



PARISH COUNCIL

e-mail: dalwoodpc@outlook.com

Minutes of a meeting of Dalwood Parish Council (23/24.8) held on Monday 25 March 2024 at 19:30 hrs in Dalwood Village Hall

Present: Cllrs Kathy Laing (Chair), Tim Hodges (Vice Chair), Tony Benger, Peter Lawrence, Ben Trott, Christine Wyatt (part)

In attendance: Ian Walker (Clerk & RFO), Owain Morgan (P3 coordinator), County Cllr Ian Chubb and nine members of the public.

1. Public Forum

Residents raised the following issues:

- Tess Herbert raised the matter of their property name being linked to a recent planning application (24/0239/TRE) for the crown reduction of the willow tree adjacent to the river. The general consensus of opinion was that the error had probably arisen within EDDC Planning Department but Kathy Laing offered her apologies on behalf of the Parish Council.
- A general discussion took place about the fact that some of the content on the Village web site was out of date. Tim Hodges agreed to do his best to post relevant Parish Council matters on a timely basis and it was noted that use should also be made of Dalwood Daily to ensure that matters were promulgated as widely as possible. It was also noted that it was the responsibility of individual village organisations to ensure that their content was up to date and relevant.
- The timing of the Public Forum in Parish Council meetings was raised by Rob Beak but, after discussion, it was agreed to retain the forum at the start of Council meetings.
- The issue of potholes in village roads was again brought up, together with the general deterioration of many roads. This issue was dealt with in detail later in the agenda.
- Various other matters were also brought up which were covered later in the agenda.
- County Cllr Ian Chubb gave a short presentation on EDDC matters including forthcoming spending, devolution (including the benefits this could bring in sharing assets and facilities with adjacent authorities), possible changes in waste collection policies, planning issues and repairs to Exmouth sea wall. He also emphasised the problems that the region was having generally with road repairs but that improvements were expected because of a possible change in contractor and also additional funds being made available from central government.

2. **Apologies for absence:** Cllr Graham Perry
3. **Declarations of interest**
 - i. Cllr Laing declared an interest in items 6.v (grant to Dalwood Community Shop).
4. **Minutes:** It was agreed that the minutes of the meeting held on 8 January 2024 be signed by the Chair as a true record.
5. **Matters arising:**
 - i. **Item 5.vii** – it was noted that the precept application of £7,476 had been made.
 - ii. **Item 13** – it was agreed that the future Parish Council meeting scheduled for 2 September 2024 be deferred until 9 September 2024.
6. **Finance and Administration**
 - i. The schedule of payments made since the last meeting (and circulated with the agenda) were formally approved and signed by the Chair. (24.13)
 - ii. The summary of receipts and payments to 15 March 2024 showing a balance in hand of £16,319 (and circulated with the agenda) were approved and signed by the Chair. (24.14)
 - iii. The bank reconciliation as at 28 February 2024 (and circulated with the agenda) was approved and signed by the Chair. (24.15)
 - iv. The schedule of parish assets that had been circulated with the agenda was broadly approved with the proviso that a full count should be undertaken of benches that were the Council's responsibility. It was noted, however, that the current insured value of all of the assets was adequate. (24.16)
 - v. The application for a grant of £2,000 for Dalwood Community Shop was discussed and it was eventually agreed to approve a grant of £1,000. County Cllr Ian Chubb intimated that it should be possible for the Shop to apply for a grant of £750 from EDDC.
 - vi. It was noted that, at the next meeting, a resolution would be put forward to open a deposit account for surplus funds (probably with CCLA Public Sector Deposit Fund).
7. **Maintenance matters**
 - i. **Notice boards** – It was agreed to request Steve McKenny to provide a quotation for renovating/repairing of all the three parish notice boards.
 - ii. **Village Award signage** – It was agreed that Tony Benger would review these signs for possible damage and report back to the Parish Council.
 - iii. **Grass cutting** – It was agreed to obtain a quotation from Shaun Burns to carry out seasonal cuts to the village grass areas.
 - iv. **Telephone box** – It was agreed that Tucker Stevens would paint the telephone box with paint supplied by John Gostling if he has any left (Kathy Laing to enquire). Alternatively, John would be asked to quote for the work.
 - v. **Bus shelters** – No work is currently required on the one remaining bus shelter. The Clerk will review existing paperwork currently with Tony Benger regarding the abortive construction of the two bus shelters on the A35 and report back to a subsequent Council meeting.

- vi. **Trees** – It was noted that the replacement Jubilee Oak had been planted and appeared to be growing well but that the work on the crown of the willow tree, adjacent to the river and bridge (for which planning permission had recently been received) would have to be deferred until October because of nesting nuthatches.
- vii. **Seats/benches** – It was agreed to obtain a quotation from Steve McKenny for the repainting of all five(?) benches.
- viii. **River** – It was noted that the Clerk had written to the Environment Agency concerning the required dredging of the river adjacent to the bridge. It was further noted that this enquiry had been passed on to EDDC Highways and the Clerk was instructed to follow this up.
- ix. **Litter/dog waste bins** – County Cllr Chubb pointed out that there was a move away from dedicated dog waste bins (which also had prohibitively high collection costs) and for such waste to be included in general waste bins (ideally double bagged). The Clerk was instructed to obtain quotations for a number of covered waste bins to replace the existing ones.

8. Planning matters

The four matters that had been passed to Councillors since the last meeting (a summary of which had been circulated with the agenda) were noted. The current state of these applications was also noted. (24.17)

9. Highway matters

- i. **Drains/culverts** – It was noted that damage has been caused to the culvert at Yetene (opposite the Church gate) and it was agreed that Shaun Burns would be requested to dig this out (two hours maximum). As regards the culvert near the Methodist Chapel, it was agreed that Kathy would discuss repairs with the owners as it was extremely unlikely that Devon CC will assume any responsibility for the repair.
- ii. **Studhayes Road** – it was agreed that Tony Benger would approach Tim White and/or Graham Perry to see if they had the appropriate brushing equipment and to give a quotation for clearing the road of gravel.
- iii. **Pot Holes** – It was again noted that there had been significant deterioration to many areas of the carriageway around the village. It was noted that Andrew Ross had been in communication with the office of Richard Forde concerning the appalling state of the roads around the village. He received a response to the effect that Devon County Council would be undertaking significant repairs to the road adjacent to Carters Farm in May 2024. In general, villagers were requested to continue to report pot holes on the DCC Pot Hole hot-line in the hope that this would accelerate any repairs.
- iv. **Bus shelter** – this matter had still not been resolved but was continuing to be dealt with by Councillors.
- v. **Drains** – recent weather has caused problems with many of the drains around the village and it was agreed that the clearance of these should be a priority.

(Cllr Wyatt withdrew from the meeting at this point)

10. Parish paths matters

Owain Morgan presented a brief report on the application for P3 funding for the coming year. Although the application had been due by 15 March 2024, Mr Morgan said that he was in contact with the relevant department and he had confirmed that it would be submitted as soon as possible.

A general discussion took place regarding several specific problem areas notably:

- i. Naishes Lane – fallen tree
- ii. Dalwood Mill – potential dispute regarding the river access to the mill and the existing footpath.

11. Water quality monitoring survey

It was noted that Cllr Wyatt's report would be presented to the next meeting.

12. Other matters

- i. **Annual Village Meeting** – it was agreed that the Parish Council Meeting would be held on 20 May 2024 after the Annual village meeting. It was noted that a possible agenda for the Annual parish Meeting could include brief presentations from/about:
 - i. The Village Shop
 - ii. Devon Recreation Trust ("DRT")
 - iii. Neighbourhood Plan/Corry Valley Community Land Trust ("TCVCLT")
 - iv. Dalwood Vineyard
 - v. The proposed Village Green
- ii. It was suggested that an approach be made to the Blackdown Hills Village Network to see if they would be willing to give a short talk at the Annual Village Meeting on the purpose and objectives of the organisation (Clerk to arrange suitable projector, etc. if required).
- iii. It was agreed that the meeting would be followed by refreshments (tea, etc) before the commencement of the Annual Parish Council meeting.
- iv. **His Majesty King Charles III Portrait** – it was noted that the Clerk had applied for a free portrait of the King that was being supplied by the UK Government.

The meeting closed at 21:20 hrs.

Approved

.....K G Lang
Chair

Date: 23.5.24

<i>Ref</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>
24/43	19-Jan-23	Dalwood Village Hall	Meeting room hire	14.00
24/44	24-Jan-24	Ian Walker	Expenses & training course	428.86
24/45	24-Jan-23	Ian Walker	Salary	228.80
24/46	24-Jan-24	HMRC	Tax on above	57.20
24/47	24-Feb-24	Ian Walker	Salary	228.80
24/48	24-Feb-24	HMRC	Tax on above	57.20
24/49	28-Feb-24	D J Taylor	Work on verge by bridge	120.00
24/50	10-Mar-24	Tony Bengler Landscapi	Replacement tree	62.40

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Dalwood Parish Council

As at 15 March 2024

Year ended 31 March 2024

Actual 22/23 £		Budget 23/24 £	Actual to date 23/24 £	Forecast £	Anticipated out turn 23/24 £		Budget 24/25 £
RECEIPTS							
6,870	Precept	7,120	7,120.00		7,120.00	+5%	7,476
1,330	Parish Paths	1,330	2,300.00		2,300.00		805
228	Donation re defibrillator				0.00		
982	VAT refunds		2,247.26	64.66	2,311.92		
9,410		8,450	11,667.26	64.66	11,731.92		8,281
PAYMENTS							
1,144	Staff costs	2,000	1,430.00	286.00	1,716.00	+6%	3,638
	Locum fees	2,000	2,402.60		2,402.60		
	Clerk SLCC membership	126	109.00		109.00		130
	Clerk training	450	172.30		172.30		300
144	Admin & stationery	200	142.60	40.00	182.60		200
	WFH allowance	200	200.00		200.00		200
	Equipment	200			0.00		
	Payroll service	120	60.00		60.00		120
317	Insurance	263	262.29		262.29		290
	Audit & election fees	80		80.00	80.00		80
68	Hall hire	70	98.00	14.00	112.00		70
	Subscriptions	90	107.00		107.00		149
87	Training (delegates expenses)	100			0.00		100
1,030	Parish Paths (agency services)	1,330	2,109.65		2,109.65		1,805
798	Maintenance & lengthsman's work	600	1,029.50		1,029.50		1,000
500	Donations	350	250.00	2,000.00	2,250.00		250
	Projects (phone box)		565.00		565.00		500
30	Sundries		14.99	30.00	44.99		100
10,606	Replacement bus shelter	500	532.85		532.85		
1,807	Jubilee expenses		220.00		220.00		
125	Parking project				0.00		
2,382	VAT paid in year		808.09		808.09		
13,338		8,679	10,513.87	2,450.00	12,963.87		8,932
(9,628)	NET RECEIPTS/(PAYMENTS) IN YEAR	(229)	1,153.39	(2,385.34)	(1,231.95)		(651)
24,794	Opening balance		15,166.20		15,166.20		13,934
15,166	CLOSING BALANCE AT BANK		16,319.59		13,934.25		13,283
Allocation of funds:							
12,727	General fund				11,225.05		11,574
400	Election fund (designated)				480.00		480
278	Defibrillator fund (designated)				277.85		278
1,761	Parish Paths fund (restricted)				1,951.35		951
15,166					13,934.25		13,283

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6.iii



Your account statement

Issue date: 4 March 2024
 Write to us at: PO Box 1000, Andover, BX1 1LT
 Call us on: 0345 072 5555 (from UK)
 +44 1733 347338 (from Overseas)
 Visit us online: www.lloydsbank.com
 Your branch: SEATON (309037)
 Sort code: 30-90-37 Account number: 00044857
 BIC: LOYDGB21275
 IBAN: GB13 LOYD 3090 3700 0448 57

DALWOOD PARISH COUNCIL
 STONEHAYES
 DALWOOD
 AXMINSTER
 DEVON
 EX13 7EG



Received
6/3/24
WJ

TREASURERS ACCOUNT

DALWOOD PARISH COUNCIL

Account summary

Balance On 02 Feb 2024	£16,787.99
Total Paid In	£0.00
Total Paid Out	£406.00
Balance On 28 Feb 2024	£16,381.99

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
02 Feb 24		STATEMENT OPENING BALANCE			16,787.99
26 Feb 24	FPO	IAN WALKER 200000001295027714 DALWOOD PC 404780 10 24FEB24 16:16		228.80	16,559.19
26 Feb 24	FPO	HMRC - ACCOUNTS OF 400000001303858448 120PL030531362411 083210 10 24FEB24 16:18		57.20	16,501.99
28 Feb 24	FPO	D J TAYLOR AGRICUL 500000001301267691 DALWOOD PC 486 516123 10 28FEB24 10:33		120.00	16,381.99
28 Feb 24		STATEMENT CLOSING BALANCE	0.00	406.00	16,381.99

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:
 FPO - Faster Payment

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24/15

- Best Kept Village Trophy
 - Two wooden bus shelters
 - Two wooden benches
 - Telephone kiosk
 - Notice boards
 - Fogger
 - Parish laptop
 - Metal cabinet in village hall
 - Public use defibrillator at Swards Coach depot
- The current assets of Dalwood Parish Council stand as

Parish Assets

#	Ref	App Valid	Address	Proposal	Status	Received	To PCC	From PCC	To EDDC	Approved
1	23/1486/CPE	30-Oct-23	Oaklands, Wilmington, EX14 9JU	Change of use to residential	Await. dec.		01-Nov-23			
2	23/2346/FUL	03-Nov-23	Evellyn, Dalwood, EX13 7HJ	Construction of single storey extension		08-Nov-23	08-Nov-23			12-Jan-24
3	23/0174/FUL	30-Jan-23	Sunnylands, Dalwood, EX13 7EA	Modification of existing application re roof & carport	Await. dec.	14-Dec-23	15-Dec-23			
4	23/2346/FUL	03-Nov-23	Evellyn, Dalwood, EX13 7HJ	Modified proposal		21-Dec-23	22-Dec-23			12-Jan-24
5	23/2745/FUL	04-Jan-24	Ashdale Farm, Dalwood, EX13 7HS	Extension to agricultural building		08-Jan-24	09-Jan-24			05-Mar-24
6	24/0209/TRE	31-Jan-24	White Lodge, Dalwood, EX13 7EY	Significant reduction of TPO beech tree		31-Jan-24	31-Jan-24	20-Feb-24	n/a	13-Mar-24
7	24/0239/TRE	07-Feb-24	Tuckers Lodge, Dalwood, EX13 7EG	Crown reduction of weeping willow		07-Feb-24	11-Feb-24	26-Feb-24	26-Feb-24	19-Mar-24
8	24/0004/LBC	13-Feb-24	Hawley Cottage, Dalwood, EX13 7HR	Replacement of existing conservatory	Await. dec.	28-Feb-24	28-Feb-24	13-Mar-24	13-Mar-24	

24.17