

Dalton Parish Council

Minutes of the Finance & Employment Committee Meeting of 30th March 2023 held at Dalton Parish Hall

Members: M Bray (Chair), S Pickering and D Pickering

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

390 To receive apologies for absence given in advance of the meeting

Apologies were received from Cllr K Oxley and Cllr R Gleadhall

Cllr Malia was not in attendance

391 To consider approval of reasons given for absence

Resolved: that the reasons for absence be approved

392 To receive any declarations of interest on items to be discussed on the agenda

None

393 To approve the minutes of the Finance & Employment Committee meeting held on 5th January 2023

Resolved: The minutes were accepted as a true record, - subject to the amendment in relation to minute number 386.8 which should read " that a recommendation is made to Full Council that the amount of precept Band D remains the same as 2022-2023 (instead of 2021-2022) - £77.51, 0% increase in a Band D property, which would generate a precept request from RMBC of £209,486.00

394 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: - that the press and public are excluded from agenda item 8 in relation to staffing.

395 To receive a verbal update from the clerk regarding matters from previous meeting

All items on agenda

396 To consider financial matters and agree further action where necessary including: -

396.1 Confirmation of payment schedules for 1st December 2022 to 28th February 2023



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Resolved: - That the payment schedules for 1st December 2022 to 28th February 2023 are received

396.2 Confirmation of receipt schedules for 1st December 2022 to 28th February 2023

Resolved: - That the receipt schedules for 1st December 2022 to 28th February 2023 be received

396.3 Review of outstanding invoices and take action where necessary

Members were provided with details of outstanding invoices and the clerk advised since the last meeting a £60.00 payment had been received however a firm repayment program had not been forthcoming, even though several emails had been sent to the debtors.

Resolved:- that a letter is sent to the debtors, signed for mail and via email also and the debtors are requested to contact the council within 14 days from the date of the letter with a suitable repayment program, minimum £100.00 per month. If no response is received or the debtors agree to the repayment program then defaults, then the council would seek repayment of the debt through the small claims court for the outstanding balance, court costs and interest.

396.4 Detailed income and Expenditure Report to 28th February 2023

Members were provided with a copy of the report with the agenda papers which shows an income of £225,473.00, against a spend of £185,024.00, surplus £40,449.00. The clerk advised with March spend, overall, the council would have an overall surplus approx. £25,000.

396.5 To receive the Internal Audit Report 2022-2023 – interim report

Resolved:- That the internal audit report is received

397 To consider, discuss and agree further action where necessary regarding staffing matters including:

397.1 Sickness

Members were updated regarding sickness

398 To notify the Parish Clerk of matters for inclusion on a future agenda

None

399 To note the date of the next meeting: -

Resolved:- that the date of the next meeting is 6th July 2023



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The meeting was closed at 6.58pm

Chairperson.....  Date 6th July 2023