

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm**

**on Monday 14<sup>th</sup> September 2020 via Zoom online meeting.**

- 5092 Present online:** Cllrs Cotterell, Carpenter, Souter, Whitaker, Sangster, Roberts.
- 5093 In Attendance:** Mrs G Foster, Parish Clerk, HCC A Gibson and no members of the public.
- 5094** Cllr Cotterell welcomed everyone to another zoom meeting of the parish council.
- 5095 Apologies for absence:** Footpaths officer and Cllr Jeffrey had sent their apologies.
- 5096 Declarations of Interests, changes in Register of Interests, Requests for dispensations:** All Councillors confirmed that they had no changes to declare.
- 5097 To receive a reports from HCC Cllr A Gibson:** Cllr Gibson had sent a report to councillors which had been posted on the website. A shorter summary is below.
- 5098** Cllr Gibson reported that Climate change Hampshire County Council has announced the first initiatives to help Hampshire residents reduce their carbon footprint. Community projects include a Telephone Helpline offering advice from energy choice to insulation, establishing a Community Energy Network across Hampshire and a Targeted Residential Solar Group Buying Scheme.  
<https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>
- 5099** Hampshire Highways are now re-using recycled material from old roads. Materials are screened, crushed and blended cleanly and quietly ready for re-use. With around 5,500 miles of roads this will make a significant contribution to reducing our carbon footprint. Over 40 new temporary footpaths and cycleways have been installed across Hampshire. HCC have bid for £3.45 million from Government to build more highways schemes to support social distancing, encourage walking and cycling and assist economic recovery.
- 5100** Emergency Response teams responded to areas of flash flooding clearing debris from gullies following the heavy storms across Winchester and the Household Waste Recycling Centres have safe social distancing measures in place for staff and residents. Only book the slots you need and it's easy to cancel a booking if you change your mind. Booking slots are available up to seven days in advance.
- 5101** Councillor Grants opened early this year in response to the COVID19 outbreak to help support our communities. So far I have been able to support various Covid related activities in several villages and provide support for a number of Community Groups. A request had been received from Nether Wallop Parish Council for a contribution towards the Village Hall defibrillator. The grant funding account would be checked. **Action: Cllr Gibson.**
- 5102** It was also noted that there were very few employees currently working from Hampshire County Council offices and that it was very difficult to make contact with any of the officers. He would try to help with making contacts with the road safety personnel. **Action: Clerk and Cllr Gibson.**
- 5103** Cllr Gibson left the meeting at 19.39.
- 5104 Points from the floor** – The Architect for the owners of Rags Corner stated he had joined the meeting to observe the discussion on the planning application 20/01990/RDCAN and 20/01988/FULLN.
- 5105 To receive a verbal report from the NDP Steering Group and to note the minutes and notes from the previous meetings:** Cllr Souter had provided a report giving an update on the latest publicity display at the Wallops Parish Hall on 28 August 2020. The event was a success with good attendance, despite appalling weather. About 65 people attended and 80 response cards were handed in. The online survey would remain open until 5pm on Friday 18th September 2020. The cards were being written up and will be combined with the on-line responses. **Action: Clerk.**
- 5106** Publicising the online questionnaire would be promoted. **Action: Clerk & Cllr Whitaker.**
- 5107** It was noted that officers from TVBC did not attend the publication event but they had been sent the documentation and requested to give feedback.
- 5108** The Grant request to Locality which would cover most of the NDP expenses would be progressed. **Action: Clerk.**

**Signed as a true and accurate record of the meeting**

**Chairman:** ..... **Date:** .....

- 5109** At the next Steering Group meeting on Monday 28<sup>th</sup> September, Karen Addison would be standing down as Chairman and a new Chairman would be elected from existing Parish Councillors. Karen Addison had agreed to remain as a member of the Steering Group so that she can provide continuity, support and advice.
- 5110** Cllr Cotterell thanked Karen Addison on behalf of the Council for all her hard work with the NDP Steering Group and all councillors were grateful that she would remaining on the team.
- 5111** **To note the minutes from the previous NDP SG meeting and to consider recommendations from the Steering Group.** The minutes from the last NDP SG meeting were approved and as per (NDP SG minute no. 154.1) the scoring matrix for the LAGS was reviewed by council. It was **RESOLVED:** Unanimously, that the matrix be approved.
- 5112** Suggestion had also been made under NDP SG minutes no. 155.4, to confirm that no sites would be chosen for building on as part of the NDP. Councillors were provided with information from the NDP consultants Feria Urbanism, and information from TVBC planning officer Sarah Hughes. Councillors were reminded of the some of the answers from the original questionnaire. In particular question 19 which showed that 21% of residents believed that 6-10 houses could be built in the next 15 years in the parish. 13% favoured 1-15 houses, 23% thought 16-20 houses and 11% of residents thought 21-30 houses. Giving a rough guideline that 68% of residents believed that some housing would be acceptable in 15 years. Answer 21 from the Parish survey was also repeated; 62% of responders were in favour of individual homes being built and 53% of residents would support developments of fewer than 10 houses.
- 5113** Conversely answer 12 showed that 73% of responders were most concerned about loss of countryside / green space between existing settlements and answer 22 showed that nearly half the respondents thought that development should be placed in Jack's Bush, as opposed to around 30% favouring the current settlement boundary and approx. 34% would support building in extension areas to the current settlement boundaries.
- 5114** Councillors were asked to especially note that if the Borough Council did not give an allocation for housing (which they had not) there was no need or requirement to call for sites when writing the NDP.
- 5115** It was **RESOLVED:** Unanimously, that the Council would accept the recommendation from the steering group and not make a call for sites. It was acknowledged by all councillors that this would mean that future building could only happen within the existing settlement boundary as Feria Urbanism had advised at the public consultation that the current settlement boundaries could not be extended without a call for sites.
- 5116** **To consider planning applications and agree comments to be sent to Borough Council.** The following applications were considered and comments as below were **RESOLVED:**
- 5117** 20/02119/TREEN – Goslings, Heathman Street – **No Comment**
- 5118** 20/02045/FULLN – Green Gables Farm, Knockwood Lane – **No Objection**
- 5119** 20/01994/FULLN – Walnote, Five Bells Lane – **No Objection**
- 5120** 20/01990/RDCAN – Rags Corner, Five Bells Lane – **No Objection**
- 5121** 20/01988/FULLN – Rags Corner, Five Bells Lane – **No Objection (by Majority).**
- 5122** It was noted under application 01988/FULLN that ownership of the narrow plot adjacent to the property had not been established and that the applicants were only stating that they had access rights along it rather than owning it.
- 5123** Cllr Carpenter advised that he believed that the houses along Five Bells Lane retained ownership to the midpoint of the track running through the plot. The architect representing the owners of Rags Corner offered to send a copy of the title deed showing access rights to the Clerk. A resident had previously opined that he believed that the track belonged to the Parish Council. This would be investigated. **Action: Clerk.**
- 5124** **To approve the Minutes of the previous meetings: 13<sup>th</sup> July and 25<sup>th</sup> August 2020:** The minutes had been circulated and were approved. It was **Resolved:** Unanimously, that the Chairman would sign the paper copies at his earliest opportunity. **Action: Clerk.**
- 5125** **To approve the bank reconciliation, Trial Balance, payments and receipts, and budget reports.**
- 5126** All reports had been sent to councillors and posted on the website prior to the meeting. **RESOLVED:** Unanimously, that payments be approved as below. **Action: Clerk.**

Counterparty	Cost	Net	VAT	Total
Adaptainter	Container for mower	264.03	52.81	316.84
Anthony Whitaker	Booking Manager	210.00	0.00	210.00

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British Heart Foundation	Defibrillator cost	600.00	0.00	600.00
BT	BT July + August 2020	83.98	16.80	100.78
Gail Foster	Salary & Expenses (Jul-Sep)	2,650.70	2.03	2,652.73
GFC Garden Services	Gardening (Jun-Sep)	305.96	0.00	305.96
HMRC	Tax & NI (Jul-Sep)	564.58	0.00	564.58
Mark Lovell	Mower Clutch	191.67	38.33	230.00
NWNVHT	Rent offset Insurance	24.84	-	24.84
Over Wallop PCC	Advert for NDP	10.00	-	10.00
Salisbury Garden machinery	Ride on Mower	4,583.33	916.67	5,500.00
	Annual Fire Inspection			
Southern Fire Protection	2020	31.50	6.30	37.80
SSE	Electricity	230.85	11.54	242.39
		<b>10,984.41</b>	<b>1,291.07</b>	<b>12,275.48</b>

5127 Receipts that had been received were noted as below:

Counterparty	Cost	Net	VAT	Total
Private Tennis bookings	Tennis court rental	900.00	0.00	900.00
Salisbury Garden machinery	Mower Discount for part-ex	500.00	0.00	500.00
David Seal	Donation towards mower cost	2,000.00	0.00	2000.00
		<b>3,400.00</b>	<b>0.00</b>	<b>3,400.00</b>

5128 The Bank Reconciliation would be signed as soon as possible. **Action: Cllr Cotterell and Clerk.**

5129 **To note the outstanding actions from the previous meetings.** The action list had been circulated and councillors would advise which actions had been completed by Friday 18<sup>th</sup> September. The Clerk would then re-circulate the outstanding issues. **Action: All.**

5130 **To consider and if appropriate to adopt a Grant Awarding policy:** A draft policy had been made available prior to the meeting along with a template Grant application form. It was **RESOLVED:** Unanimously, that they be accepted and published on the website. **Action: Clerk.**

5131 **To review outstanding Risk Assessments before publishing on the website:** It was **RESOLVED:** Unanimously, that both the Cricket Match at the Playing Fields and the Coffee and Cake Sale at the Village Green risk assessments be approved subject to additional changes (if required) to comply with any changes in Coronavirus public health guidelines. The risk assessments would be published. **Action: Clerk.**

5132 **To note councillors written reports / update / cost implications and discuss actions.**

5133 Cllr Roberts reported that the Safe Travel WG hadn't moved on as much as the group would have wished. Focus would be placed on getting the Working Group back together quickly and to organise the next steps including residents from Over Wallop. **Action: Cllrs Roberts, Whitaker and Clerk.**

5134 **Playing Fields, Playground and Tennis Court:** Cllr Sangster advised that a team had requested that new nets be provided for the football goals and it was unanimously agreed that he would investigate, and source nets up to a cost of £100. **Action: Cllr Sangster and Clerk.**

5135 Another request had been received from the public asking to camp at the playing fields at the end of September. Cllrs expressed concern regarding giving access to the playing field and allowing vehicles onto the field. Additionally there was a worry that this would encourage local families to camp at the playing fields more regularly. Whilst requests from residents may be treated favourably, it was felt that the playing fields should be made more secure to prevent unwanted visitors. A combination lock would be purchased. **Action: Clerk.**

5136 It was **RESOLVED:** that future requests to camp at the playing fields must come from a resident and would be considered on a case by case basis. **Action: Clerk.**

5137 **Village Green:** Cllr Carpenter reported that the mower and container had been ordered and the container would be delivered on 24<sup>th</sup> September.

5138 **Village Hall:** Cllr Souter advised that Burden's had not yet confirmed if they could service the alarm at the hall which was now becoming a nuisance. Another attempt would be made via the Village Hall Management committee. **Action: Cllr Souter and Clerk.**

5139 Work would continue into searching for a new electricity supplier and councillor expressed their desire for a company which provided energy from renewable sources. It would be preferable to move the suppliers for the Pavilion and Village Green at the same time. **Action: Clerk.**

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- 5140 Readings would be taken from the Hall, Pavilion and Village Green. **Action: Cllr Souter.**
- 5141 A car had been parked outside the Village Hall for some time during the lockdown. The owners had been advised that there was no problem for it to remain there whilst the hall was shut, but once the hall had been re-opened, it would need to be parked elsewhere.
- 5142 **Footpaths:** A separate report had been sent prior to the meeting and had been published on the website.
- 5143 **Wallops Parish Hall:** Cllr Cotterell confirmed that he had been working with Cllr Taylor-Firth from Over Wallop Parish Council and had requested quotations for the new boiler from another couple of suppliers. The premises had re-opened and there were now three regular weekly bookings.
- 5144 **To consider quotations for a daily mile track at the playing fields and to decide on further actions.**
- 5145 Councillors felt that the playground replacement was of a higher priority than the installation of a hard surface walking/cycling/running track and that a Working Group should be formed to ascertain how to evidence public support for the playground replacement. **Action: Cllrs Sangster, Whitaker, Carpenter and Clerk.**
- 5146 **To receive an update on the Tennis Tournament.**
- 5147 The Clerk had circulated a report written by a resident. The tournament took place on 9 August using the tennis court at the recreation ground and two other private courts in the village. Due to the pandemic the tournament was restricted to 12 pairs from within the village, unlike previous years when competitors from Over Wallop and Palestine were included. The players on each court played 7 games against the other three pairs and the winners on each court then played against the other two winners. It was played in beautiful hot weather and in great good spirits. The tournament will be repeated next summer, hopefully without Covid restrictions, and hopefully with wider community uptake.
- 5148 **To consider if the internal auditor should be appointed for a half year audit review in November 2020 and full appointment for April 2021:** It was **RESOLVED:** Unanimously, to accept quotation given by the current auditor for a mid-year audit and a year end review at a cost of £295 per annum. This included an advice service on standard financial matters throughout the year. **Action: Clerk.**
- 5149 **To decide if a 3<sup>rd</sup> party audit is required to review the website with regards to accessibility and to decide on costs and actions if necessary.** The council noted their duty to comply with the Accessibility Regulations 2018 and the requirements that were placed on the website functionality. It was heard that it would be helpful to have a third party audit to advise which other amendments need to take place and it was hoped that any amendments would be possible to be made in house. It was **RESOLVED:** by Majority, to approach an independent consultant to carry out an audit up to a maximum cost of £100. **Action: Clerk.**
- 5150 An accessibility Statement would also need to be published. **Action: Clerk.**
- 5151 **To note the Clerk's report and correspondence received and to determine actions required.**
- 5152 The separate accounts with Business Stream had been merged into one account and are now viewable online.
- 5153 John Harvey at HCC had been contacted with the suggestions from the Safer Travel Working Group, however he declined to reply until after the deadline for the funding had passed. The WG would reconvene the week commencing 21<sup>st</sup> September.
- 5154 The defibrillator had been ordered from the British Heart Foundation. The NW Social Club Charity had agreed to pay for the outdoor cabinet and have it fitted. This would be progressed. **Action: Clerk.**
- 5155 The delivery of the Container for the Village Green had been scheduled for the morning of 24<sup>th</sup> September. The Chairman of the VGWG would be in attendance.
- 5156 A resident had requested that permission be given to hold a Coffee/Cake Stall on the Village Green on 26<sup>th</sup> September 10.00-12.00. The Risk Assessment had been formally approved earlier in the meeting and permission would be given. **Action: Clerk.**
- 5157 A resident has written to council regarding the grass at the playing fields which he has said is always well cut with the exception of the grass around the pavilion which is very long and often contains litter. The HR WG would consider the implications of the current contractor carrying out the extra work and the item would be added to the next month agenda for consideration. **Action: Clerk.**
- 5158 An agent for a landowner has enquired if there had been progression on the NDP. They had been referred to the council website section showing the minutes for the steering group and had been sent a copy of the advert for the public consultation on 28<sup>th</sup> August.

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- 5159** A resident enquired if a response had been received from HCC in relation to the parking and verge encroachment in Five Bells Lane. A link to the news section of the PC website had been provided showing the response from HCC: “Further to our previous communication regarding the verge outside Thornley House, the matter was referred to the Highways Manager. After careful consideration and discussion with the senior manager, whilst there appears to be a small encroachment, there doesn't appear sufficient verge encroachment overlaying the carriageway surface or risk to undertake enforcement action. The original boundary remains highway and therefore may be re-established by future maintenance or vehicular overrun. kind regards, Highways Support Officer”
- 5160** A resident had asked if the steep stile at the back of Ringwold House could have a couple of concrete blocks inserted at each end to aid climbing over. This has been passed to the Over Wallop Clerk to look into as the area is part of OW Parish.
- 5161** It was also mentioned that the footpath in Bent Street had branches overhanging the wall from Hill Farm House and these were at head height. The NWFootpath officer had checked and considered there was plenty of room to walk around the branches which were laden with fruit, but these would be cut back after the growing season.
- 5162** A landowner has advised that some changes have been proposed to an existing mobile phone mast which abuts a right of way near the A30 at Nine Mile. The mast operator (Cellnex) is seeking to upgrade the mobile phone mast which lies to the north of the A30 and Nine Mile Water farm buildings. The upgrade will include 5G in the future. Councillors felt this was not something they should get involved in as TVBC were the experts in this field. The landowner had advised that any objections could be forwarded to the phone mast operator's agent (jack.pearson@needhamhaddrell.com) and with copy to Hampshire County Council Right of Way office.
- 5163** A landowner had written to the council regarding the proposal that only part of his property be designated a Green Space in the NDP. His query has been forwarded to the NDP Steering Group who will consider the request at their next meeting. **Action: Clerk.**
- 5164** In the meantime, the resident has been sent a copy of the FAQ on Green Spaces that was provided for the public consultation on 28<sup>th</sup> August.
- 5165** The Rural Community Energy Fund has written to council advising there was an opportunity for local Councils and community groups who are interested in installing renewable energy technologies to apply for up to £40,000 to cover the cost of a feasibility study from a professional consultant. There was not time to discuss whether the council would be interested. The subject would be placed on the next month's agenda if time permitted. **Action: Clerk.**
- 5166** TVBC have advised that a new road name sign has been ordered for installation in Wallop Drove to replace the sign discarded in the hedgerow.
- 5167** A landowner has written asking if there is interest in a triangle of land next to the Church being given to the Parish/Church to aid car parking at the Church. Clerk has advised the PCC and will revert with comments for the next agenda. **Action: Clerk.**
- 5168** **Matters raised by councillors for noting, or adding to the next month's agenda.:**
- 5169** Cllr Sangster reported the plumber had fixed the toilet in the pavilion.
- 5170** Cllr Roberts reported flints being used by children to dam the Brook next to the Village Green and expressed concern over the possible damage to the wildlife habitat alongside the stream and the impact on biodiversity. It was questioned whether flints had been taken from a neighbouring wall and added to the stream. Councillors felt that the flints naturally occurred in the brook and children were unlikely to cross a road to carry them to the village green. A discussion followed and Cllr Souter declared he had an interest as some of land being referred to belonged to him and that his lawn mowing equipment had been damaged by flints being left on his lawn after being removed from the stream by well-intentioned but mis-informed adults. It was noted that children had been playing in the brook for a considerable amount of years and that this was encouraged by the majority of councillors as being a healthy outdoor pastime at the only public access to the river. A proposal to add a sign at the brook reminding the public to consider ecological damage when using the stream would be added to the next meeting's agenda. **Action: Clerk.**
- 5171** **Points from the floor.** None
- 5172** Date of next monthly meeting: Monday 12<sup>th</sup> October at 7.00 pm via Zoom.us.
- 5173** The Chairman thanked all for attending and closed the meeting at 21.57 pm.

**Signed as a true and accurate record of the meeting**

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