



NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:

Monday 16th November 2020 at 8pm by Video Conference

Councillors are summoned to attend.

A G E N D A

Parishioners Question Time

15 minutes will be set aside to receive representations from members of the public.

1. Apologies

To receive apologies for absence.

2. Minutes

To agree (and sign later) the Minutes of the Parish Council meeting held on Monday 21st September.

3. Matters Arising

To address the Matters Arising from the Minutes and carry forward any further actions.

4. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

5. Coronavirus Pandemic

To provide any update.

6. Contributions from Buckinghamshire Councillor

To receive a report from Buckinghamshire Council.

7. Reports from Councillors attending meetings and outside organisations

To report on any meetings including Community Boards (KN, 24.09.20), Greatmoor CLG Meeting (PS, 8.10.20), Green Future Bucks/Chiltern Rangers (SM, October 2020) and Waddesdon Freight Project (PS, 27.10.20).

8. Correspondence

To note any correspondence outside the Agenda.

- Email from Parishioner regarding visibility issues on Main Street and requesting a mirror or alternative be installed.
- Email from Parishioner requesting the Parish Council considers the installation of a defibrillator in Pollicott.



9. Footway Works

To note that footwork works will commence 23rd November until 4th December 2020. Traffic will be controlled by 3-way traffic lights (one each end of the Causeway and one in Wotton Road).

10. Traffic Calming Measures

To discuss the need for traffic calming measures in the village.

11. Village Signage for Village Approaches

To discuss signage for the four approaches to Village entrances (as budgeted for 2020/21 - £2,500).

12. Salt Bin

To discuss the need for another salt bin

13. Sewage Works

To provide any update.

14. Community Led Plan

To provide any update.

15. Trees on Parish Land

- To provide update on works to trees on Boughton's Peace.
- To report on progress for Tree Preservation Orders on trees (individual or group), PS.

16. Projects for 2021/22

To receive suggestions for projects for 2021/22.

17. Finance

- a. **Balance from Minutes of previous meeting (21st September 2020): £31,564.11**
 - **Receipts:** £8,145.00 (Precept)
 - **Debits:** £73.74 (E-on)
 - **Plus unrepresented cheques:** £40.00 (Information Commissioner's Office)
 - **Less standing orders:** £476.68 (Clerk salary – September and October)
 - **Balance of Bank Account:** £39,198.69 (23rd October 2020)
 - Available Funds: £39,158.69** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £772.45**
 - **Keltic Traffic Management - £90.00** (£75.00 + £15.00 VAT) - CAD TM Plan.



- **Venetia Davies - £9.45** - Clerk travel)
 - **Venetia Davies – £25.00** - Poppy Wreath
 - **RTM Landscapes Ltd - £408.00** (£340.00 + £68.00 (VAT) Grass Cuttings – October
 - **PKF Littlejohn LLP - £240.00** (£200.00 + £40.00 VAT) Parish Council Audit.
 - **BALANCE: £38,386.24** (Available Funds less Orders for Payment)
- c. **Notice of conclusion of audit.** To note the Annual Governance & Accountability Return for the year ended 31 March 2020 is now complete.
- d. **Management Report, November Circular.**

18. Planning

- **20/03611/APP - Valley Farm, Upper Pollicott, Ashendon, HP18 0HH**
Change of use of an agricultural building to two dwellings. Comments by: 19.11.20
- **20/03644/APP - Jasmine House, Main Street, Ashendon, HP18 0HB**
Demolition of existing dwelling and erection of three dwellings. Comments by: 23.11.20
- **20/03708/APP - Pollicott Barn, Upper Pollicott, Ashendon, HP18 0HH**
Demolition of existing garage. Single storey garage to the side of the house with linked walkway attached to the clipped roof end of the property. Previous planning approved on 14/02543/APP Approved. Comments by: 27.11.20

19. Items for Information including Diary Dates:

- Pre-Submission Draft Neighbourhood Plan for Cuddington. Comments by 7th December 2020.
- Haddenham and Waddesdon Community Board - next formal Board meeting rescheduled from 5th November to Wednesday 25th November at 7pm
- Greatmoor CLG Mtg - 21st January 2021 at 6pm via Teams

20. Date and Time of Next Meeting:

Monday 14th December at 8pm in Ashendon Village Hall or by Video Conference (tbc)
Parishioners are invited to the meeting but are required to email the Clerk at ashendonpc@gmail.com
for a Zoom meeting ID number and password if the meeting is by Video Conference.