

Newbold Pacey & Ashorne Parish Council
Minutes of the extraordinary meeting held on
Wednesday 1st June 2022 in Ashorne Village Hall

Meeting commenced 19:34 hrs

1) Record of Members present

Cllr Mrs Pietreski, Cllrs Bolton, Struthers, Wright and Hiorns and Mrs J Chapman (Clerk)

2) Apologies for absence

None

3) Acceptance for apologies

n/a

4) Declaration of Interest

None

5) Dispensations

None

6) Adoption of Local Government Association Model Councillor Code of Conduct

It was proposed by Cllr Bolton, seconded by Cllr Struthers and
RESOLVED all members of Newbold Pacey & Ashorne Parish Council will
adopt the Local Government Association Model Councillor Code of Conduct.

6.1) Declaration of Interests Form

Cllrs Struthers and Bolton passed their completed Declaration of Interests form to the Clerk.

Cllr Mrs Pietreski and Cllrs Wright and Hiorns will complete their Declaration of Interest form and forward them to the Clerk within 14 days of this meeting.

7) Financial Reports

7.1) The financial report for the period 01.04.21 – 31.03.22 was discussed.

Cllr Bolton raised the following queries: -

a – Current number of allotment holders = 7

b – Number of allotment holders who have not paid = 1

c – Number of plots vacant – 1 and 2/3

Cllr Bolton requested the following changes be made to the cashbook

Line 52 Grit Bins – move to maintenance of assets.

Line 63 Defibrillator – move to maintenance of assets.

Water Meter – move to allotments

Item 78 – has the wrong date, it should be 2022

Cllr Bolton asked if VAT for 2021 – 2022 is still to be reclaimed – yes.

Cllr Bolton advised the former Clerk was reimbursed £59.99 for Office 365; it was not an automatic payment.

Cllr Bolton requested Advertising Costs to be kept in the budget.

It was proposed by Cllr Bolton, seconded by Cllr Hiorns and **RESOLVED** the amendments be made to the cashbook.

7.2 Bank Reconciliation

It was proposed by Cllr Struthers, seconded by Cllr Hiorns and **RESOLVED** the bank reconciliation be signed by Cllr Mrs Pietreski as being correct.

7.3 Annual Governance and Accountability Return 2021/2022 Part 2 Certificate of Exemption

It was proposed by Cllr Hiorns, seconded by Cllr Struthers and **RESOLVED** the Certificate of Exemption be authorised by the Chair, Cllr Mrs Pietreski and the Clerk.

7.4 Annual Governance and Accountability Return 2021/2022 Section 1 – Annual Governance Statement 2021/2022

It was proposed by Cllr Bolton, seconded by Cllr Struthers and **RESOLVED** the Annual Governance Statement be authorised by the Chair, Cllr Mrs Pietreski, and the Clerk.

7.5 Annual Governance and Accountability Return 2021/2022 Section 2 – Accounting Statements

It was proposed by Cllr Bolton, seconded by Cllr Hiorns and **RESOLVED** the Chair, Cllr Mrs Pietreski, authorise the Accounting Statements.

7.6 Unity Trust Banking Statement

It was proposed by Cllr Bolton, seconded by Cllr Hiorns and **RESOLVED** the Clerk and Responsible Financial Officer, Mrs J Chapman, be added to the Parish Council's Bank Account as an authorised person.

20:08 hrs Cllr Wright joined the meeting

8. Planning

The following planning applications have been received since the last meeting held on 4th May 2022.

Planning No.	Address	Proposal	Comments due by
22/000768/FUL	Wiggerland Farm Banbury Road Lighthorne CV35 0AE	Partial demolition, conversion and extension of existing buildings on site and construction of replacement dwelling	Clerk to ask to submit the Parish Councils comments on 13 th June 2022 due to a/l. Clerk also awaiting guidance on comment to submit.
22/01264/LBP	Pipers Cottage Ashorne Warwick CV35 9DR	Replacement of following windows and doors with timber flush frames and single glazing: 1. First floor bedroom 1 front elevation right hand side, 2. First floor bedroom 2 front left hand side, 3. Rear ground floor	SDC advised NPAPC would not be consulted on this application as they do not consult for Certificates of Lawfulness. NPAPC

		kitchen, 4. Rear first floor bedroom 3, 5. Ground floor rear French windows from sitting to garden.	have been removed from the planning record as being a statutory consultee.
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Date of next meeting 6th July 2022

Signed Chairperson

Date

DRAFT