

## Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> June 2022

**Present:**

Matthew Judson	(MJ)	Chair
Rachel Arnold	(RA)	Vice Chair
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Keith Hickson	(KH)	Councillor
Tony Pentland	(TP)	Councillor
Trudi Gasser	(TG)	Parish Clerk

**In Attendance:**

3 Members of the public  
 Dan Levy (DL) County Councillor  
 Lysette Nicholls (LN) District Councillor  
 Charlie Maynard (CM) District Councillor

MIN REF	ITEM
22/065	<b>APOLOGIES FOR ABSENCE</b>
	No Apologies received
22/066	<b>DECLARATIONS OF INTEREST</b>
	GS member of Village Hall Committee
22/067	<b>APPROVAL OF ANNUAL MEETING OF PC MINUTES FROM 9<sup>th</sup> MAY 2022</b>
	Minutes had been circulated for comment and were approved for publication.
22/068	<b>APPROVAL OF MINUTES FROM 9<sup>th</sup> MAY 2022</b>
	Minutes had been circulated for comment and were approved for publication. Matters Arising not covered on Agenda – See ‘Actions Annex’.
22/069	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>
	<ul style="list-style-type: none"> <li>A newcomer reported that he felt he had not been made welcome when moving to the village. The PC asked what could have been done better, considering we were in the middle of a lock down? The PC discussed creating a ‘welcome pack’ for new residents. It is also hoped that the Guardroom will help to bring the community together once the PC have possession.</li> <li>Residents of the Hayfield Green Development shared their concerns regarding issues with the development with the PC The PC and DCs encouraged the residents to form a resident’s group to add weight to their complaints. LN/GS to look at the issues reported to see whether any assistance could be provided, but it was stressed that it was not a PC issue.</li> </ul>
22/070	<b>REPORT FROM DC/CC COUNCILLORS</b>
	District: CM and LN to attend meetings alternately and update on DC issues. CM listed his priorities, including: <ul style="list-style-type: none"> <li>flooding, the flooding report would be reviewed</li> <li>potholes, a ‘super user’ was sought to mark any potholes with spray paint and report them on fixmystreet</li> <li>routes to Eynsham, discussions ere taking place with landowners regarding access.</li> </ul> County: DL attended the meeting and also provided a report (see Annex).
22/071	<b>PLANNING</b>
	No applications to report.
22/072	<b>FESTIVAL – PUBLIC LIABILITY INSURANCE</b>
	The Risk Assessments were received and submitted to the insurers, TG to forward a schedule for the event to confirm cover is in place.

MIN REF	ITEM
<b>22/073</b>	<b>GUARDROOM</b>
	The handover is still progressing and a 'licence to use' had been issued until 13 <sup>th</sup> June, with permission to leave the chairs and tables in situ until handover.
<b>22/074</b>	<b>VILLAGE HALL</b>
	The Solar Energy project - Planning permission for the panels is still underway. The PC are ready to make the initial payment once planning is granted. It is hoped that the installation will take place in August.
	The Car Park Refurbishment – this was carried forward to the next meeting.
<b>22/075</b>	<b>GRASS CUTTING CONTRACT</b>
	Carried forward to next meeting.
<b>22/076</b>	<b>EMPLOYEE CONTRACTS</b>
	Carried forward to next meeting.
<b>22/077</b>	<b>S106 PROJECTS/REQUESTS</b>
	Three requests were received: Skate Park Cricket Club Bell Re-hanging those that had sent in requests were asked to submit formal requests including the level of funding that they were seeking. PC and DC to check that S106 can be used to support a request for equipment installed on private ground for a member's club.
<b>22/078</b>	<b>COUNCILLOR RESPONSIBILITIES</b>
	Responsibilities were discussed and agreed (see Annex for final list). The PC expressed their thanks to Jose Eaton for continuing to deal with the Cemetery.
<b>22/079</b>	<b>20MPH SPEED LIMIT</b>
	It was agreed that KH would send the proposal into DL at the end of the week if no one objected in the meantime. DL confirmed that the proposal would be supported.
<b>22/080</b>	<b>FINANCE</b>
	Payments Made: T Gasser Clerk £440.22 HMRC Clerk £214.31 WODC Bin Emptying £148.63 J Woodward Maintenance £590.27 J Woodward Grass Cutting £564.00 Joju Solar Panels £24906.48 M Judson Maintenance £727.06 *payment for Solar Panels being held until planning permission granted
<b>22/081</b>	<b>CORRESPONDENCE</b>
	An email had been received regarding cutting the grass outside the manor. The grass would be cut by the PC 3 times this year.
<b>22/082</b>	<b>ANY OTHER BUSINESS</b>
	No other AOB submitted by the members of the PC
<b>22/083</b>	<b>NEXT MEETING:</b>
	Monday 4 <sup>th</sup> July 2022

Signed .....

Date .....

## **COUNTY & DISTRICT COUNCILLOR REPORT – April 2022**

County Councillor Report, June 2022  
Stanton Harcourt

### **People changes:**

At the start of the new local government year, there have been a few changes to cabinet positions at County Hall. Cllr Tim Bearder moves to Adult Social Care (formerly in charge of Highways Maintenance), while Cllr Andrew Gant joins the cabinet taking on the Highways portfolio. Cllr Neil Fawcett stepped down from cabinet, with Cllr Jenny Hannaby taking on the Community Services position (which includes libraries, fire & rescue, and Gypsy & traveller services). Cllr Liz Leffman remains leader of the Council.

As Andrew Gant has become a Cabinet member, he has stopped being cycling champion. I am pleased to say that I have become Cycling, Walking and Active Travel Champion. One of my key tasks is to ensure that places outside the city get their fair share of attention when it comes to improving active travel facilities. Among other things I will now chair the Vision Zero group which brings together highways officers and activists to design danger out of our roads – it was set up after the recent tragic fatalities in Oxford.

### **Food strategy to tackle food poverty:**

A new Oxfordshire food strategy has been drawn up, focusing on fair access to good quality, sustainably produced food. 9-14% of Oxfordshire residents experience food insecurity. Because of this, priority areas for action include, reducing food poverty and diet ill-health, strengthening local food supply chains, and improving institutional (e.g., schools) catering. We know that even in apparently affluent area, including this part of West Oxfordshire, there are pockets of deep poverty.

### **Climate:**

Cabinet has approved plans which could see its own carbon emissions almost halved by 2024/25. Cabinet also approved a plan to decarbonize OCC's estate and operations by 2030, and transition Oxfordshire as a county to net zero ahead of the national target of 2050. One of the main projects to cut emissions is the conversion of Oxfordshire's streetlights to low-energy LED lighting. Nearly half have so far been changed as part of a £40 million project which will save council taxpayers £77m over a 20-year period.

### **Active travel:**

Oxfordshire County Council has won another government bid. This time £10.4 million for active travel schemes. This brings the total brought in by the Oxfordshire Fair Deal Alliance to over £55 million for bus and active travel schemes. The £10.4m includes a large chunk to improve Witney High Street, and enough to progress a design study for the B4044. Clearly a lot more money is needed, and there is some frustration that central government has dictated what the money has to be used for, rather than leaving it to local knowledge.

### **Warning on adult social care:**

Oxfordshire County Council has called on the government properly to fund adult social care, rather than pushing yet more costs onto local taxpayers. Changes brought in by the government could double the number of people eligible for financial support. Lib Dem finance cabinet

member, Cllr Calum Miller has said money from government 'doesn't even come close'. When the government demands councils spend more money on adult social care, without funding, it means rates rise, and money needs to be diverted from roads or libraries

#### **WODC**

As you will be aware, there were elections for new district councillors on 5 May, and Charlie Maynard is your new District Councillor. I look forward to working with Charlie and Lysette. Although I am not your District Councillor, can I take the opportunity to make a few points about the District Council.

There is a new administration which has which has the same political membership as at the County Council, ie an alliance of Liberal Democrats, Labour and Greens. The Leader of the Council is Andy Graham. I have the privilege and challenge of being the Cabinet Member for Finance. We are keen to make a quick start in improving the services delivered to residents and working more effectively with partners, including other councils and community groups.

As ever, I can be contacted by email or phone at any time.

Regards

Dan

**District Council Update – Charlie Maynard**  
To follow

**District Council Update – Lysette Nichols**  
To follow

## ACTIONS CARRIED FORWARD FROM EARLIER MEETINGS:

<b>21/117</b>	<b>ACTIONS CARRIED FORWARD</b>	
Pre-June	<b>GS</b> – B4449 Reducing the noise and vibration  BT OpenReach replaced the wrong manhole cover. The one by 10 Beaumont Green has been recorded as Urgent by both OCC Highways and BT OpenReach	Cfw
CFW from June mtg	<b>21/064 TG</b> to create and circulate a list of current policies (a PC Policy Register) ready for review.	Actioned
CFW from July mtg	<b>21/092 All/PC</b> to continue logging TW complaints with DL/OCC None received – Notice to be put on Village Voice (Hardcopy & Facebook) asking all issues to be sent to Parish Clerk with the Title ‘Water Issues’ PC will then progress with Thames Water. Action MJ <b>TG</b> to report on issue type statistics at future meetings (standard agenda point)	Cfw
	<b>21/097 S106 MJ</b> to obtain quotes for additional Play Equipment	Cfw
CFW from Nov mtg	<b>JD</b> to look at sensors for electric lights once transferred to the PC	Cfw
	<b>21/122 Public Session</b> Archive in the Guard Room? <b>GS</b> to see if we can install sufficient storage	Cfw
CFW from Dec Mtg	<b>21/132 Guard Room</b> TG to order furniture once hand-over actioned	Actioned
CFW From Feb Mtg	<b>22/006 20mph project</b> KH to circulate Eynsham proposal for 20mph areas	Actioned
	<b>22/008 Guard Room Update</b> GS to add the Capacity Guidelines to the Hirer Agreement TG to investigate a separate bank account for Guard Room Accounts. All, to spread the load all review and volunteer for any set-up items they are willing to deliver GS to finalise set-up plan for agreement at March meeting. GS to inform our solicitor of remaining snags to ensure they are suitable covered as part of the legal transfer GS to progress the transfer with Hayfield GS to write an article about the Guard Room for Village Voice	Cfw
	<b>22/009 Village Hall</b> GS to circulate the original Car Park refurbish plan to the VHC for review for completeness GS to return to Parish Council with quotations for Car Park refurb VHC to obtain three quotes for the Solar Energy Project and return to PC with proposal	Cfw
	<b>22/010 RECREATION AREAS</b> GS to identify whether the VHC would like the equipment moved from the Bury Mead play park to the Leys to provide additional options for the Village Hall long term strategy	Cfw

## Councillor Responsibilities 2022-2023

Subject	Councillor
Cemetery/Graveyard	JE
Cycleways	KH
Employment Review	GS
Flooding	KH
Footpaths/Bridleways	MJ/Committee/TG
Grass Cutting	JD/MJ
Litter/Dog Bins	RA
Lower Windrush Valley Project	TP
NAG	TP
PC Website	TG
Playgrounds (inc Sub Committee Representation)	MJ
Policy Responsibility	KH/TG
Roads/Pot Holes	KH
School	MJ
Speedwatch	TP
Village Hall (inc Sub Committee Representation)	GS
Village Repairs/Maintenance	MJ/TG
Village Shop/Post Office	GS
Village Voice	RA
Winter Salt Project	TG
Guardroom	GS – 1 <sup>st</sup> year
VH Solar Project	GS
VH Car Park Refurb Project	GS
20mph Speed Limit	