



Minutes of the Ordinary meeting of Bramshaw Parish Council held in the Community room of Bramshaw Village Hall on **Tuesday 23rd September at 19:30.**

### MINUTES

*Minutes are draft until ratified at the next meeting*

Present: Cllr Thomas (Chair)  
Cllr Coutts  
Cllr Seabourne  
Cllr Harrison  
Cllr Bennison  
Cllr Loveless

In attendance: 7 x members of the public  
Clerk, Diana O'Grady  
Cllr Tipp

57/25 Apologies for absence

- Cllr Medley. Reason given and accepted.

58/25 Public Participation period

- A member of the public believes the road through the village is unsafe. Cllr Seabourne has offered to join the Speedwatch group. Clerk to email Cllr Heron to ask for progress on the traffic survey as discussed at the APM. Has the traffic 24hr survey been carried out? Mentioned by Cllr Bennison too.
- Members of the public believe there should be more signs on the roads visible to traffic coming from the A36
- Cllr Seabourne has offered to join the Speedwatch group for a traffic survey.
- A member of the public spoke on the planning application.
- A member of the public spoke to support the planning application

59/25 Declaration of Interests and dispensation requests

- Cllr Coutts declared an interest in the planning application and will leave the room for the discussion.

60/25 To confirm the Minutes of the Ordinary Meeting held on 22<sup>nd</sup> July 2025

- Minutes were agreed by all who were present. Signed by the Chair.

61/25 Parish Representative reports

Cllr Bennison – attended NFALC meeting 22<sup>nd</sup> Sept

- NFDC update given by Richard Kott
- Economic Development Team working on apprenticeships
- Local Plan still being worked on next consultation November 2025 to Jan 2026
- 28 day consultation on Solent Gateway/ABP Dibden Bay will be decided at National level
- Richard attends the Quadrant meetings which he finds very useful.

- Waste Collection Phase 1 is progressing better. Food Waste containers are being picked up from behind resident's gates. Phase 2. About to begin is expected to be a better roll out.
- NFDC Council meeting Thursday 25th September at 6.30pm to discuss Local Government Reorganization followed by Cabinet Meeting Friday 26th September at 10.00am
  - NPA update given by David Illsley
- NPA Loca Plan review is continuing similar to NFDC
- When we have a Mayor in place, he/she will be able to call in a planning application if they so wish. NPA will still retain a planning committee.
- National Park Authority Meeting to be held 16th October when new members will be announced.
- PedAll and New Forest Tour 2025
- The LCWIP map of Routes has been very much reduced.
  - Consultative panel update given by Cllr Stratford
- Work is ongoing to establish the New Forest Commoners as a separate group to protect Commoning practice and way of life.

Cllr Thomas to write to FE

- To ask for a map of the car parks and where the parking boxes will be.
- What provision has been made for other landowners such as the National Trust?
- Council expressed concerns about parking on NT and other private land.
- The Council would also like to know if the money from the parking charges will be used for local benefit.

62/25 Clerk report from Town and Parish Clerks meeting

- Clerk reported on devolution progress and timetable going forward to 1<sup>st</sup> April 2028.

63/25 District / County Councillor Reports

- Cllr Tipp reported that HCC are considering holding elections next year. This will be held at the same time as the mayoral elections. Government will make their decision on the new mayoral divisions for Hampshire in Spring 2026.
- NFDC has started a round of grant funding. The Council will suggest the Speedwatch group apply for grant towards a SID.

#### Items ongoing

64/25 Village flooding

- Response received from Cllr Bowerman.
- Council is still attempting to arrange a meeting with the National Trust ranger.

65/25 Hedges around the village

- Golf course have cut back, Ryans Cottage have too, Ash Cottage haven't cut back. Clerk to write to Ash Cottage again as the hedge is obstructing the view for high vehicles, eg. Silage trailers.

66/25 Recruitment of new Councillors

- No new Councillors needed.

#### New items

67/25 New email addresses

- We now have the new .gov.uk email addresses which Clerk will circulate soon.

68/25 Approve Freedom of Information Guidelines

- Postponed until next meeting.

69/25 Documents Circulated

- Freedom of Information Guidelines
- Domain and Email policy

70/25 Budget 2026/2027 discussion

- Clerk asked Councillors to consider expenditure for next year.

71/25 Planning

New Applications

**24/01460FULL** BRAMSHAW GOLF CLUB, Bramshaw Golf Club, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Extension to existing first floor balcony; access ramp and steps; alterations to windows and doors

Response sent to NPA on 26<sup>th</sup> Aug 2025

**Decision: 2** We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- There are no ladies toilets in the changing rooms.
- There are no disabled toilets downstairs.
- The only disabled access to the upstairs is a very long ramp which would be very difficult for a wheelchair user to be pushed up let alone trying to go up it by themselves.
- A full lighting proposal should be submitted prior to any works commencing, and suggested that all external lighting be turned off at 10pm at the latest.
- Noise pollution is another concern.

**25/00780PATC** Street Record, YORK DROVE, NOMANSLAND

Application under part 16 of the Town & Country Planning (General Permitted Development) Order in respect of subterranean development and overground/overhead cabling

➤ Note Cllr Coutts left the meeting

**25/00782FULL** DAZEL MEADOW, DAZEL CORNER, BRAMSHAW, SO43 7JN

Permanent agricultural workers dwelling with veranda; change of use of land to domestic curtilage; 2no parking spaces; package treatment plant

**Decision: 3** We recommend PERMISSION for the reasons listed below

**Comments:** The applicant is a young local farmer and a Commoner. The farm currently has pigs and sheep needing close supervision at farrowing and lambing times. It also has beef calves for fattening. There have been incidents of theft and of attacks on stock by dogs.

Our understanding is that there is a clear need for a person to live on site for good husbandry and animal welfare.

➤ Note Cllr Coutts rejoined the meeting

Trees

**25/00785TPO** Snipes Wood, Nr Brook, Cadnam, Southampton, SO43 7JA

Fell 7 x hybrid Larch trees

**25/00957CONS** Blood Oaks Farm, LYNDHURST ROAD, BRAMSHAW, LYNDHURST, SO43 7JF

Prune 2 x Oak trees (T1 & T3 on the plan)

Remove one small limb from 1 x Ash tree (T2 on the plan)

**Comments:** No comments on the above Tree applications

Decisions

None

## 72/25 Finance

The following documents circulated electronically:

- Purchase order Hampshire Highways Lengthsman scheme £1100
- Receipt for envelopes and stamps £14.25
- Community room booking invoice July £30
- Community room booking invoice September £30

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: July - Sept 2025		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
25-Jul-25	SO	Diana O'Grady	July Salary and expenses	440.93
25 July 2025	Online	Bramshaw Parochial church council	Churchyard maintenance	300.00
24-Jul-25	DD	HMRC	Quarterly Tax and NI	343.71
27.08.25	SO	Diana O'Grady	August Salary and expenses	440.93
2.09.25	Online	Bramshaw Village Hall	Community room booking July 2025	30.00
2.09.25	Online	Bramshaw village hall	Community room booking September 2025	30.00
			TOTAL	1,585.57
RECEIPTS				
Date	Method	Payer	Details	TOTAL
01.09.2025		Hampshire Highways	Lengthsman Scheme 2025-2026	1,100.00
			TOTAL	1,100.00
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
28-Sep-25	Online	Diana O'Grady	Envelopes and stamps	14.25
			TOTAL	14.25
UPCOMING				
Date	Method	Payee	Details	TOTAL
25-Sep-25	SO	Diana O'Grady	September salary and expenses	440.93
			TOTAL	440.93
BANK	BALANCE 11-Sept-25	13,590.27		
	FORECAST	13,135.09		
Payments Approved		Printed Name and Date		
Payments Approved		Printed Name and Date		

### Bank Reconciliation 11<sup>th</sup> September 2025

<b>Opening Balance Current Account at 04/04/2025</b>	<b>£11,683.46</b>
Receipts	6,653.73
Payments	7,991.54
Uncleared Payments 2024/25	0.00
Uncleared Payments 2025/26	3,244.62
<b>Balance Current Account</b>	<b>£13,590.27</b>
<b>Nat West Balance</b>	<b>£13,590.27</b>
Discrepancy	£0.00

Agreed against bank balance as of 11<sup>th</sup> September 2025

Name .....

Signature .....

Date .....

Name .....

Signature .....

Date .....

BRAMSHAW PARISH COUNCIL Budget							
	APPROVED	APPROVED	APPROVED	APPROVED	ACTUAL	Variance	DRAFT
	2022/23	2023/24	2024/25	2025/26	2025-26	2025-26	2026-27
	Budget	Budget	Budget	BUDGET	TO DATE	AGST BUDGET	BUDGET
	£	£	£	£	£		£
<b>Payments</b>							
Clerk's salary (incl production of BT)	7,070.52	8,132.28	7,000.00	7,500.00	5,469.15	2,030.85	8,000.00
Clerk's Office (mileage, wfh , tax and NI)	300.00	300.00	250.00	250.00	811.71	-561.71	900.00
Clerk's Office (home worker) allowance	97.00	129.19	325.00	325.00	0.00	325.00	0.00
Stationery/Admin	150.00	50.00	150.00	150.00	14.25	135.75	150.00
Clerk & Councillor Training	0.00	0.00	300.00	300.00	0.00	300.00	300.00
Election Expenses	0.00	125.00	0.00	0.00	0.00	0.00	0.00
Insurance	380.00	362.26	550.00	550.00	426.57	123.43	550.00
Subscriptions	345.00	340.00	450.00	450.00	485.88	-35.88	500.00
Audit	150.00	160.00	200.00	200.00	190.00	10.00	200.00
Room Hire	250.00	200.00	300.00	300.00	95.00	205.00	300.00
Village Maintenance: <i>Drainage, ditches etc.</i>	2,100.00	750.00	1,000.00	1,000.00	175.00	825.00	1,000.00
Annual Parish Meeting refreshments	25.00	25.00	30.00	30.00	0.00	30.00	30.00
S137 <i>NF Disability, Church, Citizens Advice, Victim Support, RBL Poppy Appeal</i>	500.00	500.00	500.00	500.00	300.00	200.00	500.00
Other e.g. Defib	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
VAT paid					23.98	-23.98	
<b>Gross Payments</b>	<b>11,367.52</b>	<b>11,073.73</b>	<b>12,555.00</b>	<b>13,055.00</b>	<b>7,991.54</b>	<b>5,063.46</b>	<b>13,930.00</b>

73/25 AOB for discussion only

74/25 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **Tuesday 28th October** 2025 at 19:30, in the Community Room of Bramshaw Village Hall

Meeting closed at 21:48

Signed Chair .....

Date .....