



Members of Dymchurch Parish Council are summoned to a meeting of the Dymchurch Parish Council to be held on Tuesday 5<sup>th</sup> October 2021 at 7pm at the Scout Hut Chapel Road Dymchurch

# AGENDA

**PLEASE NOTE- For persons attending the meeting-**

**If you choose to attend the meeting, please be aware that Covid restrictions are in place in order to protect Council members and those attending the meeting.**

**You will also be expected to wear a face covering and sanitise your hands.**

**It is at the discretion of the Chair to adjourn the meeting if it is felt that keeping attendees safe is not possible.**

**Members of the Council will have performed a lateral flow test before the meeting and will not be required to wear face coverings.**

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
- 2. DECLARATIONS OF INTEREST**
  - a. To declare any personal interests in items on the agenda and their nature.
  - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
- 3. MINUTES OF THE PREVIOUS MEETING-** held on the 7<sup>th</sup> September 2021 to be agreed by members present.
- 4. RESIGNATION OF CLLR JOHN CARR**
  - a. Members to note the resignation of Cllr John Carr
  - b. Members will consider the purchase of ballot papers should the above resignation result in an election.

## **5. PUBLIC PARTICIPATION/PUBLIC QUESTIONS**

Members will propose to adjourn the meeting to allow Public Participation-

Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.

At the end of the Public Participation section the Council meeting will resume

**6. CORRESPONDENCE AND COMMUNICATIONS**

In circulation

**7. UPDATE ON ACTIONS FROM PREVIOUS MEETING and CLERKS REPORT**

**8. REPORTS FROM OUTSIDE BODIES**

- a. County Councillor
- b. District Councillors
- c. KCC Warden
- d. Kent Police – PCSO

**9. PLANNING:**

Reference	Address	Details
21/1880/FH	36 Green Meadows, Dymchurch, Romney Marsh, TN29 0JS	Erection of a single storey rear extension and a two storey side extension.
21/1839/FH/CON	34 St Marys Road, Dymchurch, TN29 0PN	Approval of details pursuant to condition 4 (implementation of archaeology) and 18 (prevention of water discharge onto highway) of planning permission 21/0173/FH for erection of new detached dwelling upon land adjacent to no 34 re-submission of 20/1223/FH

**10. FINANCE**

- a. Breakdown of expenditure/income since last meeting
- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.
- c. External Audit Report and Certificate 2020-2021-  
Members will acknowledge the report and comments from the external auditors.
- d. Appointment of Internal Auditor for period 2021-2022
- e. Purchase of replacement part for Gym equipment Seawall Dymchurch

**11. VALUE ADDED TAX**

Members will receive an update of the anticipated VAT charge accumulated as a result of providing parking services within the Parish.

**12. CAR PARKING CHARGES REVIEW**

Members will consider car park charges

**13. PAVILION WORKING GROUP UPDATE.**

- a. Members will receive an update after the latest working group meeting

- b. Member will hear a presentation from the Clerk covering how Parish Councils can borrow or raise money for projects.

**14. BIKE HIRE KIOSK- SEA WALL NEAR MARTELLO BASIN**

Members will receive an update regarding the above and consider future arrangements.

**15. BENCH REFURBISHMENT AND REPAIRS**

Members will consider the available quotes obtained and decide on future actions.

**16. REPAIRS TO OUTSIDE GYM EQUIPMENT**

Members will consider the quote for repairs to the outside gym equipment at the Seawall Slipway.

**17. DESIGN A FLAG SCHOOL COMPETITION**

Members will consider arranging competition to design a flag which will be created and flown from the new flag poles.

**18. ITEMS FOR CONSIDERATION AT FUTURE MEETINGS**

**19. DATE OF NEXT MEETING-** The next meeting will be held on Tuesday 2<sup>nd</sup> November 2021 at 7pm at the Scout Hut Chapel Road Dymchurch unless stated otherwise.

**Members will propose to exclude members of the press and public to consider a the following two agenda items;**

**20. Annual Pay Award- Mr Adrian Lawson**

**21. Review of investigation into historic financial and procedural matters.**



Jeff Lawrence  
PARISH CLERK

28<sup>th</sup> September 2021