

**LONGSTOCK PARISH COUNCIL**  
**1900 MONDAY 10<sup>th</sup> OCTOBER 2022 IN THE VILLAGE HALL**

**Present:** Cllr Angie Filippa – Vice Chairman (AF)  
Cllr David Burnfield (DB)  
Cllr Charles Grieve (CG)  
Cllr Selina Musters (SM)  
Cllr Ivan Gibson (IG)  
Cllr Alice Foster (AFo)

In attendance: Clerk Mark Flewitt (MF), David Drew (DD) HCC Councillor (from 8.30 pm), David Hall (DH) Governor of Test Valley School, Caroline Lowing (CL) Head of Test Valley School, and 8 residents

1. **Election of Chairman:** Following the resignation of the previous Chairman, candidates were sought for the role of Chairman, and SM indicated her willingness to stand. SM was proposed by IG, seconded by AF, and was unanimously elected by Councillors. AF confirmed her willingness to continue in her role as Vice Chairman.
  - a. Declaration of Acceptance of Office: MF will arrange for SM to sign the official DAO book. **ACTION:** MF/SM
2. **Apologies:** Cllr Ian Jeffrey (IJ) , due to other PC commitments; Colin McIntyre (CM) of Leckford Estate, Tony Ward (TW), TVBC Councillor for health reasons; and David Drew (DD), HCC Councillor, for late arrival due to other PC meetings
3. **Minutes of PC Meeting of 5<sup>th</sup> September**  
Unanimously agreed for adoption and to be signed by AF.

At this point AF invited CL to speak about Test Valley School, as she had to leave the meeting early. CL's comments are included under Item 7 d. below

4. **Matters Arising:**
  - **Highways & Traffic.**
    - **21560535 – Road Drainage problems at The Grange.** With HCC. No further news. **ACTION:** AFo to monitor
    - **21562764 – Road signs at Bottom Road.** Subject to HCC 22/23 budget resources. **ACTION:** MF to monitor
    - **24214172 - Dual Carriageway Mowing** – No further news. **ACTION:** DD/DB to continue to lobby
    - **21590244 - Damaged bridge on Bunny** – MF has chased and HCC will follow up with contractor to get a projected date for the work. **ACTION:** MF to monitor.
    - MF was asked to advise HCC Highways of broken/uprooted speed and road signs on/near Bottom Road. **ACTION:** MF
    - It was noted that a new “No HGV” sign has been set up at the entrance to the Bunny
  - **Traffic Speed / Pedestrian White Lines** – in hand with AFo **ACTION:** AFo to follow up
  - **New Model Code of Conduct for Councillors** – No further guidance from TVBC Legal Services. **ACTION:** MF to monitor
  - **Bottom Road Verges** – DB will get a cost estimate for this. **ACTION:** DB

- **PC Refresher Training** – It was unanimously agreed to defer this matter until new PC members have joined. **ACTION:** MF to diarise.
- **Cemetery Fees** – Pending with MF. **ACTION:** MF
- **Church Farm Hardcore Track** – MF awaiting response from TVBC. **ACTION:** MF to monitor

## 5. Planning Applications.

- 10 Longstock – rear extension. Unanimous PC SUPPORT. **ACTION:** MF
- Langtry House – tree works. Unanimous PC SUPPORT. **ACTION:** MF
- Test View Cottage – tree works. Unanimous PC SUPPORT. **ACTION:** MF
- Lindum – replace existing extension and new 1<sup>st</sup> floor extension. MF explained that this application had only just been received before the meeting, but that the cut-off date for the PC response was before the next PC meeting. The Homeowner explained the background to the proposed works. PC members will review the plans and MF will follow up by email to obtain a PC decision. **ACTION:** MF

## 6. Finance.

- PC Insurance Renewal – MF advised that the renewal premium had increased by 20%+ to £1,170.26. MF will seek to obtain a reduction, but will renew. DH confirmed that premiums have increased for other PCs. MF will also check with other insurers for future comparison. **ACTION:** MF
- Half year audit and bank reconciliation – MF confirmed these will be actioned once the relevant bank statements are received. **ACTION:** MF
- PC Budget Process 2023/24 - MF will prepare a 22/23 projected outcome together with an initial 2023/24 draft budget for the November PC meeting. PC Members are asked to advise of potential 2023/24 projects and costs to be included in the draft budget. **ACTION:** MF and All
- Precept Receipt - MF confirmed receipt of the second precept amount of £4.25k
- Jubilee Tree Payment Update – MF confirmed that as at mid-Sept payments had been received for 48 trees totalling £2,038. The ex-Chairman is following up with residents who had committed to buy trees.
- Annual Audit Fee – MF sought approval for the payment of the annual audit fee of £45 to the internal auditor Patrick Coates – unanimously agreed. **ACTION:** MF
- Remembrance Wreath Donation – MF sought approval for the £100 donation to the Royal British Legion for the wreath - unanimously agreed. **ACTION:** MF
- New Good Councillor's Guide – MF sought approval for purchase of 8 copies of the new guide for £60 - unanimously agreed. **ACTION:** MF

## 7. Councillors' Reports.

### a. Affordable Housing and NHP. (AF)

- Affordable Housing – NTR
- NHP – the next Steering Group meeting is scheduled for next week. The proposal for painted pedestrian lines will be included in the NHP. **ACTION:** AF

### b. Allotments, Cemetery, and Trees. (IG).

- Allotments – winding down for the winter
- Cemetery – IG suggested that a PC working party be set up on a weekend in November to tidy up the cemetery.
  - MF advised that the ashes of Mrs Brewer will be buried in the ashes plot. Date to be confirmed. **ACTION:** MF
- Trees – IG advised of significant signs of die-back on ash trees at Hazeldown Farm and on Salisbury Hill.

- c. Footpaths and Lengthsman. (CG).
    - Footpaths – NTR
    - Lengthsman – CG advised that the Lengthsman has been unwell.
  - d. Test Valley School and Website. (AFo).
    - TVS – CL was welcomed to her first PC meeting as Head of TVS.
      - CL explained her background of 19 years in the education sector, including a period at Harrow Way School in Andover. Over the past year CL has been with the HISP Multi-Academy Trust, which is integrating TVS in its structure. CL has committed to stay at TVS to deliver the 5 year plan and to provide stability. The formal integration of TVS is expected to be completed by Jan 2023.
      - HISP MAT includes both secondary and primary schools across various areas of Hampshire and IoW, and is also approved to provide training to teachers.
      - In response to various queries from PC members, CL and DH confirmed that:
        - TVS’s Rural Studies focus will continue
        - DH will continue to attend the PC meeting as a link to TVS
        - A new TVS Business Manager has been appointed, who will provide regular articles to the Longstock Newsletter.
        - CL will also arrange for the weekly TVS newsletter to be forwarded to the PC.
      - AFo mentioned that the new swimming pool project continues to progress.
      - DH confirmed that the old pool has now been filled in, and will be an outdoor performance area.
    - Website – All up to date
  - e. Environment. (DB) - NTR
    - DB reported that the Government appears to be abandoning the proposed post-Brexit/CAP “environmental land management” plan for landowners.
  - f. Village Hall and Streetlights. (SM).
    - VH – SM reported that bookings are picking up, but that there are some problems with cars being left at the VH parking area.
    - Streetlights – All OK
  - g. Playground, Henry Smith Charity and Jubilee Trees. (Vacant)
    - Playground – SM and AFo will follow up on the repair and maintenance work required, and to consider a new “Community Project” to replace some of the equipment. **ACTION:** SM/AFo
    - HSC – After discussions it was agreed that the HS Lunch should be held on Wed 7<sup>th</sup> December. Residents will be offered the option of making a donation to the HS bank account.
      - SM advised of the re-start of the monthly “soup and sandwich” event.
  - h. Leckford Estate. (CM). - NTR
  - i. HCC (DD).
    - The latest TVBC report had been circulated to the PC in advance
      - DD highlighted some of the issues raised including support for Ukrainian refugees, heating initiatives, and schemes for older drivers
  - j. TVBC
    - The latest TVBC report had been circulated to the PC in advance

## 8. PC Vacancy Process by Co-Option

- MF advised that TVBC had confirmed that the vacancy created by the resignation of the ex-Chairman could be filled by co-option, and that one resident had already indicated their willingness to join the PC.
  - Following discussions it was unanimously agreed that, in line with the last co-option in 2021, all the village households should receive a notice advising of the vacancy, and inviting anyone interested to step forward for consideration. SM will coordinate. **ACTION:** SM

## 9. New Clerk Recruitment Process

- MF advised that the last Newsletter included a notice of the upcoming vacancy.
  - SM confirmed that 2 residents had indicated an interest in the post.
  - PC Members were asked to consider other possible local residents who might be suitable. **ACTION:** All

## 10. Correspondence

- MF advised of a TVBC/TVAPTC energy workshop, and will circulate details **ACTION:** MF
- SM advised that she had attended a TVAPTC meeting which explained changes in the local waste collection processes. Waste is to be separated in to 3 groups to increase re-cycling volumes, and reduce the amounts going to landfill
- MF advised that the HALC Village of the Year was Odiham, and the Small Village award went to Longparish. MF will circulate the announcements. **ACTION:** MF
- The HALC AGM and Conference will be held on 20<sup>th</sup> October. MF will circulate details. **ACTION:** MF

## 11. Any Other Business/public comment.

- Local resident, Mrs Milne asked about the access through the adjacent disused chalkpit being used by the builders at Tamlyn. MF confirmed that the PC had agreed to provide temporary access across the land, including the felling of some diseased ash trees, during the period of construction until March 2023, and that the land should be restored to its original condition at the end of the licence period.
- IG advised that, due to health reasons, he was submitting his letter of resignation after 40 years of service on the PC with immediate effect. MF read out his letter of resignation, and the full text will be published in the next Newsletter. The remaining PC members unanimously thanked IG for his extraordinary service to the community over so many years.

## 12. Date of Next Meeting..

- Monday 14<sup>th</sup> November 2022 at 7.00 pm – in the Village Hall (then Monday 12<sup>th</sup> December)

The Chairman closed the meeting at 8.55 pm.

### Cheques and Payments:

01220	GB – Jubilee Event costs reimbursement	£121.98
01221	Sarsen Press – Newsletter printing	£295.00
01222	RBL – Remembrance Wreath donation	£100.00
01223	PC – Annual Audit fee	£45.00
DD	SSE – Electricity	£47.28