

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 12/12/2012

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Paul Morgan (Vice-Chairman)
Cllr Jennifer Balcon
Cllr Michael Hopper
Cllr Philip Smith

In attendance: Joyce Holman (Parish Clerk)

Cllr Paul Morgan (Vice-Chairman) in the Chair

- 133 **Apologies** Cllr Mrs H Cox (County Councillor)
 Cllr Emma Parker (District Councillor)
 Cllr Jane Somper (District Councillor)

134 **Declarations of Interest and Applications for Dispensation**

Cllr P Morgan, Cllr J Balcon, Cllr M Hopper and Cllr P Smith all declared a pecuniary interest in Minute 148 and made an Application for Dispensation to the Clerk.

The Clerk agreed dispensation until May 2015 to each Councillor named above to both speak and vote on the Precept and Budget.

135 **Resignation of Chairman and Councillors**

The Clerk reported that Cllr J Allen had resigned on 22 November 2012, followed by Cllrs C Bladon and D Hamilton who both resigned on 6 and 7 December 2012 respectively. North Dorset District Council had been informed and the Notice of Vacancy forms were currently displayed on the Parish Council noticeboards with closing dates of 29 December 2012 and 3 January 2013. The Parish Council would be notified by North Dorset District Council after these dates that the vacancies could be filled by co-option.

The Parish Council thanked Cllrs Allen, Bladon and Hamilton for their work as a Parish Councillors.

136 **Election of Chairman**

Cllr J Balcon was proposed and seconded.

RESOLVED that Cllr J Balcon be elected Chairman of the Council for the remainder of the 2012/13 municipal year.

137 **Declaration of Acceptance of Office**

Cllr Balcon signed the Declaration of Acceptance of Office.

The Chairman took the Chair.

138 **Minutes of Parish Council Meeting on 21 November 2012**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

139 **County & District Councillors' Reports**

The Councillors were not present at the meeting and no written reports had been



received by the Clerk.

140 **Parish Councillor Representatives' Reports**

There were no reports for the meeting.

141 **Planning Applications**

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2012/1502/PLNG	Straitford House, Blandford Hill	No Objection

142 **Tree Work in Conservation Area**

The Clerk submitted for information the Parish Council's application for tree work at the War Memorial a copy of which appears as Appendix A in the Minute Book.

The work would be carried out after 31 December 2012. Members asked that a copy be put on the noticeboard for the public to be aware of the work.

143 **New Local Plan for North Dorset (Min.118 – 21.11.12)**

The Clerk submitted an email dated 12 December 2012 which had been circulated by the Clerk a copy of which appears as Appendix B in the Minute Book.

The email contained the suggested response to the Local Plan from Cllr Hopper and Cllr Morgan. Cllr Smith also provided a response to the consultation at the meeting a copy of which appears as Appendix C in the Minute Book.

Members felt that the responses put forward contained similar comments and the Clerk was asked to combine the views and then circulate to Members for agreement before sending to North Dorset District Council.

144 **Changes to Concessionary Travel in North Dorset**

The Clerk submitted an email dated 5 December 2012 from the Customer Services Manager at North Dorset District Council a copy of which appears as Appendix D in the Minute Book.

The email gave details of possible changes to the concessionary travel scheme in North Dorset in respect of journeys undertaken before 9.30am and asked the Parish Council to complete a questionnaire with its views. Members were in agreement that concessionary travel should be after 9.30am and anyone using transport before that time should be prepared to pay.

Cllr Hopper offered to complete the questionnaire on behalf of the Parish Council.

145 **Parish Plan (Min.92 – 19.10.11)**

The Clerk reported that it was over a year since the Parish Plan was reviewed and that the beginning of a new year would be a good time to make a review. Some of the members of the Parish Plan Working Party were no longer Councillors and a new Working Party was required.

The original Working Party also included two members of the public, Robin Keller and Adrian Hodges and Members felt that they should be invited to continue. All



Councillors would also be part of the Working Party and two further members of the public, June Maitland and Heather Hogg expressed an interest in joining the Working Party.

A meeting of the Parish Plan Working Party would be arranged for early January 2013.

146

Improvement to Chapel Street Junction (Min.125 – 21.11.12)

The Clerk submitted a draft letter to be sent to residents of St Andrews View, Orchard Rise and Chapel Street a copy of which appears as Appendix E in the Minute Book.

There was some discussion about the effect of increased traffic along The Causeway. It was stress that this was a consultation and the Parish Council would decide whether to continue with this request based on the replies received.

RESOLVED

- a) that the draft letter to residents is agreed;
- b) that the consultation be extended to The Causeway;
- c) that the Clerk arranges to make 100 copies of the letter;
- d) that Chairman and Cllr Hopper arrange for the letters to be distributed.

147

Her Majesty The Queen's Diamond Jubilee (Min.126 – 21.11.12)

The Chairman reported that the 60 trees from the Woodland Trust had been planted at Milborne Sports Club over the weekend of 1 and 2 December 2012. A special place in the centre of the trees had been made for Royal Oak.

The Chairman thanked the public for their sponsorship of the trees and confirmed that £450 had been raised for the Positive Steps charity.

The only thing that remained was for a plaque to be made and placed in front of the Royal Oak tree. The Clerk would contact Dorset Signs for an idea of design and costs.

148

Budget for 2013/14 and Precept (Min.130 – 21.11.12)

The Clerk submitted a report a copy of which appears as Appendix F in the Minute Book.

The report contained details of the draft budget drawn up at the informal budget meeting. The Clerk had received advice from North Dorset District Council that Parish Councils should continue to set their budget in the same way as previous years. The District Council expected to receive information from the Department for Communities and Local Government next week about the amount they will be compensated for the changes in the Council Tax base. North Dorset District Council should be in a position to notify Parish Councils of their new Council Tax Base in good time to return the Precept demand before the date in their letter of 18 January 2013.

Cllr Hopper reported that he had attended a meeting at North Dorset District Council regarding the Council Tax Base the previous evening and the District Council intended to offer Town and Parish Councils a grant to compensate for the loss of the Council Tax base depending on the number concerned. Those parishes with a larger number of Council Tax benefit claimant would receive a larger grant.

There was some discussion regarding the need to reduce the budget further and adjustments were made to reduce the grants to the Village Hall and St Andrews Church and any costs in the production of the Neighbourhood Plan to be met from



General Balances.

An amended budget as agreed at the meeting appears as Appendix G to these Minutes in the Minute Book.

RESOLVED

- a) that the budget for 2013/14 as appears in Appendix G be approved in principle;
- b) that the setting of the Precept be delayed until the January 2013 meeting when the grant from North Dorset District Council and the Council Tax Base are known.

(A recorded vote was requested in accordance with Standing Order No 1s)
(For : Cllrs Balcon, Hopper, Morgan Against : Cllr Smith)

149

Resignation of Clerk

The Clerk reported that she had resigned on 22 November as she was moving away from the area and had accepted a new post. Her start date for the new post was 14 January 2013 and she would work until 11 January 2013.

An advert had been placed in the Blackmore Vale magazine, the DAPTC website, the village website and the noticeboard. The closing date for application was 31 December 2012. The Parish Council needed to agree a Working Party to select for interview, conduct the interviews and decide on the appointment.

RESOLVED

- a) that a Working Party of Cllr Balcon and Cllr Hopper and the Clerk be set up to select candidates for interview and conduct interviews;
- b) that Cllr Balcon and Cllr Hopper be given delegated power to make the appointment of a new Parish Clerk.

150

Cheque Schedule

The Cheque Schedule for December - see Appendix H to these Minutes.

RESOLVED that the cheques on the Cheques Schedule for December totalling £ 405.91 be approved and the cheques signed.

The meeting closed at 21:35

Signed :

Chairman of the Council

Dated :

PUBLIC SESSION NOTES

Action

Report on Wind Farm Meeting

Separate planning meeting will be held for Wind Farm PA Agenda item

Flooding in village and possible action following information supplied by Steve Lord

Date of meetings questioned as reports late in The Reporter. The date of meetings is to help District Councillors attend and avoid other Parish Councils meetings locally

No Action