

Bourton-on-the-Water Parish Council

Draft Minutes of the Highways Committee Meeting held at 7pm on Thursday 18th May 2023 in The Windrush Room, The George Moore Community Centre.

Those present: Cllr M Macklin (Chairman), Cllrs L Hicks, A Davis, A Roberts, M Samuel.

In attendance: Julie Catlow, Committee Clerk.

Members of the Public: No members of the public attended.

1. **Apologies for absence:** Cllrs L Wilkins and B Wragge.

2. **Declarations of Interest:** None were received.

3. **To receive and approve the minutes of the Highways Committee held on Wednesday 12th April 2023.** APPROVED.

4. **Opportunity for members of the public to speak:** No members of the public attended.

5. **Matters Arising:**

(a) Community Speedwatch Safety Fund application for Vehicle Activated Sign: Cllr Roberts updated the Committee advising that the VAS was not delivered as expected on 13th April and GCC Legal team were still processing the required documentation.

(b) Repainting of lines on footpath from the tennis courts to Rye Close: In the absence of Cllr Wragge this is deferred to the next meeting.

(c) Inoperative VAS on Rissington Road: Cllr Roberts has reported this to the GCC Deputy Area Highways Manager and will request an update at their meeting scheduled on 8th June.

(d) Damage to green on Victoria Street: Parish Council approved Full Fibre to carry out works to Victoria Street Green which was completed on 16th May. An inspection of the area was conducted after the works had been completed and the grass has been reseeded and turf returned to a reasonable standard. Committee Clerk has written to the owner of The Old Aquarium requesting that cars accessing the property do not drive over the grass. Damage to the grassed area will continue to be reviewed by the Village & Environment Committee with no further action by Highways Committee.

(e) Periwinkle Bank and Manor Fields Footpaths: As the surface has now improved, any remedial works by Cotswold Wardens will be deferred until after the Summer. Cllr Roberts to meet with Cotswold Wardens in June and provide an update at the next meeting.

6. **Traffic & Highways:**

(a) To note request for widening of the entrance to Bourton Vale Cricket Club: Cllr Roberts has been liaising with County Cllr Hodgkinson regarding BVCC Chairman's proposal and request for support to widen the entrance to the Cricket Club to create in and out vehicular access and separate pedestrian access. Bourton Vale Cricket Club to submit planning application.

(b) Feedback from meeting held on 26th April regarding management and delivery of the Strategic Plan: It was agreed that next steps are to work with GCC Highways Parking Manager and Deputy Area Highways Manager to ascertain project feasibility, and to consider the appointment of and funding source for a consultant. Rural Services Network to be contacted to signpost suitable professionals. Any updates will be reported at the next meeting. Once the plan has been agreed, a summary of the findings and the proposal will be presented at a public meeting.

(c) Installation of dropped kerbs funded by CDC's Tourist Levy: The Clerk, Cllrs Roberts, Macklin, Hicks and Samuel are meeting with GCC Deputy Area Highway Manager on 8th June to agree where the dropped kerbs are to be installed and agree next steps for obtaining quotations for the work and approval required by GCC Highways.

(d) To note: Letter regarding parking restrictions for coaches entering the village from January 2024. There are ongoing discussions regarding coach parking off the approach road to Bourton Leisure Centre and the next meeting of the stakeholders (to include The Cotswold School, CDC Chief

Executive and Tourism and Business Support Manager, Cllrs Wilkins, Macklin and Roberts) will take place on 15th June and an update will be provided at the meeting on 19th June.

7.Items to note:

(a) The missing Moore Road sign has now been located and will be repositioned by the Village Warden.

(b) Cllr Davis reported that some road signs in the village required cleaning and the Committee agreed to apply for funding through the GCC Highways Local Scheme. Cllr Paul Hodgkinson to be contacted to ascertain if this is considered an appropriate use of this funding.

(c) Cllr Hicks advised that residents have asked how many parking penalty charge notices have been issued in the village. Cllr Roberts to circulate GCC Parking Team report and statistics. It was also noted that there are an increasing number of taxis parking close to the Village Green.

(d) Cllr Davis confirmed that the potholes located on the Bourton Link have been marked by GCC Highways for repair.

(e) Schedule for 2023/24 Committee meetings confirmed with all meetings commencing at 6.30pm.

(f) Tourist Levy Funding 2023/24 projects:

- Develop and implement a strategy to manage traffic and parking issues around the parish.
- Continue to support additional Parking Enforcement.
- £6k for more dropped kerbs in the Village Centre in addition to those already mentioned in this year's Tourist Levy.
- Upgrade hard surface on the footpath at Periwinkle Bank.

8.Date of Next Meeting: Monday 19th June 2023 at 6.30pm

There being no further business the meeting closed at 8.12pm.