

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 28 NOVEMBER 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), R Hatton, M Lloyd,
D Mackenzie and T Musson
District Councillor L Dales
County and District Councillor Dobson (Part)

Clerk: C Ballantyne

In Attendance: 1 Member of the public, 3 Members of the public (Part)

Action by:

148 Public Forum

A member of the public spoke about the proposal to extend the Besthorpe Quarry with concerns about the impact that the works will have on the village. This extension will bring the site closer to the village than the current workings. Reduced water levels which will affect the livestock grazing on this land. Hedges need to be maintained properly which is not currently occurring on the land managed by the wildlife trust. The hedges are being left to grow which long term results in them dying.

A group of First Responders with Newark and District First Responders who cover the Collingham area spoke about the valuable service they provide to this area. The group are trying to raise their profile so that people know that they are operating in the area. The scheme is for all emergency calls where an ambulance may make take some time to arrive or if more resource is required for an incident. Thanks were given by Brian, who is about to join the team, for the donations received for his equipment which has far exceeded the amount required

149 To receive apologies for absence

Apologies from Councillor Fabian received, resolved unanimously to accept the reasons for absence.

Councillor French did not attend and no apologies or reasons for absence have been received

150 To receive any declarations of interest

Councillor M Davies declared an interest as he has expenses to be approved

151 To receive and approve the Minutes: of the Parish Council Meeting of 24 October 2019, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

152 To receive reports from County and District Councillors

District Councillor Mrs Dales

The Collingham Rural Advice Centre has been open for the last 3 weeks, for one day a week in association with Newark Citizens Advice. This is working well and the committee is now working towards a permanent solution Meeting with senior planners from NSDC has been arranged for 28th January to discuss Neighbourhood planning

District & County Councillor Mrs Dobson

Flood wardens need to be in place and new residents need to be informed

about actions to be taken in case of a flood. A meeting is to be arranged for all villages on the A1133 to discuss this

153 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts

| | | |
|--------------------------------|-------------------------|-----------|
| Harby Parish Council | Speed Gun Hire | £7.00 |
| Burial Ground | Cemetery Fees | £700.00 |
| Nottinghamshire County Council | NCC Grass Cutting Grant | £1,465.20 |
| HMRC | VAT Refund | £1,742.62 |

Noted

b) To Formally Approve Items paid during the Month by BACS

Payments

| | | | VAT | Total |
|-----------------------|------------------------------|---------|--------|---------|
| Heras | Community Park - Maintenance | £180.00 | £36.00 | £216.00 |
| Roadside Technologies | Capital Exp – Speed gun | £201.95 | £40.39 | £242.34 |

All payments approved unanimously

c) To Approve Items for Payment for the Month to be paid by BACS

Payments

| | | | VAT | Total |
|--------------------------|--|-----------|---------|-----------|
| Inspire | Collingham in the Great War Grant | £280.00 | £56.00 | £336.00 |
| Royal British Legion | Individual Items – Poppy Wreaths | £105.00 | £0.00 | £105.00 |
| AEB Landscapes | Community Park - Maintenance | £136.10 | £0.00 | £136.10 |
| SLCC | Training - Course | £30.00 | £6.00 | £36.00 |
| Best4Pests | Burial Grounds | £110.00 | £0.00 | £110.00 |
| NSDC | Park - Inspections | £93.60 | £18.72 | £112.32 |
| Michael Davies | Councillors mileage | £22.50 | £0.00 | £22.50 |
| Freestyle | Capital Expenditure - Community Park (Retention) | £2,099.05 | £419.81 | £2,518.86 |
| Richard Watkinson | Individual Items | £125.00 | £25.00 | £150.00 |
| Hall Farm Christmas Shop | Christmas Tree | £66.67 | 13.33 | £80.00 |

All payments approved unanimously by those voting

d) Bank Reconciliation for the year to date – signed by Cllrs French and Hatton and circulated previously, noted

154 Planning

a) Applications for consideration

| | | |
|--------------|----------------------------------|--|
| 19/01871/FUL | High Street (70), Mayfield House | Householder application for demolition of conservatory and utility, proposed erection of single-storey garden room extension to East Elevation, erection of a utility room to the north elevation, proposed erection of detached double garage – SUPPORTED unanimously |
|--------------|----------------------------------|--|

| | | |
|--------------|---------------------------------------|---|
| 19/01945/FUL | Church Lane (2) | Householder application for single storey garage extension – SUPPORTED unanimously |
| 19/01960/FUL | Station Road (28), Culraven | Householder application for proposed single storey rear extension, replacement of windows and installation of access ramps – SUPPORTED unanimously |
| 19/01719/FUL | Station Road (64), Woodcut | Householder application to replace roof with new structure at a higher level, single storey extension under existing cantilever and erection of a double open carport (amended) – SUPPORTED unanimously |
| ES/4058 | Besthorpe Quarry | Planning application for an eastern extension to Besthorpe Quarry, (with retention of existing plant site, access and ancillary facilities) along with restoration to water based nature conservation.– The Parish Council would like clarification before making a decision on this. It is understood that the development of a quarry should not extend any further towards the village. It is unclear why the quarry extension needs to extend towards the village when there are currently other unexcavated parts of the current site. There was concern expressed about water levels in the Fleet and the impact the quarry may have on this |
| PL/0036/18 | Villa Farm, Folly Lane, Norton Disney | Erection of an animal by-products processing facility to include two processing buildings for category 1 (and category 2) and category 3 material, associated ducting, ancillary boiler houses, covered filtration beds with flues, 35 metre high composite stack, water treatment plant, internal roadways, employee welfare buildings, stores, weighbridge, weighbridge kiosk, trailer park, visitor and staff car park, attenuation lagoons, clean water pond, landscaping, new vehicular access to folly lane, upgraded second access, 2.4 metre paladin fencing, change of use and alterations to the two existing dwellings to form ancillary offices and demolition of all other existing buildings – NOT SUPPORTED unanimously, none of the issues raised previously have been addressed. The Parish Council has not changed its view on this application and the impact this will have on the Parish and surrounding Parishes. A routing plan must be included in the proposals. |

b) Applications Determined

| | | |
|----------------|---------------------------------|-----------------------|
| 19/00618/FUL | High Street (60), Linby House | Granted |
| 19/01375/LBC | Queen Street (4) | Granted |
| 19/01516/LBC | Low Street (86), The Malthouse | Granted |
| 19/01554/FUL | Queen Street (4), The Old House | Granted |
| 19/01587/FUL | Dykes End (56), East View | Granted |
| 19/01898/TWCA | The Green (12), The Barn | No objections |
| 19/01929/CMM | Besthorpe Quarry | No objections |
| 19/01966/TEL25 | Cottage Lane, Land At Trackside | Permitted Development |

Noted

- c) Review of the Nottinghamshire County Council's Guidance Note on the Validation of Planning Applications. Noted

155 Correspondence

- a) Extreme Wheels Roadshows, cost of the skate park activity to be investigated, clerk to speak to Members of the Skate Park Committee **Clerk**
- b) what3words, noted
- c) Have your say on your council services – NCC Budget Consultation, All councillors to respond individually **All**
- d) A Good Parish Council – Important things to guide your community, noted
- e) East Midlands Railway Community funds, Clerk to review previous application and consider how this would fit into the two new funds which are now available **Clerk**
- f) NSDC Parish and Town Council Initiative Fund, noted

- 156 To consider Annual Park Inspections and Actions Arising –** **Clerk**
Resolved unanimously that all grass matts would be lifted and re-laid in the next financial year – budget to be allocated for this purpose in the precept. All other items raised to be highlighted to regular inspector to address as appropriate

157 To review policies and procedures

- a) Quarterly review of Action Plan – Resolved unanimously to accept proposed changes **Clerk**
- b) Quarterly review of Risk Register – Resolved unanimously to accept proposed changes **Clerk**

- 158 To consider External Maintenance of Parish Council Buildings** **Clerk**
Resolved unanimously that prices will be sought for individual activities and Clerk will contact the company providing the lowest quotation for each activity when required to meet the prescribed schedule for the year

159 Parish Clerk and Councillors Reports
Parish Clerks Report
Agenda Item

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – NSDC have these in place for the cemeteries and the Order for Pitomy Farm will be progressed when the relevant committee next meets to discuss such items. NSDC have requested that the play area be fenced to enable the Order to be made **17/167f**

- Hard standing to Jubilee Room notice board – contractor has installed **118g**
- East Midlands Railways advised that additional planters are required and that the cost of plants will be paid for and planted up by the Parish Council/Station Adopters **118i**
- Request for improvements/alterations to the High Street. Holding letter sent advising the Parish Council is awaiting an official response from NCC Highways **130f**
- New speed gun ordered and received. Cllr Davies has this and is discussing its deployment with Councillor Allen **142e**
- NSDC advised that the naming and numbering for Braemar Farm is acceptable **144a**
- Power Outage at Westbrook Lane – Further letter sent to WPD with copy to Network Rail. Responses have been received from both parties from which it is unclear if the Parish Council will be advised or not of future work. This will be monitored for any further issues **144b**
- NAO Audit Code of Practice – Deadline has been extended; a response is being drafted **144c**
- Balderton Parish Council Air Museum Invitation accepted **144d**
- Churches together in Collingham, Remembrance Day Invitation accepted **144e**
- NSDC Parish And Town Conference advised that Cllrs French and Hatton would attend **144f**
- NCC Consultation on Elective Home Education Policy and Children Missing Education Strategy, notified that the Parish Council had no comments **144h**
- Expenditure of CIL and S106 monies added to the Action Plan **145**

Other items

- All planning consultations responded to
- Lighting problem on Pedestrian/Cycle bridge from the A46 over the A1 to Know How – responsibility uncertain and still being pursued
- Parish Conference attended – an informative event
- NALC AGM attended
- Flooding of the Fleet did not result in a need to implement the flood plan as it did not affect the properties or the road on Low Street. Have contacted NCC to ask if the plan can be reviewed to consider when Trent Lane/Carlton Ferry Lane only is flooded and actions that may be undertaken by the Parish Flood Wardens.
- Actions pertaining to Parish Council lime trees near All Saints Church and the Oak tree at South End Cemetery are being progressed

Reports to NCC

| | | |
|--------------------|----------|--|
| FS154048028 | Footpath | Flooding on NC 38 (Bell Lane to Low Street) |
| FS158116946 | Flooding | Grips requested to drain flood water from Carlton Ferry Lane |
| FS158117868 | Flooding | Removal of the Road Closed and Flood signs at Carlton Ferry Lane |

Reports to NSDC

| | | |
|-------------------|----------------|---|
| ESB988138 | Road Sweep | Church Street |
| ESB988143 | Road Sweep | Low Street (Temperance Lane to Church Lane) |
| ESB988148 | Pavement Sweep | Low Street (Temperance Lane to Church Lane) |
| ESB990819 | Pavement Sweep | High Street (Copper Beeches) |
| ESB 990827 | New Bin | High Street opposite One Stop |

Councillor Michael Davies

SNG – 9th October

Attended with Councillors Allen and Barrie. Katie PSCO now on maternity leave. An officer will be appointed to cover. Rural crime is currently on a downward trend. PC Gareth Nicholls supported the use of a speed monitoring device purchased from the internet.

Newark General Municipal Charity – 28th October

Attended quarterly meeting. Discussed applications for grants, Christmas Giving, Trustee appointments and correspondence.

Rural Advice Centre – 5th November

Councillor Allen and I attended a committee meeting as observers. John Pitchfork has been off sick for some time, the committee have agreed to an outreach worker from the CAB to attend Collingham Rural Advice Centre one day per week. This arrangement started on 12th November and continues until Christmas when it will be reviewed. *(As the CRAC has received a grant from the PC, I would suggest appointing a Councillor to act as liaison. This liaison was agreed at the annual meeting to be the Chair of the CRAC from whom there has been little information)*

Business Club meeting – 13th November

Focussed on grants for local businesses to aid their growth and links to local agencies to obtain funds. Free legal advice for Chamber of Commerce members and other avenues for non-members. Lincolnshire Food and Gift Fair at the Lincolnshire showground 30/11 & 1/12. Club Chairman, Steff Wright gave a presentation of 9 different types of environmental technologies incorporated in the new homes at Collingham Brook "Homes for the Future". Next meeting Wednesday 8th January at 6pm.

NALC AGM - 21st November

Attended with Caron Ballantyne, Parish Clerk. Received and adopted accounts for the year and new subscription rate. Election of officers. Presentation of long service award and prizes for Best Kept Village. Lea Hawkes, General Manager of Veolia guest speaker gave a talk about innovation and recycling in Nottinghamshire. Spoke to a representative of Westcotec about speed signs/devices. He is in contact with the appropriate department at NCC and is hopeful of a positive result. NCC are the only Highway Authority in the country that do not permit the use of this technology by Parish Councils.

- 160** To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act – Resolved unanimously that all members of the press and public be excluded
- 161** **Parish Clerks Appraisal** – Resolved unanimously that the Clerks salary be **Clerk** increased from 1st April 2020 to SCP 18

The meeting closed at 21:05pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor
NSDC – Newark & Sherwood District Council/Councillor
LCS – Lincolnshire Cooperative Society
PRoW – Public Right of Way
Y&CC – Youth & Community Centre
CDHS – Collingham & District History Society
PPG – Patient Participation Group