

## **LILBOURNE PARISH COUNCIL**

### **Minutes of a PARISH COUNCIL MEETING held Wednesday 28<sup>th</sup> March 2018, 7.00pm at the Village Hall**

**In attendance:** Cllr Ben Berridge (Chairman), Cllr Eve Hurley, Cllr Louise Tarplee, Cllr Harmesh Loi,

One member of the public was present.

1. **Death of Chairman and Election of Chairman** It was noted that Andy Hemmings, the Chairman of Lilbourne Parish Council had passed away very suddenly and unexpectedly prior to the meeting. Councillors spoke regarding his commitment and his instrumental nature in completing a number of projects in the village. It was **RESOLVED** to elect Ben Berridge to the office of Chairman. It was further **RESOLVED** to send a sympathy card to Andy's family and make a donation or send flowers once funeral arrangements were known.

2. **To receive apologies for absence** Faye Howells-Palin (Bus Administrator) District Councillor Alan Chantler. Cllr Jan Alexander, Cllr Nigel Morley, Cllr Sara Last

3. **Declarations of Interests:** Cllr Berridge declared in relation to the Youth Club. Cllr Tarplee declared in relation to the Youth Club and the Village Hall. Cllr Loi declared in relation to the Youth Club.

4. **Minutes of Last meeting (as circulated):** The minutes of the meeting dated 28<sup>th</sup> February were signed as a true copy of that meeting.

#### **5. Public Participation**

A member of the public raised the damage caused to the bridge on the road to Catthorpe.

**ACTION : Clerk to report to Leicestershire County Council.**

#### **6. Lilbourne Community Bus**

A meeting had been held with the Clerk, the Bus Administrator and Cllr Hemmings to check the dash cam recording. The dash cam had only been operating for a month following installation and then had recorded no further footage. **ACTION : Faye to contact installer of dash cam in order to check recording.** The Clerk reported that two people had come forward as potential volunteer drivers. **ACTION : Faye to contact them to discuss this and to check availability of others regarding weekend driving for private hire.**

#### **7. Wind Farm Funds**

The Youth Club application has been submitted to District Councillor Chantler as independent referee and await his response. The application for the additional pieces of play area equipment has been placed on hold until the Village Hall application has been completed in relation to the heating, unless another group could be formed to take forward the application. Cllr Tarplee, Cllr Loi and Cllr Berridge confirmed they would be willing to do this. **ACTION : Play Area group to be formed.**

#### 8. Lilbourne Village Hall

An e mail had been received by CYPN regarding Youth Club sessions asking if LPC wanted to run two sessions per month in June and July. They advised there will be no meeting in August. **ACTION : Clerk to respond to confirm one per month would be sufficient and to ask the reason for no Youth Club in August as that is when the need is greatest.**

#### 9. Reports to Council

None received **ACTION : Clerk to contact District Councillor Chantler to offer best wishes regarding his recent stay in hospital.**

#### 10. Correspondence

E mails had been received regarding GDPR compliance from NCALC. **ACTION : Clerk to review and advise of any action points needed.** It was **RESOLVED** to appoint NCALC as the Data Protection Officer for Lilbourne Parish Council. **ACTION : Clerk to confirm.**

#### 11. Planning

Decision notice – DA/2017/0850 – Barn at Rugby road, Lilbourne – conversion to create new dwelling and construction of new garage - Granted with conditions

DA/2018/0117 Removal of hedgerow at Land Off Rugby Road, Lilbourne, Northamptonshire – Decision letter – Noted

#### 12. DIRFT, A5 and M1

The noise being made from the Stobart depot is still continuing intermittently. **ACTION : Clerk to maintain e mail contact regarding the complaint.**

The Clerk read a response received from Highways and Prologis regarding the request for the reduction of the speed limit and replacement signs to discourage HGV's from accessing the village. **ACTION : Clerk to respond to confirm the overall reduction in speed limit in the area and ask they reconsider and copy in District Councillor Chantler and County Councillor Longley for support.**

#### 13. Highways, Signs

No matters to report.

#### 14. Rights of Way

No matters to report

#### 15. Environment and Village Maintenance

Wooden post quotes outside pub – A start date is awaited by the Contractor.

Replacement signposts in village – To be completed.

Adopt a phone box - to review proposals for works – To be discussed at next meeting.

War Memorial project – highway consent for site – To be discussed at next meeting.

Highways improvements – smiley face signs – **ACTION : Clerk to chase installation company.**

Streetlight quote for additional lamp – An e mail from E-ON had asked which type of streetlight was needed. **ACTION : Clerk to reply to confirm the lamps most in keeping with the rest of the village would be preferred.**

Best village competition - Noted

Salt bags – The salt bags for the salt bins have all been used. **ACTION : Cllr Berridge to purchase some replacement bags in the summer.**

16. **PCSO Liaison**

No report – Cllr Loi to become police liaison contact.

17. **Playing Field and Play Area**

Wall at the play area – **ACTION : Clerk to chase Building Control Officer.**

Annual Inspection of Play Area – **ACTION : Clerk to arrange inspection for the quote of £100.**

18. **Burial Ground**

No matters to raise

19. **Grass Cutting/ Utilities**

Review of Contractors Insurance **ACTION : Clerk to obtain**

20. **Finance**

It was **RESOLVED** to approve the following payments: -

Clerk Salary (Mar)	£325.12
Bus Admin Salary (Mar)	£315.00
Bus Driver Salary (Mar)	£438.24
Village Handyman (Mar)	£0.00
BT (Broadband Line)	£34.68
HMRC	£3.00
Woodside (safety check)	£79.00
Lilbourne garage	£26.40
Physio-Control UK (defib pads)	£113.76
Haddonstone Ltd (50% deposit for memorial stone)	£1171.80
E Hurley (ink and paper for newsletter)	£52.17
BT Payphones (adoption)	£1.00
F Ryan (ink and paper)	£27.58
E-ON (maintenance to quarter end 31.3.18)	£7.80

**ACTION :** Clerk to contact HAGS SMP regarding the invoice for £16.80 to check work carried out under warranty.

Bank balance as at 15<sup>th</sup> March 2018 = £106,202.15

21. Any Other Business (no matters can become decisions)

22. Summary of agreed actions and date of next meeting

25<sup>th</sup> April 2018, 7.00pm Lilbourne Village Hall.

DRAFT