

STOCKTON PARISH COUNCIL

Agenda for the Parish Council Meeting to be held at Stockton Cricket Pavillion

19th October 2026 at 6.30pm

All Parish Council Meetings are open to the Public and Press
To All Members of Stockton Parish Council

Dear Councillor,

You are summoned to a meeting of Stockton Parish Council, at the Cricket Pavillion on 19th at 6.30 pm. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting. Email: clerk@stocktonparishcouncil.gov.uk or phone 01985850523. The Clerk will then guide you through the process the meeting will take and assist you with any GDPR requirements.

Parish Council is asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status, and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the public to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted under the openness of local Government Regulations 2014 (England Only). A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting.
- Use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the Clerk prior to the meeting as there is policy and General Data Protection Regulations 2018 which must be followed. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01985 850523) email address (clerk@stocktonparishcouncil.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.



Karungi Grant
Parish Clerk
13th October 2026

Standing Orders will be suspended to allow for public participation

Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.¹

Standing Orders will be reinstated following public participation

AGENDA

1. Members: Councillors A Leng, C Beales, S Langford-Holt, Z Hallett and Andrew Riches

2. Apologies for Absence

3. Dispensations

Council is asked to discuss any

4. Declarations of Interest

To receive declarations of interest from Councillors in respect of items on the agenda.

5. Exclusion of the Press and Public

Clerk advises Council that there are no items that the Press, and Public will need to be excluded on the agenda.

6. Approval of Minutes

To approve the minutes of the previous meeting held on 6th May and 20th May 2026

7. Reports from Unitary Councillor/Councillors/Chair

8. Adoption of the General Power of Competence

To consider and resolve that Stockton Parish Council meets the eligibility criteria to exercise the General Power of Competence as set out in the Localism Act 2011 and the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Councillors to note:

1. At least two-thirds of the Council are elected members.
2. The Clerk holds the required qualification (CiLCA).
3. The Council is therefore eligible to adopt the General Power of Competence.

9. Matters Arising from previous minutes

Chairman to address and resolve matters from previous council meeting

10. Finance Matters

10.1. Approval and reconciliation of Parish²

Council is asked to approve the accounts. The Bank balance as of the 26th August 2026 is £4,391.89

¹ Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

² Accounts Internal Audit Accounts & Audit Regulations 2003 reg 2

10.2. Payments³

To review and approve the items of expenditure listed below:

May Pay	£183.72
IT & PC Email	£108
June pay	£183.72
July Pay	£183.72
August Pay	£183.72

10.3. Receipts

To note receipt of income

VAT REFUND	£122.02
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10.4. Budget Forecast 2026/27

To receive and consider the updated budget forecast for 2026/27, including projected income, expenditure and anticipated variances, and to agree any amendments required ahead of the budget-setting process.

10.5. Apportioning Shared Costs Between Codford PC and Stockton PC

To consider and agree a fair population-based ratio for dividing shared Parish Council costs (e.g., Clerk's membership fees), using the latest Census figures: Codford 857 residents (82.5%) and Stockton 182 residents (17.5%).

11. SLCC Membership Contribution

To confirm the Parish Council has agreed £42 contribution towards the clerk's SLCC membership, calculated at 21% of the total annual fee; £200.

12. ICO Registration

To consider and approve registering Stockton Parish Council with the Information Commissioner's Office (ICO) in line with statutory data protection requirements⁴.

13. Review of Policies and Procedures

To adopt the following:

1. IT & Device Use Policy
2. Grant Awarding Policy
3. Statement of Internal Control – To appoint two councillors who will undertake the annual review.
4. Councillors and Responsibilities - To review and to complete the Councillor Roles Chart accordingly.

14. Planning Application Consultation⁵

Application No: PL/2026/03558

Proposal: Taking down and rebuilding of existing chimney

Site: 22, Stockton, Warminster, BA12 0SQ

Application No: PL/2026/00946

Proposal: A new B8 industrial storage building in connection with an existing business use and regularisation of additional yard area and change of use of existing buildings

Site: Stockton Dairy, Stockton, Warminster, BA12 0SQ

³ LGA 1972 s150 (5)

⁴ Data Protection Act 2018 and UK GDPR

⁵ (Town and Country Planning Act 1990. Town and Country Planning (Development Management Procedure) Order 2015

Please note that in planning matters the parish council acts as the consultee of the Principal Authority. The principal authority being the deciding body, parishioners can make their comments directly to the authority.

15. Parish Steward

To agree to a list for the next Parish Steward visit. To get an update on jobs completed since the last meeting.

16. Parish Emergency Assistance Scheme (PEAS) 2026/27 – Application and Winter Planning

Cllr Beales to update on the Parish Council's response to the Parish Emergency Assistance Scheme (PEAS).

17. High Volume Traffic Concerns – Referral to LHFIG

To note correspondence from a resident regarding increased traffic volumes in Stockton. The Parish Council is advised that this matter falls within the remit of the Local Highways & Footpaths Improvement Group (LHFIG). Progression of any potential measures will require traffic data collection, including SID statistics and metro counts. The Parish Council to consider supporting the request to LHFIG for traffic counts and advise on possible options to manage traffic volumes.

18. Resident Inquiry Regarding Privately Owned Land

To note correspondence from a resident concerning privately owned land within the parish. The Parish Council has no authority over privately owned land unless a formal planning application is submitted to Wiltshire Council. To note that Council has responded confirming that the matter is private and outside the Council's remit.

17. Meetings

1. LHFIG – Wednesday 11th November 2026 10am, Thursday 4th March 2027 10am
2. Warminster Area Board – 19th November 7pm

18. Correspondence

Emails to Councillors (attached)

19. Notice of items to be taken into consideration at the next meeting.

Councillors are asked to highlight any further items.

If Councillors have been approached by parishioners with an issue/item for Council to investigate, please can Councillors send it to the Clerk within 6 clear days of the next meeting. If Councillors wish motions to be included on the next Agenda, they need to be sent to the Clerk before the next meeting as per Standing Orders. Standing Orders 9. Motions for a meeting that require written notice to be given to the Proper Officer

20. Confidential Matters