

SEVINGTON WITH FINBERRY PARISH COUNCIL

Cllr Bartlett
Cllr Bartram
Cllr Coppins
Cllr Lemon
Cllr Martin
Cllr Townsend
Cllr Whybrow

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU
01233 750415

Cllr Nilssen

There will be a Meeting of Sevington with Finberry Parish Council held at the Chamber of Commerce on Tuesday 23rd May 2023 at 7.30pm and you are summoned to attend

AGENDA

1. Election of the Chairman and any Vice-Chairman for the Council year 2022-23.
2. Completion of the Declarations of Pecuniary Interests Form and the Declaration of Acceptance of Office Form.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes Sevington with Finberry Parish Council meeting held on 3rd April 2023.
6. To discuss matters arising from previous minutes that are not covered by the agenda.
7. Public session: To receive questions and comments from the public on any agenda item.
8. Borough Councillors Report
9. To confirm eligibility to use the General power of Competence
10. Appointment and Scope of the Internal Auditor
11. To agree representatives for the forthcoming year:
 - a. Sevington North sub-committee
 - b. Finberry Sub-committee
 - c. Planning sub-committee
 - d. Highways Lead
 - e. Bellamy Gurner Lead
12. To review the Terms of Reference for the Subcommittees: Sevington North, Finberry and Planning
13. Financial matters:
 - a) To approve the following financial documents:
 - i. To receive the end of year accounts
 - ii. To receive the report from the Internal Auditor
 - iii. To approve the Annual Governance Statement 2022/23, section 1 of the AGAR for the year ending 31 March 23
 - iv. To consider the Accounting Statements 2022/23 and approve the Accounting Statements 2022/23, section 2 of the AGAR for the year ending 31 March 2023 and the supporting Bank Reconciliation as at 31st March 2023 and the explanation of significant variance from 2021-22 to 2022-23. To ensure the Accounting Statements 2022/23 are signed and dated by the person presiding at the meeting
 - b) To note/authorise the following:

- i. To note the Parish Council's financial position.
- ii. To authorise any payments

14. To review Standing Orders, Asset Register and the Risk Assessment, and confirm arrangements for insurance cover in respect of all insured risks
15. Review of the Council's and/or staff subscriptions to other bodies ie KALC
16. Review of the Council's complaints procedure;
17. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information (*see also standing orders 11, 20 and 21*);
18. Review of the Council's policy for dealing with the press/media;
19. Review of the Council's employment policies and procedures;
20. To consider any changes to the Risk Assessment.
21. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.
22. To receive an update on any matters pertaining to Sevington North
 - Reinstatement of Sevington Sub Committee – request at St Mary's Church (Willesborough) because Sevington Church is not fit for purpose due to the pigeon/roof issues.
 - The Sevington Sizzle for August 2023
 - Pothole issues within Church Road and Bank damage caused by HGV's.
 - The restriction of land access by Wickes on ABC land.
 - Defibrillator stickers for telephone box.
23. To receive an update on any matters pertaining to Finberry/Sevington South.
24. To receive any update on IBF or Waterbrook
25. To receive any update on Highways (to include the Bellamy Gurner Scheme)
26. Any Other Business (for information purposes only)
 - Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Monday 5 June 2023

Monday 2 October 2023

Monday 5 February 2024

Monday 13 May 2024

Monday 3 July 2023

Monday 6 November 2023

Monday 4 March 2024

Monday 4 September 2023

Monday 8 January 2024

Monday 8 April 2024

28. Resolution to exclude the public

29. To agree the Clerk's Pay Scale

Tracey Block

Clerk to Sevington with Finberry Parish Council

clerk.swfpc@gmail.com