

Stinsford Parish Council

**Minutes of the meeting held on Monday 9 October 2017 at 7.00pm in
The Old Library, Kingston Maurward College**

Present: Mr Chris Hext (Chairman), Mr George Armstrong, Mr Michael Clarke, Mr Will Molland, Dr Andy Stillman and Mr Richard Wheal.

Also in attendance: Cllr Patrick Cooke (West Dorset District Councillor), Mr Luke Rake (Principal, Kingston Maurward College) and Miss Kirsty Riglar (Clerk).

151. Apologies for Absence

151.1 An apology for absence was received from Cllr Mrs Jill Haynes (Dorset County Councillor).

152. Declarations of Interest

152.1 There were no declarations of disclosable pecuniary or other interest.

153. Dorset County Council Matters

153.1 In the absence of Cllr Mrs Haynes, the Chairman moved to the next item.

154. West Dorset District Council Matters

154.1 In relation to the application made by In Situ Concrete Ltd for a permit for activities at its site at the entrance to Birkin House, Cllr Cooke welcomed the large number of representations made by residents. He had not yet received an update from the Environmental Health Officer but would request this. He reiterated his concerns about the activities at this site and assured the Parish Council that, if a permit was granted, this would contain conditions to ensure that activities were monitored.

154.2 Cllr Cooke informed the Parish Council that there was no further information on potential local government reorganisation; a decision from the Secretary of State was still awaited.

155. Public Participation Time

155.1 In the absence of any members of the public, the Chairman moved to the next item.

156. Minutes

156.1 It was **resolved** that the minutes of the meeting held on 4 September 2017 be taken as read, confirmed and signed by the Chairman as a true record.

157. Finance

157.1 Expenditure

The following items of expenditure were **resolved**:-

- HMRC (PAYE) (Quarter 2 2017/18) - £106.40
- Clerk's salary (Quarter 2 2017/18) - £425.98

157.2 Income

The Chairman reported that he and Mr Molland had attended an event during which the Parish Council was awarded with £250.00 from the Dorchester Casterbridge Rotary Club to support a local community project. This was awarded from the monies brought in by the first Dorchester Marathon, which was dispersed as a gesture of goodwill to those parishes impacted by the event. The Chairman proposed that this be used towards the installation of a defibrillator in the Lower Bockhampton phone kiosk.

Mr Molland reported that he had investigated the cost of installing a defibrillator through the Community Heartbeat Trust and this was in the region of £1,400 – 2,200 plus installation.

The Parish Council acknowledged that this was a significant amount of money and that two defibrillators were installed on the Kingston Maurward College campus. However, there remained support for the proposal to install one at Lower Bochampton, as the largest settlement within the parish, on the basis that additional funding streams be identified to secure the required funding for this project.

Resolved that:

- (i) the receipt of an award of £250.00 from Dorchester Casterbridge Rotary Club be noted; and
- (ii) this be ring-fenced as a contribution towards cost of installation of a community defibrillator in Lower Bockhampton, to be discussed alongside the opportunity for one at the Hardy's Birthplace Visitor Centre.

157.3 Accounts

The Parish Council received a mid-year update on the accounts.

158. Annual Audit 2016/17

158.1 The Parish Council **resolved** to receive the report of the External Auditor, BDO LLP, together with the issues arising report of the annual audit return for the financial year ended 31 March 2017. It was noted that one minor issue had been raised by the External Auditor in respect of the internal audit and the Clerk was thanked for her work in completing the audit.

159. Planning Matter

159.1 WD/D/17/002004 – Kingston Maurward Agricultural College, Kingston Maurward, DT2 8PY – Demolish existing building and construct new replacement building as Interpretation Centre for Animal Park at Kingston Maurward College

It was **resolved** to SUPPORT this application.

160. Neighbourhood Plan for Stinsford

160.1 The Parish Council noted that confirmation had now been received from West Dorset District Council that the designation of the whole parish as the Stinsford neighbourhood area had been approved. The development of a neighbourhood plan could now be progressed.

160.2 It was agreed that it was now necessary to develop a routemap for the process, to identify the steps that needed to be taken, identify possible funding streams and engage with local residents and stakeholders to create a core steering group for the process.

160.3 Mr Luke Rake, Principal of Kingston Maurward College, reminded the Parish Council that the College was currently defining its masterplan for the future and had recommissioned a heritage assessment. He considered that it was important that the College support the local community and contribute to the development of a neighbourhood plan. In addition, he offered support from the College, such as secretariat for the process.

160.4 It was **resolved** that at the next meeting the Parish Council:

- (i) agree an initial routemap for the development of the neighbourhood plan;

- (ii) give early consideration to the topics to be addressed in the neighbourhood plan;
- (iii) consider arrangements for an event to engage with local residents and stakeholders to encourage involvement in the process; and
- (iv) identify possible funding streams for the development process.

161. Lower Bockhampton Play Area

161.1 The Parish Council considered what action was necessary in response to the annual inspection of the Lower Bockhampton play area. Mr Armstrong circulated a list of responses to the points highlighted in the inspection report and it was **resolved** to take the following proposed actions:-

- (i) create and install a sign containing the Parish Council's contact details;
- (ii) remove rough edges on fence posts and monitor rot;
- (v) the picnic table be disposed of and replaced;
- (vi) the fixing pins be removed from the matting below the swings and all timbers be monitored for rot;
- (vii) remove rough edges on goal posts and monitor rot;
- (viii) nettles on the boundary be strimmed at the beginning of the growing season; and
- (ix) liaise with Kingston Maurward College about the inspection findings in respect of the iron fence.

161.2 It was noted that volunteers were required for the monthly inspection programme. The Clerk undertook to include this in the next edition of The Pilot.

161.3 The Parish Council expressed their gratitude to Mr Rake for the assistance received from Kingston Maurward College on the maintenance of the play area.

162. Hardy's Birthplace Visitor Centre

162.1 Dr Stillman reported that the local liaison meeting held on Tuesday 26 September 2017 had been amicable and a number of areas had been covered. He had chaired this meeting, which was also attended by Mr Hext, and had circulated draft minutes to those in attendance. It was hoped that a second meeting would be held in December or January to provide an opportunity to review activities undertaken during 2017 and for initial consultation on the Rangers' early work plan for 2018. Mr Wheal added that feedback from both residents of Higher Bockhampton and the Rangers based at the Visitor Centre indicated that this had been a constructive meeting. However, it was noted that no representative of the National Trust had been present and this would be an advantage in the future.

162.2 The Chairman reported that he had taken away an action from this meeting to pursue the issue of the signage of passing places along Cuckoo Lane. He had contacted the Community Highways Officer who had indicated that Dorset Highways would not install such signs or those indicating that this was a single track road with passing places, as it was not recognised as such. The Chairman undertook to progress this matter to achieve some form of improved signage.

163. Superfast Broadband

163.1 There were no updates under this item.

164. Road Safety and Traffic Management

164.1 The Parish Council noted the written response received from the Community Highways Officer following the last meeting and welcomed the action already taken, namely

- (i) the installation of a sign saying “ No coaches beyond this point” on a post on Church Lane;
- (ii) the issuing of enforcement notices to Kingston Maurward College with regard to cutting back the trees on Hollow Hill;
- (iii) the re-siting of the junction marker on the junction of Church Lane by 1m; and
- (iv) the correction of the reflective strips on the bollards on the bridge at Bockhampton.

164.2 Mr Daniels had also provided an indication of the cost of white parish gateways, which was in the region of £1352 per gate. The Parish Council **resolved** not pursue the installation of such gates at the present time.

165. Consultation – Planning for the right homes in the right places

165.1 The Parish Council considered its response to the Government’s consultation entitled ‘Planning for the right homes in the right places’, which included a standard method for calculating local authorities’ housing need.

165.2 It was **resolved** that a response be submitted based upon Dr Stillman’s comments, welcoming the introduction of a standard method for calculating housing need but drawing attention to the requirement that this take into account issues such as the proportion of retired households and second homes in an area, as well as the impact of tourism and low average wages on that area.

166. Future of The Pilot

166.1 Mr Clarke reported that he had attended a recent meeting regarding the future of the joint parish magazine, The Pilot, arising from the resignation of the editor. Currently the total cost of producing the magazine was £10,500 per annum, of which approximately £4,000 was funded by Charminster Parochial Church Council (PCC).

166.2 To ensure the continuation of the magazine, it was proposed that a group be established to act as an editorial board comprising representatives from Charminster Parish Council, Charminster PCC, Stinsford Parish Council and Stinsford PCC. Whilst it was anticipated that advertising income could be increased to cover the production costs, Charminster Parish Council had already agreed to underwrite approximately £2,000 of any projected loss and had requested that Stinsford Parish Council accept some of the potential liability.

166.3 The Parish Council acknowledged the value of contributing towards a joint parish magazine and **resolved** to:

- (i) confirm that it wished to continue to contribute to The Pilot;
- (ii) appoint Mr Hext to represent the Council on the proposed editorial board;
- (iii) commit to a contribution of £200 per annum;
- (iv) consider supporting any additional shortfall up to 10% of the liability; and
- (v) request that accounts be submitted to the Parish Council every six months.

167. Correspondence

167.1 The Clerk reported correspondence from a resident of Lower Bockhampton about the ongoing problem of traffic speeding through the village; she requested that the Parish Council consider requesting that the 30mph speed limit be painted on the road. The Parish Council considered that it could be more effective to utilise a mobile speed indicator device (SID) to deter speeding on Bockhampton Lane but which could be moved to other locations within the parish for the same purpose. The opportunity to approach neighbouring parishes about the possibility of sharing a device was also noted.

Action by: Mr Armstrong to investigate cost of purchasing a SID.

167.2 The Parish Council noted the receipt of an email from a resident of Higher Bockhampton regarding the potential impact upon the parish of potential local government reorganisation and the significant development proposed in principle within the parish boundary but referred to as 'North Dorchester'.

168. Items for future Agenda

168.1 The Clerk reported that the Dorset National Parks Team had indicated a willingness to attend a future meeting to speak to the Parish Council about the national park initiative. It was **resolved** that this offer be acknowledged but no invitation be extended at the present time.

168.2 The Clerk also informed the Parish Council that the revised planning applications for affordable housing at Bhompston Farm had been submitted. The timeframe for submitting comments on these was such that it was proposed that an extraordinary meeting be held.

169. Date of future meetings

169.1 It was **resolved** to hold an extraordinary meeting at 6.00pm on Thursday 19 October 2017, subject to the availability of accommodation at Kingston Maurward College.

169.2 It was noted that the next full meeting would be held on Monday 13 November 2017.

The meeting concluded at 9:25pm.

Chairman..... **Date**.....