

Burford Parish Council

Minutes of the Parish Council meeting held by Burford Parish Council at
7.00pm on Thursday 7 July 2022 in Burford Village Hall

Attendance: Cllrs Sheila Kitchen (Chair); Bridget Thomas, Jane Yardley, Hayley Griffin, Ashley Morris, Elaine Beaumont, Ashlee Yarnold and Lesley Jenkins (Clerk/RFO). 2 members of the public

1. **Apologies for absence** – Unitary Councillor R Huffer
2. **Declarations of Interest and Dispensations:** - none
3. **The meeting will be suspended for Public Session:**
Member of the public asked of the Local Plan and other planning issues. Member of public expressed an interest in the playground
4. **Accept and Approve the minutes** of previous meeting 29 June 2022 minutes were resolved by all and signed by Chair
5. **Finance:**
 - a. To consider payments to be made presented at meeting - Spreadsheet circulated
RPS mowing June 22 £700.00; Shropshire Council Elections 2021 costs £300.00; HMRC Month 5 £89 & Month 4 £51.20; L Jenkins Final Salary & Expenses £414.03 **Payments Agreed by all - Resolved**
 - b. Finance Report will be sent to Councillors with up to date reconciliation.
 - c. Bank Mandate Clerk has not been added to the Account by TSB as mandate was returned due to error, now destroyed.
6. **Planning:**
 - a. Applications – for consideration
22-02565-FUL Brick House Farm, Greete, Ludlow,
Proposal for a Solar Farm. Considered and agreed no comments to be made.
 - b. Applications – received since last meeting - none
 - c. Applications decisions received from Shropshire County since last meeting – none
7. **Report from Representatives:**
 - a. No report from Unitary Councillor
 - b. Village Hall update given, steady progress with 90 hours of bookings each month. Need to replace tiles on roof and cooker.
8. **Clerk/RFO Post**
Three Councillors to be available on interview panel (Cllrs S Kitchen, J Yardley & B Thomas, with Cllr A Morris as required) Newsquest advert not to proceed due to very high costs, currently on the Website, SALC and with Indeed.. Additional placement of advert on Notice Boards and Tenbury News.
9. **Responsible Areas**
 - a. Playground
 - i. Repairs carried out, and one item has suffered vandalism on two occasions since repair in June.
agreed to look into use of Social media as a form of information to Parishioners – all agreed, resolved that Cllr E Beaumont would set up.
Yellow entry gate to be secured closed
 - ii. New Items & Grants – Awards for All awarded (TNL) £9,900 to be spent by June 2023. Other monies being received for installation costs.Other applications for grants being sent for equipment/installation
Goalposts – risks and compliance to be looked into
Signage for play area
Resolved by all to set up a working party
 - iii. General Maintenance – **Resolved** to look into someone being able to carry out this on a regular basis
 - iv. Regular Checks – Check list form is already available, to be taken over by A Morris.
 - v. Grass Play Area – Blackthorn & Buddleia removal – **Resolved** for cut and remove as per quotation of £285 by RPS
 - b. Lighting
 - i. Light in Swan Lane No response to the letter sent with regard to obscured light in high hedge/conifers.

- Other light causing problem in bedroom this would cost £35.00 + Vat
- ii Any reported problems - Light no. 42 Forresters Road still not repaired
- c. Bins & Dogs Fouling – email received from Shropshire Dog Warden. New signs have replaced old signs. question of an extra bin
- d. Trees at Oak Tree Close Junction – with Shropshire Council awaiting a visit.

10. **Review of Policies**

Standing Orders - reviewed, amended and adopted, agreed. **Resolved**

Financial Regulations – reviewed and adopted agreed **Resolved**

Complaints Policy – adopted, agreed. **Resolved**

- 11. **Jubilee Bench** - Costs vary. Look into different types of Bench and check regulations. Area for site agreed to be far corner of Green Play Area by Village Hall. Agreed **Resolved**
- 12. **Banners** – on A456 publicising Tenbury. The PC did not receive any communication in this regard, to be looked at.
- 13. **Correspondence for Information** – Bulletin from SALC, SALC Training, SC Economic Growth Strategy, WMP Survey.
- 14. **Clerks report on urgent decisions since last meeting** – none
- 15. **Any urgent items affecting the parish not of a policy of financial nature** - none
- 16. **Confirm next meeting date** – 25 August 2022

Copies of agendas and minutes are available on the website – www.burfordparishcouncil.co.uk

Signed:

Date:

Chairman/Vice Chair