

HARTLIP PARISH COUNCIL

MINUTES of the Meeting held at Hartlip Village Hall on Wednesday 14 June 2023 from 8pm until 9.35pm.

Present:

Chairman: Cllr Graham Addicott OBE

Cllr Sharon Black

Cllr Toby Daley

Cllr John K Davies

Cllr Debbie Harper

Cllr Gaye Maleed

Cllr Melanie Rose

Locum Clerk: Georgina Jackson

Also Present:

Cllr Palmer

1. Apologies for absence.

Apologies were received from Cllr John Newman Davies with reasons for absence. It was **RESOLVED** that the apologies be accepted.

2. Declarations of Acceptance of Office.

All declarations of office forms were received from councillors present at the meeting.

3. Declaration of Interests

To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the Code of Members Conduct.

There were none.

4. Minutes of the Annual Parish Council Meeting held on 11 May 2022.

It was **RESOLVED** that the minutes of the Annual Parish Council Meeting held on 11th May 2022 be approved and the minutes were duly signed.

JP
12/7/2023

- 5. To receive and approve for signature the minutes of the Council meeting held on 12 April 2023.**

It was **RESOLVED** that the minutes of the Full Council Meeting held on 12th April 2023 be approved and the minutes were duly signed.

- 6. To agree the appointment of a locum clerk.**

It was **RESOLVED** to appoint the locum clerk at the stated rate per hour.

- 7. Any matters arising.**

It was reported that there were no matters arising.

- 8. To Elect a Chairman for the Parish Council for 2023/24 and receive declaration of acceptance of Office for Chairman.**

Nominations were received, seconded and majority vote taken. It was **RESOLVED** that Cllr Daley be appointed as Chairman. The Declaration of Acceptance of Office for Chairman was signed.

- 9. To Elect a Vice Chairman for the Parish Council for 2023/24.**

Nominations were received, seconded and majority vote taken. It was **RESOLVED** that Cllr Black be appointed as Vice Chairman.

- 10. Outgoing Chairman's Annual Report 2022 – 23.**

The outgoing chairman read out his report. A copy can be found on the parish council website.

- 11. Finance Officers Report 2022 – 23**

It was reported that as at the end of March there was £29k in the bank account.

It was also **RESOLVED** that the old signatories would remain in place until the bank mandate has been updated.

- 11.1 Notice of Audit – Findings and signatures for Annual Return**

It was reported that the notice of audit was signed at the April meeting.

- 11.2 Statements – Annual Governance – Approval by resolution and signing.**

It was reported that the annual governance statement was signed at the April meeting.

12/7/2023

11.3 Accounting Annual Return – Approval by resolution and signing.

It was reported that the accounting annual return was signed at the April meeting.

12. To elect members to serve as Parish Council representatives on the following bodies. (This matter may be deferred.)

Swale Area Committee of KALC (Kent Association of Local Councils) (2)

Swale Western Area Committee

Swale West Parishes

Local Council's Liaison Committee.

It was **RESOLVED** to defer this item to the next meeting.

13. To adjourn the meeting to enable members of the public and Councillors to address the meeting.

The meeting was adjourned at 21.05

The former vice chair of the parish council expressed their gratitude to the outgoing chairman for their dedication over a number of years.

Cllr Palmer reported on the following:-


- Difficulties for residents with finding a GP and community care. A meeting has been arranged with the NHS to discuss these concerns.
- Overgrown vegetation on the A2 – this has been reported.
- The Western Area Committee has received reports of the A2 being used like a rat race this has been discussed with Kent County Council and the Police.

An agenda item was raised for the next meeting "to understand from the village what their concerns are".

The meeting was closed at 21.22

Signed

Dated


17/7/2023