

# **MATTINGLEY PARISH COUNCIL**

## **Minutes of the Parish Council Meeting for Mattingley PC**

**Monday 17<sup>th</sup> August 2015**

**Heckfield Hall, Heckfield 7.30pm.**

Present:

Cllr Adam Knight (AK)

Cllr Janice Hughes (JH)

Cllr David Sexton (DS)

Cllr Bob Aylmer (BA)

Cllr Keith Alderman (KA)

Mrs Joanna Waland-Hadley (JWH) Clerk

2 members of the public

Meeting chaired by Cllr Janice Hughes

<b>REF</b>	<b>AGENDA ITEM</b>	<b>ACTION</b>
<b>15/113</b>	<b>Public Open Session</b> – No questions raised.	
<b>15/114</b>	<b>Receive Police Report</b> – PC Caroline Webster was unable to attend the meeting. JWH read out neighbourhood report. There has been an increase in anti-social behaviour but no other crime has been reported. KA queried accident on B3349, JWH confirmed no further details available. AK & KA queried recent traveller camp in Odiham, JWH confirmed no further details available. AK queried posting quote from local contractor to act as deterrent to possible travellers, JH confirmed quote previously provided by contractor. AK to approach Wokingham BC regarding cost of posts used there for placement on village green.	<b>AK</b>
<b>15/115</b>	<b>Apologies</b> – none received.	
<b>15/116</b>	<b>Declaration of interest in items on the Agenda</b> None declared.	
<b>15/117</b>	<b>Confirm the Minutes</b> of the Council Meeting held on 13 <sup>th</sup> July 2015 KA wanted to clarify standing for Chair is it for the year or just last month's meeting. JWH confirmed Chair election was for Council not for Parish Meeting so for the remainder of the year til the AGM in May 2016 when either a new Chair can elected or the existing Chair be re-elected. Proposed BA, Seconded DS, Signed JH	
<b>15/118</b>	<b>INFO ONLY – Matters Arising from Council Meeting 13<sup>th</sup> July 2015</b> <b>15/98</b> – JWH confirmed that no further information received from D.Cllr Tim Southern in regards to request for full committee meeting for planning application 15/01409/FUL. DS confirmed Merronbrook have advised full committee meeting on 8 September 2015 with decision to be made by 16 <sup>th</sup> September 2015. Councillors discussed reports and comments placed on the	

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	<p>planning portal in relation to the application. KA raised the need to understand the process on the planning process as no response received on the objection. JWH to chase D.Cllrs &amp; Hart DC on lack of information about full committee meeting.</p> <p><b>15/106</b> – BA provided update on the small grant application to C.Cllr David Simpson for gates to replace stiles &amp; map boards throughout the Parish. BA confirmed need land owner permission &amp; photos of sites. Councillors discussed reasons for different process to that as advised by C.Cllr David Simpson in the previous meeting.</p> <p><b>15/109</b> – JWH confirmed letter sent to Scottish Southern Energy in regards to power shut down quote and previous communications in relation to the safety of the overhead lines. JWH confirmed SSE engineer has visited village green last week for survey of safety of lines and currently awaiting response from SSE.</p> <p><b>15/111</b> – BA confirmed dog fouling notices obtained but no posts to attach to or bins. Councillors will distribute notices in appropriate places.</p> <p><b>15/112, 15/90</b> – All to provide project ideas. Councillors confirmed ongoing &amp; will raise when issues arise.</p> <p><b>15/112, 15/97, 15/76</b> – See agenda item 15/123.</p>	<p><b>JWH</b></p> <p><b>JWH</b></p>
<b>15/119</b>	<p><b>Council to consider and approve draft plans for repair to the bus shelters along the B3011 by local business</b></p> <p>DS presented copy of the draft drawings for repair of the bus shelters by Merronbrook Ltd for approval. Councillors discussed issues with siting of each shelter, design being very urban with clear walls – DS confirmed designed to deter misuse but local business is flexible on design. Councillors discussed previous objection from some local residents to local contractor designing and replacing the shelters, Councillors queried if local business expecting payment. DS confirmed no and confirmed local business is willing to maintain the shelters. DS also confirmed purchase costs without installation being £4,500 per shelter if the Parish Council pays for the shelters direct. Councillors confirmed have no problem with local business supplying &amp; installing the shelters and has no bearing on Parish Council's view of the current planning application. KA proposed go ahead with Merronbrook designing and replacing the shelters. All in favour of Merronbrook supporting the project and all in favour of design choice by DS. DS to confirm decision with Merronbrook and to choose most suitable design for area.</p>	<b>DS</b>
<b>15/120</b>	<p><b>Council to consider the merits of a sponsorship program by local businesses for projects throughout the Mattingley Parish</b></p> <p>DS raised subject of a sponsorship program in the Parish. Local business approached to redesign and replace bus shelters along B3011 would like to put a sign on each shelter stating sponsored by them. Councillors happy with sponsorship signs. DS queried if there are any other businesses who would like to do the same. Councillors discussed variety of local businesses and possible ventures suitable for sponsorship.</p>	
<b>15/121</b>	<b>Council to consider recent traffic accidents along B3349 &amp; action to take</b>	

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	AK raised concerns over recent traffic accident which is the 2 <sup>nd</sup> fatality along same stretch of road & requested need for further reduction in speed limit along the road. Councillors discussed limits of police surveillance and Highways responsibilities. AK proposed a letter to be sent to Highways to request review of reduction of speed limit & to copy in Hart DC, local MP and C.Cllr as concerned the fatalities have increased & do not want to see a local resident involved. All in favour. AK to draft letter which includes facts ready for approval by Council and for sending by JWH.	<b>AK &amp; JWH</b>
<b>15/122</b>	<b>Council to consider and decide upon request from Rotherwick Parish Council to share the cost of purchase of a new Local Council Administration book</b> JWH raised request to share both cost and ownership of a newly updated Local Council Administration book. JWH raised cost and ownership if current clerk leaves role & new clerk does not cover both Parishes. Councillors discussed & agreed to purchase request. JWH to confirm decision to Rotherwick Parish Council	<b>JWH</b>
<b>15/123</b>	<b>Council to consider and decide upon business card quote with finalised logo designs for Council</b> JWH confirmed finalised logo design together with costs for business cards from Vistaprint. All in favour of proceeding with design & ordering cards.	<b>JWH</b>
<b>15/124</b>	<b>Council to consider and approve cheque payments</b> Current account balance as at 1 July 2015 £31,391.18 (this includes the matured sum of £10,080, inclusive of interest). - Cheques to approve retrospectively: none - Cheques to approve and signed BA & DS: Chq No. 244 £160.00 Premier Grounds and Garden Maintenance Chq No. 245 £25.00 Mrs J Shilling (logo design) Chq No. 246 £13.75 Mrs J Waland-Hadley (clerks expenses)	
<b>15/125</b>	<b>Council to consider and decide upon the following planning applications:</b> 15/01606/PRIOR The Barns, Aldermoor Farm, Reading Road, Heckfield. Councillors discussed and confirmed no objections.	<b>JWH</b>
<b>15/126</b>	<b>Councillors to provide reports on areas of responsibility.</b> <b>AK</b> – AK raised concern that Council’s objections not taken seriously as per agenda item 15/118. KA queried any update on Vortal development proposal? All confirmed nothing heard. BA – queried any update from HARAH – Councillors discussed recent email update and response to make. KA & AK to approach Robert Thain at Hart District Council about decision for site choice. KA need all info on HARAH before meeting. JWH to provide. <b>BA</b> – no further information to impart. <b>KA</b> – Confirmed brook checked on village green. Nettles have grown but all ok & water is flowing. <b>JH</b> – Raised need to review procedures for Parish Meetings & dealing with members of public, following the previous meeting & will research further and report back with recommendations. JH confirmed that Adam Green at Hart DC has written to planning Hart DC confirming no issues over The Lanterns. Also fly tipping by local resident	<b>AK &amp; KA</b>  <b>JWH</b>         <b>JH</b>

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	<p>to be dealt with. Councillors queried bins on village green, JH confirmed part of the S106 funding for village green improvements. Councillors raised concern that Council has not been kept up to date about the process of S106 improvements being put on hold by complaint from local resident. JH confirmed only informed recently and last information available from Adam Green at Hart DC is that the process has re-commenced. Councillors raised concerns that a local resident can complain about usage of land owned by the Parish Council but Hart DC does not approach the Council to present our information. Councillors requested need to complain that information has not been passed through to Council &amp; should be sent via the Clerk. JH to do.</p> <p><b>DS</b> – raised procedures used by Council for deciding upon planning applications and need for a process to follow when considering an application. Councillors discussed current procedures, training courses and future application consideration. JWH raised process used by Rotherwick on planning applications – copying in the link &amp; emailing it out to Councillors. All in favour of adopting the same &amp; disposing of printing applications.</p> <p>DS confirmed visited land near local resident in reference to agenda item 15/55, &amp; RSPB organising JCB ordered to level drive to local resident's house which should improve access. Also meeting with RSPB representative to discuss maintenance of spring in Hazeley Bottom and bus shelters at Hazeley Bottom to be repaired.</p> <p><b>JWH</b> – Provided update on casual vacancy and deadline date of 25<sup>th</sup> August if election called for by Parishioners. JWH provided update on sale of land to owners of The Lanterns, and confirmed awaiting to hear from buyers solicitors. JWH confirmed project spreadsheet completed.</p> <p>Councillors requested lead person on front page with person to support &amp; deadline dates. KA proposed that Council provide an update in the Whitewater Benefice Magazine rather than through Mattingley Matters. All in favour of obtaining information on either additional leaflet or page update &amp; to advertise events and not to issue Mattingley Matters.</p>	<p><b>JH</b></p> <p><b>JWH</b></p>

**Meeting closed 8.55 pm**

**Next MPC Meeting:**

21<sup>st</sup> September 2015 – Parish Meeting. Booked for 7.30pm at Heckfield Hall