

BURTON LEONARD PARISH COUNCIL
MEETING: 14 January 2019 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES

Present:

Cllr. P Bappoo (Chair - deputising for Cllr Townson)
 Cllr F Barwick, Cllr. C Trout, Cllr Z Metcalfe (HBC), P Thornhill (Parish Clerk)

	ACTION
<p>1. Apologies for Absence Cllr. M Harrison (NYCC), Cllr K Townson, Cllr A O’Kane</p>	
<p>2. Declarations of Interest in Items on the Agenda None</p>	
<p>3. Approval of Minutes from the previous Meeting held on 10 December 2018 as a correct record Proposed: Cllr. C Trout; Seconded: Cllr. F Barwick. Adopted unanimously</p>	
<p>4. Matters Arising from the Minutes not covered by the Agenda Correspondence concerning the possible Hare & Hounds redevelopment covered within Item 8 Correspondence</p>	
<p>5. Planning</p> <p>Notifications received since last meeting:</p> <p>i. Loxley Homes Phase 1 Noted that since issuing meeting agenda, Loxley Homes had applied for a Discharge of Conditions on Phase 1. To be evaluated.</p> <p>Notifications decided since last meeting:</p> <p>ii. HBC Status: Withdrawn [18/04505/FUL Received: 29 Oct 2018 Validated: 05 Nov 2018] Erection of cabin. Burton Leonard Church Of England Primary School Front Street Burton Leonard HG3 3RW</p> <p>Major applications on-going:</p> <p>iii. HBC Status: Awaiting decision [17/00525/FULMAJ Received Mon 6 Feb Validated Fri 17 Feb 2017] Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage) <i>Cllr Metcalfe indicated that this should be in the process of being approved by HBC under Delegated Powers.</i></p> <p>iv. HBC Status: Registered [17/01006/OUTMAJ Received 06.03.17 Validated 21.03.17] Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire. <i>08.05.17: BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area. 03.12.18 email to NYCC LLFA & HBC on flood risk on/off site. 11.12.18 email to HBC re broader objections</i> <i>Cllr Metcalfe requested copying recent correspondence between BLPC and NYCC LLFA to herself and Cllr Harrison</i></p> <p>On-going applications:</p> <p>v. HBC Status: Registered [18/04502/FUL Received: 29 Oct 2018 Validated: 07 Nov 2018] Demolition of conservatory, erection of a single story extension, installation of rooflight and alterations to door. (Revised Scheme). Spring Bank Station Lane Burton Leonard HG3 3RU <i>15.12.19: BLPC non-interested Councillors agreed to object to the proposed scheme.</i></p> <p>On-going tree and enforcement notifications:</p> <p>vi. HBC Status: Alleged Breach [18/00545/BRPC15 Received 04 Oct 18] 2 storey extension not built in accordance with the approved plans (17/00096/FUL): Manor House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SG</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">Clerk to check NYCC re-application</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

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6. Members of the Public are invited to Address the Council with Questions or Comments

No members of the public in attendance

7. Finance

i. Bank statement

To receive the bank statement: Balance £12,875.98 dated 6 January 2019 - approved by the Chairman

Cllr Bappoo

ii. Income and expenditure:

To receive the I&E account dated 31 Dec 2018 circulated to Councillors with the Agenda.

Cllr Bappoo

iii. Notification of receipts:

None received

iv. Invoices to approve for payment:

a) Walter Hartley Ltd (Defibrillator Installation Inv 583843; 12.12.18): £78.00 via cheque

b) Yorkshire Water (11.12.18): £7.08 via cheque

c) Clerk, P Thornhill for February £300.69 gross claim sheet for Chairman to sign, payment by BACS.

Cllr O'Kane

v. Proposed expenditure for approval

Farm & Land Services Ltd: 2019-20 Grounds Maintenance contract

Confirmed - discussed and approved under agenda item 7.viii below

Clerk

vi. Review of existing banking signatories

On-going with Barclays Bank for signatories BACS, cheques and address for the issue of bank statements and Clerk's ability to view bank account activity on-line

Cllr O'Kane

vii. Consider transfer to another bank for the PC account

Cllr O'Kane

viii. 2019-20 Precept

Clerk's proposals circulated before meeting reviewed and discussed. 2019-20 Precept request represents a 29% reduction vs 2018-19. Discussion on NYCC verge maintenance sub-contract and management of this relative to modest surplus generated. Agreed to retain income and expenditure associated with this in the Precept calculations. Implementation of sub-contract subject to evaluation of extent of BLPC insurance cover. Cllr Townson had confirmed in writing prior to meeting that he was in favour of the draft proposals BLPC insurance cover in relation to NYCC verge sub-contract work to be assessed.

2019-20 Precept request of £6,328 to be submitted to HBC

Approval of Precept request: Proposed: Cllr. F Barwick; Seconded: Cllr. C Trout. Adopted unanimously

Cllr Trout
Clerk

8. Correspondence

i. Summary list

Circulated with this agenda

Cllr Metcalfe asked to be kept updated on Hare & Hounds re-development consultation proposals/date

Clerk

9. Councillors Reports

i. Parking in vicinity of upper and lower village greens

Cllr Metcalfe suggested starting with 95 Alive Speed Watch and also discussion with Cllr Harrison concerning visibility splays

Cllr Townson

ii. School access road

Cllr Townson

iii. Drainage on the Lower Village Green

Cllr Townson

iv. Potentially dangerous wall on Dolly Walk – unsafe wall

Cllr Townson

v. Councillor areas of responsibility

Presentation on website - Clerk outlined proposed style of wording. To be circulated as a draft

Clerk

vi. Update on risk assessment for village green and school access road (draft RA's circulated by Cllr. Barwick 26.08.18)

Update awaited on school access road from Cllr Harrison

Cllr Harrison

vii. Condition of footpath stiles nr Lime Kilns (Mountgarret Estates)

Clerk has written (including map with stile locations) to Estate Office

viii. LED replacement street lighting in Burnett Close

Clerk has written to NYCC Highways - response awaited

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10. Items for Discussion/Review/Action

i. **Standing orders**

Inclusion on website - on-going

Clerk

ii. **Absence of road markings along Apron Lane**

Clerk updated meeting: Highways Area 6 has advised that work should have been completed by contractor before Christmas but that work had been delayed. Clerk to monitor and update Cllr Harrison

Clerk

iii. **NYCC Parish Portal**

Access for Cllr Townson

Clerk

iv. **Dates for 2020 Parish Council meetings**

Draft schedule similar to current year to be developed and circulated within BLPC prior to publication

Clerk

v. **Items for Parish Magazine**

a) North Yorkshire Fire and Rescue Authority – Precept consultation

b) NYCC 2019-20 Budget Consultation

c) HBC CIL Consultation

d) Village Litterpick (30 March)

Cllr Townson/
Clerk

11. Dates of Next Meetings

i. Monday 4 March 2019: 7.30pm St Leonard's Hall

ii. Monday [14-15](#) April 2019: 7.30pm St Leonard's Hall

12. Confidential Items

The meeting closed at 8.40pm