

## NORTH CRAWLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 4 October 2021 at 7.30 pm in the Institute

Present:	Parish Councillors: Steve Garner (in the Chair), G Baxter, Sue Garner, D Harpur, M Hold and T Smith Clerk/RFO S M Bushnell Ward Councillor K McLean PCSO David Huckle and PCSO Ion Stratu Two members of the public	ACTION
01/10/2021	<b>Apologies for Absence</b> Councillor J Weatherley and Ward Councillors D Hosking and P Geary PCSO Arlene Ormston	
02/10/2021	<b>Declarations of Interests:</b> None	
03/10/2021	<b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 6 September 2021 were approved.	
04/10/2021	<b>Items from members of the public:</b> There were two members of the public present at the meeting but no issues were raised for discussion at this point.	
05/10/2021	<b>MK East:</b> The Chair reported that, due to lack of fuel, the representatives from St James Consultation had not been able to attend the meeting. They would now attend the November meeting.	
	<b>Matters Arising from the minutes</b>	
06/10/2021	<b>Minute 05/09/2021 Review of North Crawley Conservation Area:</b> The outcome of the Review was still awaited.	
07/10/2021	<b>Minute 06/09/2021 Neighbourhood Watch Scheme:</b> PCSO Huckle confirmed that he had met with Roz Hatton and that meetings to set up the scheme had been arranged for the end of October. He thought that sufficient residents had been recruited to set up the Scheme.	
08/10/2021	<b>Minute 07/09/2021 – North Crawley United Charities:</b> The Chair reported that he was discussing a draft document with the Clerk of the United Charities which would be submitted to the Parish Council in due course.	Chair
09/10/2021	<b>Minute 08/09/2021 – Footpaths:</b> No response had yet been received. A further letter would be sent; however it was now thought that the route shown on the definitive map would provide a solution to this matter.	Clerk
10/10/2021	<b>Update from PCSO David Huckle:</b> David introduced Ion Stratu to the meeting who was a newly appointed PCSO and was on a placement with him. Since the last meeting there had been two calls related to safety and one case of internal theft. It was noted that the fly tipping at East End which had been reported had not yet been picked up by MKC. This would be chased. There was an increase in the theft of catalytic converters from cars. There was not much that could be done apart from trying to park cars in safer positions and possibly security marking the converters which could occasionally help to identify the criminals. Public awareness was the best deterrent.	

Signed: Chair ..... Clerk ..... Date .....

11/10/2021	<p><b>Planning Applications:</b>  <b>Application no: 21/02801/FUL- Lowering of the existing fence east of the gates to 1 metre to improve vision when leaving the property &amp; works to existing carport including cladding and the installation of two new sectional overhead garage doors at Ivy House 31 High Street North Crawley Newport Pagnell MK16 9HN.</b></p> <p>Cllr Harpur had concerns about this application, as follows:  The previous objections that the Parish Council had made to the original retrospective application (21/00712/FUL) had not been uploaded to the Planning Portal. The same also appeared to be the case for the PC comments on an application to fell trees at this property.  The previous application has however been refused by MKC. Did the current application address all the issues that had caused the original application to be refused, in particular the highway concerns about visibility?  It was AGREED that responses would be sent to MKC as follows:</p> <ul style="list-style-type: none"> <li>• In response to Application 21/02801/FUL, clarification would be sought that this new application solved all the Highways recommendations about visibility. If that was not the case, then the PC would not support the application and would ask that it was refused.</li> <li>• In response to Application 21/02801/FUL, to also object to the unauthorised removal of the original fence and its replacement.</li> <li>• An explanation would be sought as to why the PC's comments on other applications at this property had not been uploaded to the Planning Portal so that they were in the public domain.</li> </ul>	Clerk
12/10/2021	<p><b>Councillors' Reports:</b>  <b>Trees in Nixey's Walk:</b> A meeting was to be arranged with RTM Landscapes to discuss this matter.  <b>Landscape:</b> Cllr Sue Garner asked on behalf of North Crawley Ladies (NCL) whether approval would be given to decorate the trees on Kilpin Green for Christmas. It was decided not to approve this due to not wanting to set a precedent and because such decoration might not be welcomed by some residents. As many individual residents already decorated and lit their houses, Kilpin Green already had a festive feel at Christmas.  <b>Community: Play Parks</b> - The Chair reported that the Adventure Play Park would be opening in October and would be ready for use once the Post Installation Inspection had been carried out. The Play Park Committee had gained another grant on behalf of the Parish Council of £74k and this, along with an additional contribution already raised of £8k, meant that there was £82k to spend on the Kiddies Play Park of which £25k would be on a new surface. This work would hopefully be completed by Spring 2022. This was an amazing achievement from the fund raisers.  <b>Village Champion</b> – The Chair reported that voting would be open during November for the 2021 Village Champion. Further information would be put in Scan and on social media and votes would be cast by email or by hard copy to the Clerk.</p>	

Signed: Chair ..... Clerk ..... Date .....

	<p><b>IMC:</b> Cllr Baxter reported that at the last IMC meeting the following had been discussed:</p> <ul style="list-style-type: none"> <li>• Re-siting of defibrillator – There were no objections to moving the defibrillator from its current position to the front of the Institute. It was agreed that the Parish Council would now take this forward.</li> <li>• IMC minutes on the PC website – This had been discussed but was not approved for data protection reasons. The Chair agreed to discuss this further with the Chair of the IMC.</li> <li>• New Institute sign: The IMC had plans for replacing the existing dilapidated sign with a similar version.</li> <li>• Parking: The IMC had informed the PC through the Chair that it wished to put up two signs in the IMC car park to state that overnight parking was not allowed there. It was agreed that there was no objection to this if it was felt there was a need for it. However, a balance always had to be struck between the needs of hirers and those of the residents.</li> </ul> <p><b>Footpaths:</b> Cllr Smith reported that he was continuing with his work of identifying the land owners for the various paths. He was compiling a spreadsheet of each path and contact details of the respective landowners. When completed, he would pass this on to the Clerk for future reference. The work in Brandons Wood now had the permission of the landowner and would be progressing in due course.</p> <p><b>Cemetery:</b> Cllr Hold reported that she had undertaken some weeding in the Garden of Rest and also the trough. The plants in the trough would be replaced when necessary. She was also concerned about the weeds growing along the perimeter of the church building. The Chair agreed to investigate this further.</p>	<p>Chair/ Clerk</p> <p>Chair</p> <p>Chair</p>
13/10/2021	<p><b>Ward Councillor's Report:</b> Ward Cllr McLean reported:</p> <ul style="list-style-type: none"> <li>• that the MK East application would be going to the Planning Committee on 9 November. If, after meeting with St James Consulting on 1 November, there was anything to be added to the Parish Council's comments, it should be sent to MKC as soon as possible so that it could be taken into account.</li> <li>• He would inform the Clerk before the next meeting on the solution for those properties that did not have sufficient space to store bins. This would however be a problem to be addressed throughout Milton Keynes when the new system was introduced in 2023.</li> <li>• Thames Valley Police was reinstating the Community Forum meetings and dates were being organised. Although these were public meetings, parish councils often sent representatives.</li> <li>• Ward Cllr McLean agreed to establish why the Clerk had not been receiving a weekly list of planning applications by Ward and Parish and provided the Clerk with details of how to obtain this list going forward.</li> </ul>	<p>KMcL</p> <p>KMcL</p>
14/10/2021	<p><b>Archery Club at Broadmead:</b> There was nothing further to report on this other than trying to keep a record of dates when the club used the land</p>	

Signed: Chair ..... Clerk ..... Date .....

	with a view to proving a breach of the 56 day rule (which was to revert back to the 28 day rule in January 2022).																																																													
15/10/2021	<b>Traffic Issues:</b> The Chair reported that the request for residents to form a working group to consider this issue had been publicised but that no-one had come forward so far.																																																													
16/10/2021	<b>Neighbourhood Plan:</b> The Chair reported that progress was slow but the plan had been produced in draft form and had been submitted to the Inspector to ensure that it complied with the regulations. However, there was still a query over the number of dwellings on one of the sites which needed to be resolved. A provisional date of 6 November had been set for a public meeting to explain the possible changes to this particular site.																																																													
17/10/2021	<p><b>Finance Matters:</b></p> <table border="1"> <thead> <tr> <th></th> <th>AMOUNT</th> <th>METHOD</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>RECEIPTS:</b></td> </tr> <tr> <td>H W Mason and Sons</td> <td>£60.00</td> <td>Cheque</td> <td>Additional inscription fee – Margory Walton</td> </tr> <tr> <td>North Crawley CC</td> <td>£101.04</td> <td>D Credit</td> <td>Cricket nets insurance premium reimbursement</td> </tr> <tr> <td>Milton Keynes Council</td> <td>£10,211.50</td> <td>D Credit</td> <td>Precept – second instalment</td> </tr> <tr> <td colspan="4"><b>PAYMENTS:</b></td> </tr> <tr> <td>Sage UK Ltd</td> <td>£8.40*</td> <td>D Debit</td> <td>Payroll software – October 2021</td> </tr> <tr> <td>Wave</td> <td>£12.58</td> <td>D Debit</td> <td>Churchyard water - June to September 2021</td> </tr> <tr> <td>Unity Trust Bank</td> <td>£18.00</td> <td>Bank debit</td> <td>Bank service charges – July to September 2021</td> </tr> <tr> <td>Little Shetland Company</td> <td>£200.00</td> <td>Bank transfer</td> <td>Balance to pay for pony rides on Funday</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£308.10 *</td> <td>Bank transfer</td> <td>Grass cutting – September 2021</td> </tr> <tr> <td>North Crawley IMC</td> <td>£26.00</td> <td>Bank transfer</td> <td>Hire of Institute for September PC meeting</td> </tr> <tr> <td>North Crawley IMC</td> <td>£170.00</td> <td>Bank transfer</td> <td>Hire of Institute under PC subsidy scheme</td> </tr> <tr> <td>Salary payments</td> <td>£1291.85</td> <td>Bank transfer</td> <td>Salaries – July to September 2021</td> </tr> <tr> <td>HMRC</td> <td>£323.00</td> <td>Bank transfer</td> <td>PAYE due on above salaries</td> </tr> </tbody> </table> <p>* Payment includes VAT</p> <p><b>Additional Bank Account:</b> Following the change of bank account to the Unity Trust Bank, it was necessary to open a linked deposit bank account for the H1 fund. The opening of a second account was approved.</p>		AMOUNT	METHOD	DETAILS	<b>RECEIPTS:</b>				H W Mason and Sons	£60.00	Cheque	Additional inscription fee – Margory Walton	North Crawley CC	£101.04	D Credit	Cricket nets insurance premium reimbursement	Milton Keynes Council	£10,211.50	D Credit	Precept – second instalment	<b>PAYMENTS:</b>				Sage UK Ltd	£8.40*	D Debit	Payroll software – October 2021	Wave	£12.58	D Debit	Churchyard water - June to September 2021	Unity Trust Bank	£18.00	Bank debit	Bank service charges – July to September 2021	Little Shetland Company	£200.00	Bank transfer	Balance to pay for pony rides on Funday	RTM Landscapes Ltd	£308.10 *	Bank transfer	Grass cutting – September 2021	North Crawley IMC	£26.00	Bank transfer	Hire of Institute for September PC meeting	North Crawley IMC	£170.00	Bank transfer	Hire of Institute under PC subsidy scheme	Salary payments	£1291.85	Bank transfer	Salaries – July to September 2021	HMRC	£323.00	Bank transfer	PAYE due on above salaries	
	AMOUNT	METHOD	DETAILS																																																											
<b>RECEIPTS:</b>																																																														
H W Mason and Sons	£60.00	Cheque	Additional inscription fee – Margory Walton																																																											
North Crawley CC	£101.04	D Credit	Cricket nets insurance premium reimbursement																																																											
Milton Keynes Council	£10,211.50	D Credit	Precept – second instalment																																																											
<b>PAYMENTS:</b>																																																														
Sage UK Ltd	£8.40*	D Debit	Payroll software – October 2021																																																											
Wave	£12.58	D Debit	Churchyard water - June to September 2021																																																											
Unity Trust Bank	£18.00	Bank debit	Bank service charges – July to September 2021																																																											
Little Shetland Company	£200.00	Bank transfer	Balance to pay for pony rides on Funday																																																											
RTM Landscapes Ltd	£308.10 *	Bank transfer	Grass cutting – September 2021																																																											
North Crawley IMC	£26.00	Bank transfer	Hire of Institute for September PC meeting																																																											
North Crawley IMC	£170.00	Bank transfer	Hire of Institute under PC subsidy scheme																																																											
Salary payments	£1291.85	Bank transfer	Salaries – July to September 2021																																																											
HMRC	£323.00	Bank transfer	PAYE due on above salaries																																																											
18/10/2021	<b>CHURCHYARD MATTERS:</b> The late Margory Walton – approval was given to an additional inscription on the memorial to Charles Walton (Plot 3/136).																																																													
19/10/2021	<b>Meetings with other organisations:</b> Cllr Baxter reported that he had attended a meeting on Flood Awareness. However it was not a satisfactory meeting as the acoustics had been bad and it was consequently difficult to hear the discussions. It was planned that further meetings would be held and he hoped that these would be better organised.																																																													

Signed: Chair ..... Clerk ..... Date .....

20/10/2021	<b>Date and time of next meeting:</b> Monday 1 November 2021 at 7.30 pm in the Institute.	
------------	--	--

Signed: Chair ..... Clerk ..... Date .....