documents have been received from Sevenoaks District Council and copies forwarded to the solicitors.
 - (d) Tree Survey – In December, Prestige Tree Care carried out an inspection of the trees on the recreation ground and in the allotment. A report has been produced, which highlights any areas of concern and remedial works required. Some works are required as a matter of priority and this would need to be undertaken before the spring to ensure nesting birds are not disturbed. The Council authorised the Clerk to proceed with obtaining quotes for this work.
 - (e) Dog Waste Bin – A new dog waste bin has been installed at the gateway to the church field on Station Road.
 - (f) Copies of the Shoreham Post have been given to Mr Peek for distribution to households in Well Hill.

- (g) Conversion of Gents toilets to storage facility. One quote has been obtained for £2100.

7. Dog Mess

The persistent problem of dog mess in the village, particularly on the High Street and in front of the school was discussed. The meeting was opened up to the public to facilitate discussion. It was stated that a sub-committee/working group of the Shoreham Society has been set up in attempt to deal with the problem and the committee asked for the formal backing of the Parish Council. This was granted unanimously. In order to raise awareness the working group have planned a formal opening of the new dog waste bin on Station Road. This has been scheduled for 11.00am on Saturday 23rd January. Residents will be invited to attend and placards will be displayed. Dog waste bags will also be distributed free of charge and the working party submitted a grant application to the Parish Council for the sum of £50 to cover these costs. The application was approved by the council. The Working Group also asked for the support of the Clerk in helping with the publicity and obtaining leaflets and signs from the Dog Warden at Sevenoaks District Council. Following the public debate, the Council agreed that whilst they support a positive campaign, success may be limited and they would therefore revisit the issue at the June meeting to review progress and, if necessary, take further, more decisive action.

8. Traffic and Parking

A meeting was held on 5th January between Roger Gough and representatives from Kent Highways, Shoreham Parish Council and the Shoreham Traffic and Parking Working Party. The Working Party outlined its ideas which included strategic yellow lines at the following locations:

- George bend
- T- junction at top of Church Street
- Junction at Church Street and High Street
- Bottom of Bowers Road on Filston Lane
- Junction at Bowers Road and Filston Lane
- Foot of steps to the recreation ground opposite Two Brewers

Kent Highways understood the reasons as to why these ideas have come about but they would not give any opinion as to whether they had advantages or disadvantages until they had formulated proposals complying with relevant legislation as, until that time, they would not know what the proposals would be. When asked whether they would add to safety, they said they might or they might not. That is not the reason for these proposals – they are elective and it was confirmed that once these proposals have been received they will be considered, with a public consultation being on the onus of Shoreham Parish Council and the Working Party.

9. Communication

No further discussion other than that included in other items.

10. Correspondence/Information

- (a) A letter has been received from KALC regarding the proposed east facing slips on the M26. It invites member Councils to provide any information around potential local, regional and national economic benefits as well as any potential impacts, including social and environmental. Any comments should be submitted by Friday 29th January 2016.
To discuss at planning meeting on 20th.
- (b) The Winter 2015 issue of LCR (the magazine of the National Association of Local Councils) has been received.
- (c) A letter has been received from Sevenoaks District Council reminding Councils to inform them of their 2016/17 precept by the end of January.
- (d) A nomination for a Community Award was made by Cllr McDonnell. The nomination was read out to Council who authorised the Clerk to make a submission.
- (e) A letter has been received from the Shoreham WI asking the Parish Council whether the railings on the bridge could be painted and whether the bus shelter could be cleaned. It was decided that in the first instance, Kent Highways should be contacted as there appear to be structural issues with the bridge as well as cosmetic. If a maintenance plan is available, this work may have already been scheduled. If this is not the case, then then an alternative solution shall be discussed. Regarding the bus shelter, the cleaning of street furniture is within the remit of the lengthsman and she will be reminded to attend to this. The cleaning of the moss and greenery has also been scheduled and the council are awaiting fine and dry weather before attempting this job.

11. Committee Reports
 - (a) Planning Committee: To receive and adopt minutes of the meetings of this Committee held on 2nd and 16th December 2016.

12. Financial Matters
 - (a) Accounts/Payments. The schedule of payments was presented and agreed, including grant payment to Shoreham Society for Dog Waste Working Party.
 - (b) Cllr M S Parkes agreed to become a signatory on the bank account and this was seconded by all other members.

13. Dates of next meetings (all starting at 7:30pm)
 - a) Planning Meeting: Wednesday 20 January, Shoreham Village Hall
 - b) Planning and Council Meeting: Wednesday 3 February 2016, Shoreham Village Hall
 - c) Planning Meeting: Wednesday 17 February 2016, Shoreham Village Hall (if required)

Sarah Moon, Clerk to Shoreham Parish Council

The meeting was closed at 20.40 pm.

- One member of the public requested that we ensure the Crown Road lines are rectified with the correct lines when the traffic work is undertaken.

- Whilst the yellow lines proposals are reluctantly welcomed, we must not forget the parking issue and this still needs to be looked at.

- The issue of the broken sign at Mill Lane was raised and the Clerk confirmed this was in hand.