

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 8th June 2017 at 27 Chiltern View

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Attendees

Barry Coward (Parish Councillor) - Chairman
Kate Daunt (Parish Councillor)
Ian Dennis (Resident)
Raymond Fergusson (Parish Clerk)

1. Apologies

The Chairman informed the meeting that apologies had been received from Elizabeth Swabey-Collison, Bertie Bright

2. Minutes of last meeting

The minutes of the meeting held on 18th May 2017 were accepted as true record of the meeting

3. Community First Oxfordshire/Locality

The Chairman enquired whether Community First Oxfordshire had submitted an invoice for any work done since we received the grant from Groundwork (Locality). Raymond stated that he would follow it up with Fiona Mullins.

4. SODC Emerging Local Plan

The Chairman informed the meeting that Framptons, Chartered Town Planning Consultants, had submitted a Scoping Opinion Request to South Oxfordshire District Council under the Town and Country Planning (Environmental Impact Assessment) Regulations 2011 in respect of the proposed 'New Settlement at Harrington'. The Chairman explained that although this was not a Public Consultation he had contacted the Environment Agency in respect of the normal flooding from the River Thame and the Haseley Brook that occurs every winter in the vicinity of Little Milton. He stated that he wanted to ensure that the EIA should include the flood risks to the area downstream of the actual Harrington site. The Chairman reported that his comments on behalf of the Council had now been included under planning application P17/S1799/SCO on the SODC website. Barry stated that this matter would be considered at the Parish Council meeting on 14th June 2017.

The Chairman reported that the South Oxfordshire District Council's assessment of the Five Year Housing Land Supply showed that the District had a 4.1 years pf deliverable housing land supply. Barry stated that this matter would be considered at the Parish Council meeting on 14th June 2017.

5. Impact of Strategic Development Proposals on NDP

The Chairman reported that there were emails between the OCC South and Vale Infrastructure Planning Team, our District Councillor and Cuxham Parish Council in respect of routing possible HGV construction traffic via the A329 if the Chalgrove Airfield development went ahead. The Chairman stated that he had set up a meeting with the OCC South and Vale Infrastructure Planning Team on July 18th 2017 to discuss the traffic issues within Little Milton. Barry stated that this matter would be considered at the Parish Council meeting on 14th June 2017.

The Chairman referred to a telephone call he had received from Mr Emmett on 5th June 2017 and his response that had been circulated to Council members. Mr Emmett was enquiring about the Council's awareness of the Oxford-Cambridge Expressway (OCE) and its possible routing. The Chairman stated that he had responded that the Council was fully aware of a number of

possible options for the route as well as number of other infrastructure issues in the context of Chalgrove, Harrington and the new Thames Crossing

6. Appendices and Evidence Base

The Chairman reported that the Development Plan would only include three appendices with eight other documents being available as background documents.

	Appendices	
A	Village Character Assessment	OK
B	Open Spaces	OK
C	Views Management Framework	OK
	Background Documents	
1	Baseline information	OK
2	Planning Factors	OK
3	Planning History	OK
4	Environmental Factors	OK
5	Landscape Character & Capacity Assessment	OK
6	Infrastructure & Capacity	OK
7	Housing Needs Assessment	OK
8	Roads	OK

The Chairman confirmed that Ian Dennis had completed the Community Engagement report for the events to April 2017. The Chairman thanked Ian for his work.

The Chairman explained that should Community Infrastructure Levy (CIL) funding become available from development in the parish, it was important that a priority list for spending such funds was kept prepared in advance and reviewed regularly. The Chairman stated that it was not the intention to include the list as part of the Neighbourhood Development Plan but simply to refer to the existence of a priority list that would be subject to review by the Parish Council.

7. Plan Documentation - Progress

The Chairman referred to the First Draft Version of the Plan and highlighted a number of outstanding actions as shown below

- 1 To consult Thames Water concerning wording of waste water section of NDP
- 2 Further consultation with BBOWT concerning Local Green Spaces and how NDP can be of assistance to them
- 3 Consult Janice Phillips at SODC over housing section
- 4 Decision on bypass policy – route safeguarding
- 5 Decide any additional Ditchend coverage perhaps using the wording of David Potter

The meeting reviewed a map prepared by the Chairman of possible routes of bypasses around Little Milton with a view of including land that should be safeguarded. This matter will be considered in more detail at a future meeting.

The Chairman stated that the draft policies would be reviewed in detail over the course of the next few meetings.

8. Additional consultations on Plan wording/content

This referred to the outstanding actions in 7 above where it was required to consult with Thames Water, BBOWT and other parties on the wording within the document.

9. Proposal for stall at the Village Fete

The Chairman reported that plans were in hand to host a stall at the village fete on 17th June 2017. The plan was to engage with residents about the NDP process and its progress and to offer them to participate in a quiz for which there was a small prize. The Chairman confirmed that there was a rota of villagers to cover the event.

10. Associate Members/Plan Readers Future milestones

The Chairman proposed that it would be helpful if the draft plan at a suitable point could be reviewed by “associate” members. The individuals would scrutinise the document for clarity of meaning and accuracy but not for any policy matters. The suggested associate members were

Garry Farmer
Paul & Christine Jeffery
Vaughan Sadler
Chris Coward

The meeting accepted that the suggestion was sound.

11. Any other business

None

12. Schedule of meetings

The next meetings are scheduled on 21 June 13 July and 26 July

13. Date of next Meeting

The next meeting will be held on Thursday **21 June 2017 at 27 Chiltern View** at 7.30 p.m.