

# Bulwick Parish Council

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## Bulwick Parish Council – Meeting Minutes

Date	11th March 2026	503	Time	7.15pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET			
To the members of the council	Cllr A Lashmar Cllr S Macdonald Cllr C Ortega McLean Cllr H Connan Residents in attendance (9)			
You are summoned to attend the	Meeting of Bulwick Parish Council to be held on the above date, time and place for transacting the following business.			
Apologies	Cllr C Ortega McLean			
<b>Discussion / Agenda</b>				
2603.93	<b>TO RECEIVE AND APPROVE REASONS FOR APOLOGIES</b> - members to approve apologies for absence (LGA 1972 Sch12, para 40).  Cllr C Ortega McLean – Family Commitments			<b>RESOLVED (HC/AL)</b>
2603.94	<b>TO RECEIVE DECLARATION OF INTERESTS</b> - members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012).  <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct. – None</i>			<b>NOTED</b>
2603.96	<b>TO AUTHORISE THE CHAIR TO SIGN AS A CORRECT RECORD OF THE PROCEEDING:</b>  Minutes of the Bulwick Parish Council Meeting dated 26th January 2026. (LGA 1972 Sch12 P41(1)).  Agreed by council and signed by the chair			<b>RESOLVED (HC/SMc)</b>
2603.97	<b>GREENWAYS - LUCY HAWES (15 MINUTES)</b>  A talk from Lucy about the possibilities of getting Bulwick on to their map, garnering community interest, if there is any support within the village for wider connectivity and improving access to the facilities you have to support your local businesses etc and if there is something we could do to put you on the map similar to Braybrooke <a href="#">Griffin Trail – Braybrooke Parish Council</a>  Rupert Conant has some permissive paths which are fabulous, and the New Lodge is a very attractive offering too and I wanted to explore how we could with everyone’s permission make more of it so it can feed into the Greenway.			

	<p>The Greenway is like a jigsaw puzzle, and it works well where you work with landowners and businesses who are open to the idea. With some evidence from the parish we can then look at options.</p> <p>Extremely interesting and informative talk given by Lucy on project, with plenty of interaction from villagers present. Chair and another Cllr are going to visit established Greenways projects to get more of a feel of how they fit in within the countryside before approaching consultation with residents.</p>	<b>WORK IN PROGRESS</b>
2603.98	<p><b>PUBLIC SESSION (*)</b></p> <p><b>s</b></p> <p>The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. Decisions cannot be made on items not on the agenda.</p> <p><i>Decisions cannot be made on items not on the agenda.</i></p> <p>Cllr Simon Fairhall wanted to pass the following information on to the residents of Bulwick.</p> <ul style="list-style-type: none"> <li>- 4.99% increase was passed on Council Tax</li> <li>- Proposed cluster meetings for Parish Councils – Looking at dates for mid April 2026</li> </ul> <p>Potholes – increasing number of large potholes occurring on public roads around the village.</p> <p>Litter picking – Demand has been noted on the village ‘chit chat’ social media group.</p>	
2603.99	<p><b>CO-OPTION OF COUNCILLOR</b></p> <p>The information has been displayed from Elections requesting Bulwick residents to inform them by the 05.03.2026 if they require a By-Election.</p> <p>The closing date for applications to BPC is 5pm on 11.03.2026 for interested parties. The council will then review the applications and make the resolving decision in this meeting.</p> <p>Elections team informed the clerk that a By-Election was not required.</p> <p>Bulwick Parish Council received an application from Sue Morris.</p> <p>The chair and applicant had an informal meeting before the co-option. Councillors present discussed the co-option and full council agreed Sue Morris would be an asset to the council.</p> <p>Sue was invited to join the council and signed her ‘Declaration of office’.</p>	<b>RESOLVED (HC/SMc)</b>
2603.100	<p><b>COMMUNITY MATTERS</b></p> <p>To discuss and action the following</p> <p><b>REFRESHER TRAINING FOR DEFIBRILLATOR</b> – Provider are happy to accommodate dates in May/June (avoiding Wednesday evenings). BPC are to supply provider with a number of possible dates, and they will look at availability.</p>	

	<p>20/30 people is a max, if too many people can't see the floor demonstrations, but are happy to do more than one session.</p> <p>Chair suggested offering a training session jointly with Laxton. They agree. Dates being explored for May.</p> <p><b>NOTICE BOARD</b> – This has been completed by Clerk and her husband, just needs a technical adjustment regarding the locks.</p> <p><b>DOG STYLE GATE BEHIND RECTORY PUBLIC RIGHT OF WAY AND AT OTHER END</b> – Update required from Cllr SM.</p> <p><b>OWNERSHIP OF LAND (WEST OF CEMETERY)</b> - Update required from Cllr SM.</p> <p>In response to resident enquires, we can confirm the field to the west of the cemetery is owned by Mr &amp; Mrs Ratcliffe. The adjoining field to the southwest that borders onto Main Street, is owned by Bulwick Estates.</p> <p><b>EMPOWERMENT FUND</b> – payment of grant has been received. A Unitary Cllr contacted clerk and advised BPC to submit another request as they only gave a fifth of the original request.</p> <p>Cllr S Fairhall informed us we were unsuccessful with the second application for extra funding.</p> <p><b>PLANTERS</b> – Update from Cllr HC on decision to purchase materials. Discuss a provisional plan on installation. Clerk was provided with wrong licence form from NNC and now required to complete the correct form.</p> <p>Cllr HC informed the council that sizes of planters had been checked and would like to proceed with ordering items to get the bases in place. Clerk advice to hold off on this or ask companies to raise invoices for payments to be set-up, due to the licence not being in place yet. Initially the clerk has been sent the wrong licence application by NNC.</p> <p>The council approved a spend of up to £1,500.00 for this project. £500.00 from the empowerment grant and £1,000.00 from the 2026/27 budget.</p> <p><b>PARISH PATHS, PLR, CAN CHAMPION, USE OF FIX MY STREET</b> - Clarify roles &amp; benefits for the parish and agree communication methods. Chair &amp; Clerk</p> <p>Clerk explained what the different roles for each area of the council are and detailed information can be found on the BPC website.</p> <p>The clerk (as a central point to the parish council) is the representative for all these roles. Please email or call your concerns to the clerk and they will action, follow up and hold a record for the parish.</p> <p><b>NEIGHBOURHOOD WATCH</b> – Would Bulwick like to explore this for the village.</p> <p>Chair is going to liaise with Kingscliffe Parish Council as they have just invested in this scheme.</p> <p><b>OVERGROWN TREES (going out of the village towards Corby)</b> – Clerk has been in touch with NNC highways, who accept no responsibility for these and was advised to contact landowner. Bulwick Estates (landowner) has provided Land Registry information stating that the area belongs to Highways, Clerk has email them and is awaiting a response – Work in process.</p>	<p><b>WORK IN PROGRESS</b></p> <p><b>RESOLVED</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>RESOLVED</b></p> <p><b>RESOLVED</b></p> <p><b>RESOLVED</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>RESOLVED (AL/SMc)</b></p> <p><b>RESOLVED</b></p> <p><b>WORK IN PROGRESS</b></p>
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	<p>Highways have responded stating the land does not belong to them. Clerk has been in communication with Bulwick Estates (who have supplied more supporting evidence) and clerk will revisit NNC and Highways again.</p> <p><b>HIGHWAYS</b></p> <p><b>Grass cutting in the village</b> – Update required Cllr HC and Clerk.</p> <p>Cllr HC confirmed that Bulwick estates will continue to cut the grass on the triangle at junction of Main Street Blatherwycke Road. Cllr HC (with help of observant residents) to monitor and collate frequency of the grass cutting areas by NNC this year. Council to confirm areas they required cutting to clerk on a map. Clerk to prepare draft letter to send out for tender for grass cutting, in readiness for spring 2027</p> <p><b>Update on Street Light Refurbishment</b> – Clerk has been informed the poles should be painted next week and invoiced before the end of the financial year.</p> <p>At the time of the meeting the street light poles had not been painted – clerk to chase</p> <p><b>PLANNING APPLICATIONS</b> (Town &amp; Country Planning Act 1990 Sch 1 para 8.)</p> <p>The planning applications are updated live on the website by the host - please refer to the website for the latest information on an application).</p> <p>To consider / note the following planning applications -</p> <p><b>26/00165/HFUL</b>   Single storey front extension, new oak framed porch. Internal reconfigurations.   Holly Berry Barn Blatherwycke Road Bulwick NN17 3EU – (Awaiting decision) For discussion tonight.</p> <p>This was discussed by council, and the resident was present in the meeting. They informed the council that the plans are not clear, the application is for the back of the building – not the front. BPC fully supported this application.</p> <p><b>26/00099/HFUL</b>   The erection of a home office and garden room   Henwick Barn Laxton Road Bulwick NN17 3DU - The BPC fully supported this application (Awaiting a decision)</p> <p><b>26/00016/OUT</b>   Outline planning for the demolition of existing house and tennis court and erection of 3 no. dwellings (all matters reserved except access and layout)   Old Orchard Blatherwycke Road Bulwick NN17 3EU - The BPC fully supported this application (Awaiting a decision)</p> <p><b>25/01997/FUL</b> Conversion and extension of 2No. existing barns to form one dwelling. Barns Adjacent To Mill House Main Street Bulwick NN17 3DY – The BPC fully supported this application (Awaiting a decision)</p> <p><b>25/01998/LBC</b> Conversion and extension of 2No. existing barns to form one dwelling. Barns Adjacent To Mill House Main Street Bulwick NN17 3DY - The BPC fully supported this application (Awaiting a decision)</p> <p><b>AWAITING DECISION</b></p> <p><b>NE/25/00544/FUL</b>   Conversion of existing paddock into all-weather menage/sand school for private use, along with a new stable block comprising, 5 boxes, wash bay and tack room to replace the existing stable block.   Banbery</p>	<p><b>WORK IN PROGRESS</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>RESOLVED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p>
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	Lodge Nottinghams Yard Blatherwycke Road Bulwick Corby NN17 3EU - Awaiting decision (checked 01.03.2026)	
2603.101	<p><b>COMMUNITY GOVERNANCE REVIEW</b></p> <p>The opportunity to review or change numerous areas within the parish only comes up around every 10 years or so. The Councillors need to think carefully about any potential changes to the parish. BPC Cllrs need to collate their formal response, to be sent to NNC by 12.03.2026 via the clerk.</p> <p>Discussion held around the boundaries to the parish, noting Blatherwycke and Laxton have annual Parish Meetings, not precept raising Parish Council. BPC have declined to request any changes to be considered. Chair is developing closer relationships with neighbouring parishes</p>	<b>RESOLVED</b>
2603.102	<p><b>CLERKS UPDATE AND CORRESPONDENCE</b></p> <p><b>.GOV.UK WEBSITE &amp; EMAILS</b> – Work in progress by clerk. Need to add pages on Parish Paths, PLR, CAN Champion, Use of Fix My Street to the site with detailed information regarding the topics. Clerk has contacted previous site provider to remind them the remaining emails are to be shut down.</p> <p>Clerk has added pages above and created a calendar for events to be added onto for Bulwick and surrounding areas. The website is a continuous working document.</p> <p>Previous website provider was present at the meeting and was reminded about shutting down previous email accounts and social media.</p> <p><b>ROLES &amp; RESPONSIBILITIES</b> – define and provide information on Chair &amp; Clerk, Councillors, Residents and Local landowners – Cllr AL</p> <p>Clerk to source definitions and create pages on the website containing this information giving clarity for villagers.</p> <p><b>ASSET REGISTER</b> – Has been updated by chair including values for replacement. Chair and clerk to agree assets.</p> <p>Clerk added new assets held at her address. All Cllrs clear on what assets are owned by BPC, and an updated valuation of c £39,000</p> <p><b>TRAINING</b></p> <ul style="list-style-type: none"> <li>- <b>NEW COUNCILLORS</b> – Off to a flying start – 19 March 2026 18:30-21:00 Online – Cllr HC / Cllr SM / Cllr AL all booked onto course</li> <li>- <b>CHAIR &amp; LEADERSHIP TRAINING</b> - 23 February 2026 18:30-21:00 - Completed</li> <li>- <b>ASSERTION 10</b> – GDPR Training (Chair &amp; Clerk) – new dates and times are during the working day (clerk unable to attend these)</li> <li>- <b>DATA PROTECTION &amp; GDPR PART 1</b> - 26 January 2026 18:30-20:30 - Completed</li> </ul> <p><b>POLICIES</b></p> <p>To <b>review</b> and <b>approve</b> the following policy</p> <ul style="list-style-type: none"> <li>- Reserves policy</li> </ul>	<p><b>WORK IN PROGRESS</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>WORK IN PROGRESS</b></p> <p><b>RESOLVED</b></p> <p><b>NOTED</b></p> <p><b>APPROVED (AL/SMc)</b></p>

	<ul style="list-style-type: none"> <li>- Update litter picking risk assessment (Refreshments at Cllrs house)</li> </ul> <p>Clerk needs to write the below policies to comply with new legislation.</p> <ul style="list-style-type: none"> <li>- Data Protection policy</li> <li>- Social Media policy</li> <li>- Clerk to update all polices with new website address and email</li> </ul>	<p><b>(AL/HC)</b></p> <p><b>WORK IN PROGRESS</b></p>																																																																																																																			
2603.103	<p><b>BULWICK ACCOUNTS AND FINANCES</b></p> <p>To <i>note</i> current account balance stands at £2,177.51 on 02.03.2026 (Accounts &amp; Audit 2015 Reg 4)</p> <p>To <i>note</i> savings account balance stands at £10,205.18 on 02.03.2026 (Accounts &amp; Audit 2015 Reg 4)</p> <p><b>INVOICES</b> - to <i>approve</i> payments for the following (Accounts &amp; Audit 2015 Reg 4)</p>	<p><b>NOTED</b></p> <p><b>NOTED</b></p>																																																																																																																			
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	<b>INVOICES</b> - to note income into the current account (Accounts & Audit 2015 Reg 4)					
	<b>DATE</b>	<b>FROM WHOM</b>	<b>REASON</b>	<b>COST</b>		
	21.06.2026	NNC Finance	Empowerment Grant	£500.00		
	<b>INSTANT ACCESS SAVINGS ACCOUNT</b> - to note balance off (Accounts & Audit 2015 Reg 4)					
	<b>DATE</b>	<b>INCOME</b>	<b>REASON</b>	<b>TOTAL</b>		
	<b>SIGNATORY ON BANK ACCOUNT</b> – Application form completed and brought to meeting for signing tonight. Cllr to bring required documents for clerk to forward with relevant documents to bank.					<b>WORK IN PROGRESS</b>
	Chair and Clerk signed form – Cllr SMc to email clerk required documents					
	<b>ICO DATA PROTECTION FEE</b> - Renewal is £47.00 – Clerk needs to contact provider for invoice as they have not updated the email address from the email clerk sent informing them of the new.gov.uk email.					
	Clerk to contact ICO and update email address					<b>WORK IN PROGRESS</b>
2603.104	<b>ITEMS FOR NEXT MEETING OR GENERAL INTEREST</b>					
2603.105	<b>DATES FOR FUTURE MEETINGS</b>  Wednesday 6th May 2026 @ 19.15hrs – Parish Meeting 19.30 AGM Wednesday 22nd July 2026 @ 19.15hrs Wednesday 16th September 2026 @ 19.15hrs Wednesday 18th November 2026 @ 19.15hrs  All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.					
2603.106	<b>CLOSE OF MEETING</b>					

Approved & Signed by Cllr Anne Lashmar on 6<sup>th</sup> May 2026

Mrs A Lashmar  
Chair to Bulwick Parish Council

	<b>POWER &amp; DUTIES</b>	
<b>KEY</b>	<b>ACT</b>	<b>Section</b>
LGA 1972	Local Government Act	SS 133
PCA 1957	Parish Council Act 1957	S3
HWA 1980	High Ways Act 1980	S301
L&AA 1976	Lotteries & Amusements Act	S7
LGA 1972	Local Government Act	S226

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Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.

Please note, this is a public meeting, and you may be filmed, recorded and published.

Copies of all council papers are available to download at <https://www.bulwickparishcouncil.gov.uk>