

Minutes of the Meeting of Bowes Parish Council held at Bowes School Wednesday 14th November 2018

The meeting commenced at 7.30pm

Present: Cllr Carlisle, Cllr Redfern, Cllr Hughes, Cllr White, Cllr Wake, Cllr Tipping and Mrs H Overfield.

1. **Apologies:** - None

2. **Minutes of the Meeting** held Wednesday 10th October 2018 agreed to be a true record, approved by Cllr Redfern & seconded by Cllr Hughes.

3. **Matters arising** (unless dealt with later in the agenda)

4. **Finance & Accounts – See summary below**

Receipts since last meeting £2.13 interest £60.00 Allotment rent

Expenses since last meeting £1,794.00 Shorts Associates (mugs) £960.00 A R Toward – grass cutting

Summary Bowes Parish Accounts & Balance sheet				As at 31st October 2018	
Year to 31st March 2019					
Budget	Income			Cumulative Total	
108.00	Allotments	24.00		Bank as at 31st March 2018	£13,269.62
6.00	Bank Interest	6.18		Income y/e 31st March 2018.	£5,248.65
1000.00	Cemetery & Village	161.50		Expenses y/e 31st March 2018	-£7,956.24
	Footpaths	0.00		Total	£10,562.03
100.00	General Income	0.00		Represented by	
4047.00	Grants	500.00		Nat West a/c - 21543798	£10,362.03
	Precept D.C.C.	4070.00		Nat West a/c - 015102553	£200.00
	Playground	0.00		Uncleared movements	£0.00
	Publications	0.00		Total	£10,562.03
300.00	Vat Refund	316.97			
170.00	West Clint Field	170.00			
5731.00	Total Income	5248.65			
Expenses	Expenses				
250.00	Allotments	225.00		Petty Cash	54.72
	Grant Exp	0.00		Total	10616.75
800.00	Cemetery & Village	4651.97			
100.00	Footpaths	0.00			
250.00	General Expenses	161.07			
960.00	Grass Cutting	0.00			
650.00	Insurance	530.28			
1700.00	Clerks salary	960.00			
415.00	PAYE	240.00			
600.00	Playground	421.92			
200.00	VAT	766.00			
5925.00	Total Expenses	7956.24			
-194.00	Actual Surplus/Deficiet	-2707.59			

Finance approved by Cllr Carlisle, seconded by Cllr Tipping.

5 Planning

We have received a letter advising of a nomination received to include the Ancient Unicorn on a list of Assets of Community Value – clerk to reply – We have no objections towards it being registered as an asset. Approval has been given to fell the T1 at Holme Dyke, and the tree has since been removed

6. Correspondence

A reply has been received from Lynn Todhunter regarding the lights. Clerk to reply as follows; - When you are in a position to know what funding you need for phase two please get in touch again. Zurich Insurance has written to us regarding tree liabilities and cemetery & memorial safety. After reading the advice from Zurich it was decided that Cllr Tipping contact two arboricultural experts to get a cost for a management strategy and framework for risk managing our tree stock. Clerk to write to all of our monument suppliers and state that any new memorials being erected are designed and installed in a manner that is compliant with as a minimum the best practice outlined in BS8415 or at least equivalent standard. Clerk to bring the cemetery plan to the May meeting and we can inspect the headstones, Cllr Hughes will complete an interim inspection. National Tree week campaign 2018 – Cllr Tipping will take a look at the application form.

7. Cemetery & Village maintenance

Cllr Hughes suggested we look at repairing/replacing the path in the cemetery next year. We have received replies from Durham County Council and RB Tree & Landscape Limited, neither of them has the capacity to maintain our village.

8 Allotments

Sean Webb has asked for permission to erect a small greenhouse on the allotment. Circa 8ft x 6ft with a wooden frame, standing on paving slabs and sand, easily dismantled if required – approved it must be removed when the allotment is given up.

9 Play Park

Cllr Redfern has completed his monthly inspection – no issues to report.

10 Parish Paths

Nothing to report.

11 AOB

Cllr Wake has written a letter to be sent to County Durham & Darlington NHS Foundation Trust @ The Memorial regarding what seems to be the start of the closure of the Richardson Hospital in Barnard Castle. Letter also sent to Helen Goodman MP, The Northern Echo and the Teesdale Mercury.

Thanks to Cllr Hughes for organising the Armistice event, it went down very well with over 400 people attending the event. Two hundred and seventy-five mugs were distributed on the day and the distribution of the final mugs is ongoing. Donations of £265 were received and these will be donated to Pheonix House, Catterick, our local branch of Help for Heroes.

Clerk to write to John and Janet to thank them for their contribution and help during the Armistace remembrance event.

Cllr Tippling has signed his declaration of interest, the GDPR and the declaration of acceptance form. Clerk to send the declaration of interest form to the monitoring officer at DCC.

Meeting closed at 9.00

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.