

**Minutes of the Meeting of Bowes Parish Council  
held at Bowes School Wednesday 14th October 2015**

The meeting commenced at 7.30pm

**Present:** Cllr Carlisle, Cllr Wake, Cllr Brown and Mrs H Overfield

1. **Apologies** Cllr Hughes, Cllr White
2. **Minutes** of the Meeting held Tuesday 9<sup>th</sup> September 2015 agreed to be a true record, approved by Cllr Brown seconded by Cllr Carlisle.
3. **Matters arising** (unless dealt with later in the agenda)  
Cllr Carlisle has spoken to Mr Foster regarding the ownership of the walls. Mr foster is uncertain whether he owns the walls, and said he would need to take legal advice to pertain ownership.
4. **Finance & Accounts – See summary below**  
Receipts since last meeting £6.00 D Wake allotments  
Expenses since last meeting £68.25 K Adams

BUDGET		Year to 31st March 2016			
<b>Income</b>		<b>Income</b>		<b>Cumulative Total</b>	
57		Allotments	0.00	Bank as at 31st March 2015	£12,414.16
6		Bank Interest	3.99	Income y/e 31st March 2016	£5,239.99
200		Cemetery	540.50	Expenses y/e 31st March 2016	-£3,505.95
500		Footpaths	0.00	Total	£14,148.20
		General Income	508.50	Represented by	
4017		Grants	0.00	Nat West a/c - 21543798	£13,948.20
		Precept D.C.C.	4017.00	Nat West a/c - 015102553	£200.00
		Playground	0.00	Uncleared movements	
508.5		Publications	0.00	Total	£14,148.20
170		Vat Refund	0.00		
5458.5		West Clint Field	170.00		
		<b>Total Income</b>	<b>5239.99</b>		
<b>Expenses</b>		<b>Expenses</b>			
1095.00		Allotments	1102.00	Petty Cash	81.48
455.00		Cemetery	248.50	Total	14229.68
500.00		Footpaths	0.00		
100.00		General Expense	568.62		
1750.00		Grass Cutting	0.00		
628.00		Insurance	633.91		
1400.00		Clerks salary	832.52		
349.60		PAYE	120.40		
		Bus stop/shelter	0.00		
		Playground	0.00		
350.00		VAT	0.00		
6627.60		<b>Total Expenses</b>	<b>3505.95</b>		
-1169.10	Used from reserves				

The accounts were approved to be a true record by Cllr Wake, seconded by Cllr Carlisle.

5. **Planning**  
Mr C Fish – 4A Unicorn View - Rear extension to ground and first floor & replacement bay window to front – no observations  
Mr I Lambie – West Byre – Convert integral garage to workshop/log store, addition of doors to detached - storage building, erection of pergola to side of storage building and erection of a fruit cage – no observations  
Mr J Harker – Kingdom Lodge – Erection of two storey detached annex – Clerk to e-mail planning – We have reservations of a separate new build next to the new barn building which has never been fully occupied.
6. **Correspondence**  
Nothing of note.
7. **Cemetery & Village maintenance**  
Kath has now recovered her health and has resumed her duties.  
Mrs A Brown has requested approval to plant a silver birch tree in memorial of her mother who died in July 2013. Clerk to write to Mrs Brown – Approval is granted as long as the height does not exceed 20' and that it is planted in the walkway as near to the wall as is practically possible. Written approval must be sought on size and wording of any plaque/gravestone which you would like to place in the cemetery.

8 **Allotments**

The Lords in Trust wrote to us on 2<sup>nd</sup> October requesting a rent increase of £50.00 in 2016 and £25.00 per year for the next 2 years taking the rent to £250.00 per annum in 2018. Clerk to reply as follows:- We note the scale of increase outlined in your letter dated 2<sup>nd</sup> October. If this was to be on a sliding scale for the rent for 2016 onwards it should be £175.00 in 2016, £200.00 in 2017 and £225.00 in 2018. However before we can agree to any further increase I would like to draw your attention to the state of the walls particularly surrounding the East Clint allotments. We feel that we have already agreed swingeing increases since 2007, since then our rent has more than doubled. We feel justified in asking you to give these walls some attention, as we have received complaints about the walls from allotment holders, stating they are unsafe. If something can be done about this, we will be happy to discuss further increases.

Discussions regarding the price increase to allotment holders were as follows:-

- 1 Parish Council has written off the cost of creating the new allotments
- 2 To retain a chance of re-letting West Clint Field we cannot make any more allotments
- 3 The income from West Clint Field has been used hitherto to subsidise the income from allotment rents in assisting to pay for any repairs and the rent to the Lords in Trust. The Parish Council is happy to see West Clint Field rent continue to be used for this purpose providing it can be let after 2015, otherwise a further rent increase to the allotment holders will be inevitable.
- 4 Given the existing and proposed increase in rent payable to Lords in Trust for East and West Clint fields the Parish Council unfortunately will have to increase the rent to the allotment holders to £12.00 per annum from November 2015.

**Summary**

The Parish council will write off up to £1040.00 of capital spend in the creation of the new allotment area in West Clint field. The revised rent increase to £12.00 per full allotment is subject to the Parish Council continuing to let West Clint Field after 2016 and is therefore set for the next 12 months. Proposed by Cllr Wake, seconded by Cllr Brown.

9 **Play Park**

Cllr Brown to investigate putting a board along the bottom of the fence to stop the grass growing into the flower bed.

10 **Parish Paths**

Nothing to report.

11 **AOB**

Website –Cllr Brown has brought in some circular walk leaflets, clerk to scan them and pop them onto the website. Wording for the “about us” section can be taken from the brief history of Bowes book, written by Gordon Rowe.

Cllr Wake gave her apologise for Novembers meeting.

Meeting closed at 8.55

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.