# CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Thursday 15th July 2021 at 7:30pm in Claydon Church Room

Present: Cllrs, Veronica Purdey, Gary Denham, Mark Ames.

In attendance: Clerk

10. **Apologies for absence** – Apologies were received and accepted from Cllr Jones and Cllr Ferguson. Apologies were also received from District and County Cllr Reynolds, and District Cllr Chapman.
11. **Members declarations of interest for items on the agenda** – None.
12. **Public participation session** – A parishioner has asked if the Parish Council (PC) would consider purchasing stronger plastic boxes for the village lockdown library. After some discussion it was agreed that the PC does not have the resources to manage a community library as this would require the PC to complete regular checks on the books and boxes and consider COVID safety, therefore the PC are happy to allow the use of the bus shelter for the community library but this needs to be managed and funded by a community group. A parishioner has asked if a dog bin could be installed on Crossing Lane. It was agreed that the **Clerk should get details of costs and put on next agenda for discussion.**
13. **To approve the minutes of the Parish Council (PC) meeting held on 5th May 2021** – The minutes were proposed, agreed and duly signed.
14. **Outstanding matters/actions from previous meetings**
    i) Long term vision/strategy for the parish (Cllr Ames) – Defer to next meeting.
15. **Report from District Councillor** – None.
16. **Report from County Councillor** – None.
17. **Play Area/Playing Field (Cllr Ames)**
    i) Muddy areas at entrance to playing field and around benches – Cllrs Ames, Denham and Ferguson met with the contractor at the playing field and they felt the most suitable fix would be to put planings at the main entrance to the playground. It was decided that it is not necessary to do anything around the benches. **Clerk to instruct contractor.**
    ii) Play equipment safety inspections – Cllr Ames will complete the monthly safety inspections and send a copy to the Clerk after each inspection. **Clerk to send model inspection forms to Cllr Ames.**
    iii) Any other improvements to be considered - It has been noted that the swings need some treatment to try to stop the rust getting any worse. **Cllr Ames agreed to do the treatment.** The fences and gates need assessing for improvements.
18. **Parishioner requests**
    **i)** To consider looking into the installation of speed bumps on Manor Park and Crossing Lane – The PC agreed that they believe that Highways authorities no longer favour the use of speed bumps so do not think it would be approved. The PC also agreed that they do not think that speed bumps would be appropriate speed reduction tools in these locations. The parishioner could make their request directly to Highways using fixmystreet.com if they would like to gain the view of Highways' on this proposal. **Cllr Denham to inform parishioner of the PC decision.**
    ii) To help fund an 'end of lockdown celebration' on the playing field – In principle the PC are supportive of such an event but would need more details regarding the use of the field and

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what specific funds would be required for in order to ensure the PC have legal powers allowing them to fund it. **Cllr Denham to ask parishioner for more information.**

iii) To consider ways to be prepared for emergency road closures ensuring access for emergency vehicles – Recently there was an emergency closure in the middle of Main Street which made access to the village difficult, particularly due to the steep hump back bridge with risk of grounding. There was also the need for an ambulance to be called and they had to park to the other side of the roadworks to get to the patient. This caused great concern to parishioners and a number of parishioners have requested that the PC contact the relevant organisations to find out what when wrong on this occasion and how this can be prevented in future. Cllr Ames e-mailed OCC's Officer Network Management (Robert Graham) during the time of the road closure advising him of the fact there was no emergency access despite the closure notice stating that emergency access would be maintained and asked for his comments on this but to date he has not received a reply. **Cllr Ames to chase this up.**

**19. Planning applications received**

**21/01243/F - Os Parcel 9200 South Of County Boundary And West Of Clattercote Priory, Street From Claydon To Southam Road, Mollington.** The provision of a temporary agricultural dwelling (mobile home). (Response made using delegated powers). The application makes clear that the barn is the hub of the operation, "where the livestock will be housed for many months of the year ……" and this was always the intention of the applicants.

The Parish Council feel that this application should not be considered without looking again at the application for this same barn in 2020 – 20/00680/AGN.

The case officer's report clearly states:

2.1 The building is required for the all weather storage of hay

8.4 A dwelling is not proposed

8.5 The building is not for livestock

8.8 The building would not be used for the accommodation of livestock At the time that this application was made the Parish Council were under the impression that this was a new storage barn to support farming activities at an existing farm, since the applicant's address was stated as Manor Farm, Claydon and had no objection. However, it became apparent this address was incorrect, with the current residents of Manor Farm being completely unaware of the application until they received correspondence relating to it.

Prior to the erection of the barn, a mobile home arrived on the site. Planning Enforcement were informed. The Enforcement Officer appeared to be not unduly concerned, stating that he had been told that the mobile home was simply to act as a shelter, particularly during lambing. He did not report being told of plans for a residence.

The parish council was informed of a road closure due to water mains being connected at Barn House on the Mollington Road, but this turned out to be a second incorrect address as the work took place at the site of this proposed development.

The application states that when in Devon the applicants managed to farm 100 acres close to home. They could be closer to home if they lived 7 minutes away down the Southam Road in Banbury, with no need to commute from Tysoe.

In terms of Policy PDS1 which supports less reliance on the private car (with the exception of the school buses) this would not be the case when ferrying four children to their social commitments.

Mr King's effect on the environment is also unclear when planning to work evenings and weekends, but also running a business in Brixham.

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Paragraph 5 of the design and access statement states that the site is not prominent in the landscape when it's actually on the top of a hill and can clearly be seen from the road (which is denied in the site visit section on the application form).

Mollington Road has already seen much 'agricultural' development with multiple large barns and a 'temporary' mobile home at the neighbouring Point to Point Farm, for example.

We would also ask how suitable a Devon Hedge will be on the top of a hill in the Oxfordshire countryside and where the materials will be sourced.

Regarding the proposed building we would query the description of both 'mobile' and 'temporary'.

It is the first supposedly mobile home that we have come across with 5 bedrooms. The 'temporary' aspect is also unlikely as once installed, whatever happens to the business 4 children are unlikely to be made homeless.

We therefore request that the business should be proven before any further homes appear on the site.

We also request that the decision is made by committee.

Concerns were raised that the determination date on this application was 6 weeks ago. **Clerk to contact the planning officer to find out what the delay is.**

**20. Planning decisions received**

**21/00807/F – 20 Manor Park, Claydon.** RETROSPECTIVE - Single storey extension to provide new kitchen and garden room at rear of property (re-submission of 20/00487/F). Approved.

**21. Finance**

i) Confirmation of the total bank balances as at 08.07.21 of £595.41 and £21,913.78 – Cllr Purdey confirmed the balance stated is correct.

ii) Confirmation of the completion of the first quarterly (Apr to Jun) financial check for 2021/22 – Cllr Purdey confirmed that the check has been completed and all was found to be in order.

iii) To note and approve the following payments made since the last meeting: Proposed and agreed.

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| 04.05.21 | Community First Oxfordshire | Annual membership | £35.00 |
| 04.05.21 | John Marshall | Internal audit for 20-21 | £100.00 |
| 30.04.21 | NEST | April pension | £18.55 |
| 04.05.21 | Kirsty Buttle | April salary | £181.46 |
| 04.05.21 | HMRC | April tax | £27.60 |
| 04.05.21 | Nigel Prickett | Grass cutting April | £486.00 |
| 25.05.21 | Zurich | Parish Insurance | £506.70 |
| 25.05.21 | AGU Treecraft | High and medium priority tree work | £516.00 |
| 25.05.21 | Kirsty Buttle | May salary | £181.46 |
| 25.05.21 | HMRC | May tax | £27.60 |
| 26.05.21 | Wicksteed | Zig Zag Twister and turnstile | £2,445.66 |
| 28.05.21 | NEST | Pension May | £18.55 |
| 21.06.21 | Nigel Prickett | Grass cutting May | £594.00 |
| 21.06.21 | Kirsty Buttle | Salary Jun | £181.46 |
| 21.06.21 | HMRC | Tax Jun | £27.60 |
| 22.06.21 | Chris Jarvis | Install spinners and mats | £347.00 |
| 28.06.21 | NEST | Jun pension | £18.55 |

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iv) To note receipts received since the last meeting: Noted.

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| 10.05.21 | Lloyds | Interest | £0.19 |
| 12.05.21 | HMRC | VAT refund | £1,631.17 |
| 09.06.21 | Lloyds | Interest | £0.20 |
| 24.06.21 | Van Overdijk | Allotments | £10.00 |
| 25.06.21 | Bryer | Allotments | £10.00 |
| 25.06.21 | Jenkinson | Allotments | £5.00 |
| 28.06.21 | Claydon Playing Field | Funding for spinners | £347.00 |
| 01.07.21 | Purdey | Allotment | £5.00 |
| 07.07.21 | Keyser | Allotments | £10.00 |

**22. To agree the detail of an advert including payscales and timescales to recruit a new Clerk/RFO** – It was greed that the advert should state 15 hours per month, SCP 5 to 21, and 8% pension with a closing date for applications of 6th August and a start date of 9th August. **Clerk to put advert out asap.**

**Next meeting of the Parish Council – Thursday 9th September 2021 at 7:30pm.**

Meeting closed @ 8:29pm.

Signed…… Date…….

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