

Minutes of a Meeting of Exbourne with Jacobstowe Parish Council held on Wednesday 25th February 2015 at 20.00 in the The Village Hall, Exbourne.

96. Those present

Cllr M. Luxton (Chairman)
Cllr D. Weeks
Cllr S. Blakeman
Cllr F. Glanville
Cllr B. Cobb
Cllr Mrs. R. Williams
Cllr U. Lawson

**There were four members of the public present.
Cllr Trevor Hill, Borough Councillor for the Exbourne Ward, was present.**

97. Apologies for absence – there were none.

Before the meeting started the Chairman invited the members of the public to address the council. One member of the public wished to know how many places the school can support. She was informed that it is close to it's limit now. It is not known how expansion could be achieved. The breakdown of the population was also requested. There are 307 on Exbourne's electoral roll, but it is not known how many children live in the parish.

A member of the public asked if the council was going to be proactive in promoting a Neighbourhood Plan. The chairman stated the council promoted last weeks public meeting. At the moment it was difficult to commit to something with elections approaching and possibly a new council.

Would the council consider a flyer in the parish pump? The chairman stated that could be discussed later in the meeting.

Another member of the public raised the question of communication and the lack of minutes on the website (breaking the council's Standing Orders).

98. Declarations of interest – Cllr Cobb declared a personal and prejudicial interest in item 5.2 as his son is submitting a quote.

99. Minutes of the last meeting – Cllr Weeks proposed that the minutes be signed as a correct record. This was seconded by Cllr Blakeman. The chairman then signed the minutes.

100. Matters arising from the last meeting

100.1 Report by Borough Councillor Trevor Hill – Cllr Hill stated West Devon has increased Council Tax by 1.9% rather than take the Tax Freeze Grant.

Two new directors are now in post. Steve Jorden is Head of Paid Services and Sophie Hosking is Executive Director for the Service Delivery and Commercial Development. Shared between South Hams and West Devon.

100.2 Cllr Hill to report on Enforcement Cases – Cllr Glanville felt it was unfair that some attempt to submit planning to build a new dwelling and it gets refused and then others put up mobile homes and are able to retain them because of technicalities. Cllr Hill stated he had spoken to the new enforcement officer and he is coming to the parish.

The enforcement lists are not updated with the outcome. It was explained to the members of the public that the enforcement lists are not for general publication.

100.3 Report on public meeting regarding proposed development in Exbourne held last week.

The date for the Neighbourhood Planning meeting is April 23rd at Bridestowe Village Hall 6.30 – 8.30p.m. Three people have booked places.

Michael Macklin has submitted an email, which has been circulated to cllrs.

The chairman stated he was disappointed with the attendance at the meeting.

The council discussed the suggestion to put a flyer in the Parish Pump advertising the above Neighbourhood Planning meeting. It was agreed to produce a flyer. The clerk to arrange.

Cllr Weeks asked that it be an agenda item at the next meeting to formulate a response to 'Our Plan'.

Cllr Weeks also stated that there are only two household residents on social housing register who wish to remain in Exbourne.

100.4 TAP Fund application for further funding for Highways Lengthsman.

Cllr Hill stated the application has been processed and is on the agenda for the next Northern Links meeting, which is being held at Broadwoodkelly next month.

100.5 Jacobstowe notice board – the clerk had contacted Rod Lane and he did have the key, which has been collected. The clerk has spoken to Mrs. Lawson, who has agreed to hold the key for anyone wishing to put up a poster/notice. The key was passed to Cllr Lawson.

101. New Items

101.1 Public Transport Consultation – an email has been received from Sampford Courtenay Parish Council suggesting a co-ordinated response to the Consultation might carry more weight.

Cllr Weeks stated that Exbourne is not going to suffer too much. They will lose the 318 Okehampton Town Service, but will still have the two hourly service 5A.

It was felt it would be interesting to have a joint meeting. The clerk to respond stating someone from EJPC will attend a meeting.

101.2 Cutting of grass and clearing of car park at Little Ellicroft Meadow – Cllr Cobb stated his son would carry out the work. The clerk asked the council if they would like to advertise it and seek further quotes. The council decided it would be good to advertise it, but due to timescale and the Parish Pumps imminent publication it would have to be an advert on the noticeboards. The clerk to arrange and any quotes to be submitted by the next meeting.

Cllr Weeks stated there was £678.12 in budget for Little Ellicroft Meadow.

101.3 Clerks Annual Review – Cllr Williams had contacted all the councillors, who had no issues to raise. The clerk had also been contacted and she had stated she has no problems with any of the councillors. The review was, therefore, concluded.

101.4 Forthcoming elections – the church at Jacobstowe is going to be unable to be used as a polling station this year, but an alternative has been found (subject to a visit by Clare Chapman).

West Devon Borough Council has sent out an email detailing the timetable. Cllr Hill has offered to collect the nomination papers for the parish (to save postage). The clerk can assist with the electoral number. The nomination papers now have to be hand delivered to WDBC offices at Tavistock. The clerk can offer to deliver them. The clerk made the offer and it is up to the Cllrs whether they wish to accept it.

101.5 New bench at North Road – does the council wish to add this to the insurance policy? The council stated they did wish to add the bench to the insurance. The clerk to arrange. The bench needs to be placed in its new location.

The clerk informed the council there would be a review of the assets at the next meeting.

102. Matters arising from circulated correspondence (info only)

There was none.

103. Parish Paths Partnership (P3)

103.1 Steve Attfield dropped off the Summary of Work Completed form and Annual Grant Form this evening. He had some receipts for fuel, but has mislaid them.

104. Planning

There were no items of planning to discuss this evening.

105. Finance

105.1 Cheque for £25 to Mr. T. Laws for P3 Co-ordinator expenses (agreed at last meeting) - £25. This item was agreed on P.215 92.1. The cheque was signed.

105.2 Cheque for £25 to Mr. S. Attfield for P3 Co-ordinator expenses (agreed at last meeting) - £25. This items was agreed as above. The cheque was signed.

105.3 Invoice from Mrs. Weeks (clerks wages and expenses – 3 months) - £518.88
It was proposed by Cllr Weeks that this be paid. This was seconded by Cllr Williams. The cheque was signed.

105.4 Details of balance at bank – the bank balance as at 9th February 2015 was £10,808.90. There is the hire of the hall for October/November/January and two meetings in February £75.00 and the Cheques signed this evening for £25.00, £25.00 and £518.88. This brings the balance down to **£10,165.02**

There are still the sums of £400 for the lengthsman, £300 for wi-fi (both from TAP funds) and £500 towards the heating in the village hall allocated, but not yet spent.

Cllr Weeks explained to the members of the public that the council holds Earmarked Reserves for:

Election £1800, Information Technology £585 (the parish computer and printer is getting old), Maintenance £875, Little Ellicroft Meadow at Jacobstowe - £678. The council has £4109 in General Reserves.

106. Matters at the discretion of the Chairman

106.1 The Chairman had noticed fly tipping in lay-by's at Risdon Mill, Jacobstowe and Dornafor Cross. He had contacted WDBC and mentioned the Environmental Protection Act and the litter had been cleared.

The next council meeting will be held at The Village Hall, Exbourne on Wednesday 25th March 2015. It will commence at 8.00 p.m.

The chairman closed the meeting at 8.55 p.m.