



# Marsham Parish Council

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**NOTICE OF MEETING & SUMMONS TO ATTEND**  
**THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL**  
**TO BE HELD IN MARSHAM PARISH CHURCH,**  
**ON MONDAY 9<sup>th</sup> JANUARY 2023 AT 7PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept apologies for Absence as previously notified to the Parish Clerk.
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations.
- 3. MINUTES** To receive and confirm minutes of the Parish Council meeting held 14<sup>th</sup> November 2022.
- 4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(Members of the public are allowed a maximum of 3 minutes each).
- 5. REPORTS FROM POLICE** To receive written and/or verbal reports from representatives.
- 6. REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive written and/or verbal reports from representatives.
- 7. INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda:- To discuss the ongoing vacant post of Vice Chair post and re-elect a Vice Chair for the 2022-23 term.  
**To agree the 2023-24 Budget.** Prepared and delivered including annual precept.
- 8. PLANNING** - [Planning Applications - Marsham Parish Council, Marsham, Norwich \(marshampc.co.uk\)](http://marshampc.co.uk)  
to consider any applications or enforcements received during this time. Maple House, 51 Wathen Way, Marsham, NR10 5PZ – 20222040 Garage extension and pitched roof.
- 9. SAM2** To receive any reports and discuss next steps.
- 10. FINANCE** - Balance of Community Account as of 24<sup>th</sup> November 2022 £27,660.49. Balance of Business Saving Account £2,017.53. **To agree following expenditure:** - Clerk Wages November 2022 including NALC agreed back payment for banding £280.78. Clerks Wages December 2022 £231.84. Garden Guardians Invoice for 2022 Cutting season £5,116.80, Npower DD and Credit note explanation with government funding. TT Jones Quarterly Maintenance £197.16. HMRC Month 7 and 8 PAYE £115.85.
- 11. CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda:- Request for support of School sign request to follow up. Request for tree trimming around street lights on Wathen Way. Information on new services at Aylsham and BDC Bins services.
- 12. MARSHAM VILLAGE HALL** To discuss any reports received.
- 13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)** To receive updates on Amenities. Jubilee Tree quotes received. Village sign painting / repairs.
- 14. HIGHWAYS** – To receive updates on order from Highways including refill of grit bins and clearing of leaves on Wathen Way.
- 15. ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda
- 17. DATE OF NEXT MEETING** - To confirm the date of the next meeting

Mrs. R Scarff  
Clerk to the Parish Council

30<sup>th</sup> December 2022

**NOTES.**

*All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.*

*Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*