

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of the Council was held on:
Wednesday 25th October 2017 at 8:00pm in The Vestry, Jacobstowe

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Kirk England, Rose Williams, Ulrik Lawson and Brian Cobb

Parish Clerk: Zena Tett

Also in attendance: 9 members of the public

Business Transacted

71. **Welcome:** Cllr Blakeman welcomed everyone to the meeting.

72. **Apologies for Absence:** Borough Councillor Lois Samuel

73. **Minutes of the Last Meeting:** the minutes of the meeting held on 27th September 2017 were agreed and signed as a true record, proposed by Cllr Hedley, seconded by Cllr England, all in favour.

74. **Declarations of Interest**

74.1 Cllr Blakeman – planning applications 3082/17/FUL and 3288/17/FUL

74.2 Cllr Hedley – Groundwork UK cheque and Village Hall cheque for NP meeting.

75. **Public Speaking Time**

75.1 Mr Holwill spoke about his retrospective application referenced 3288/17/FUL for the construction of an extension to his workshop, explaining that the works started after a previous poylpen building on the site of the extension was damaged by a storm. It was preferable to replace the structure with an extension of the workshop rather than rebuild a structure similar to the previous damaged building.

75.2 Mrs Batson hopes the Parish Council continues to raise its objections to the development of Hayfield House (application number 1987/17/FUL). Cllr Blakeman confirmed the Parish Council would re-affirm their objection and urged Parishioners to write to the Planning Department at West Devon Borough Council with their objections/concerns. **Action Clerk**

75.3 Mr Stewart also spoke about the application at Hayfield House stating the previous application had been turned down and fundamentally nothing had changed. A significant concern regarding the application continued to be access to the property and what Mr Stewart regarded as inaccurate representations of the width of the Tumbles. He also had concerns that the "red line" on the amended plan is shown going across someone else's land. Cllr Blakeman explained that the Planning Officer would have visited the site and be familiar with the road layout. He also explained that notice would have to be served on persons whose land is within the red line of a planning application or it would be invalid. Cllr Blakeman suggested Mr Stewart asks the owner to write to the Planning Department.

76. **Borough Councillor Report**

Borough Councillor Lois Samuel forwarded her apologies.

77. Matters Arising

77.1 Neighbourhood Plan

Cllr Hedley reported the Neighbourhood Plan Group are currently working on the lengthy process of policy development in conjunction with a consultant, Stuart Todd. Cllr Blakeman asked about future funding for the Neighbourhood Plan and Cllr Hedley explained that grant funding continues to be available. However, each grant application only covers a 6 month period and, therefore, a new application will need to be made when additional funding is required.

77.2 Lengthsman Works

Cllr Williams explained the lengthsman works had been completed today and that all TAP Fund monies had now been spent. She will now contact the authorities about claiming the final monies. **Action Cllr Williams**

77.3 Financial Regulations

The amended Financial Regulations were approved and signed by the Chairman. Cllr Williams wanted to record her appreciation of the time Mrs Batson spent on this document.

77.4 Maintenance of Parish Assets

Mrs Batson has a piece of granite she would like to donate to the Parish Council in order to help replace the bench in Duck Lane. After some consideration it was decided that the granite could be supported either by two oak roundels or a stainless-steel frame. Cllrs Cobb and Blakeman to investigate prices. **Action Cllrs Cobb and Blakeman**
The Clerk was asked to put up a notice regarding a need for a handyman to carry out small maintenance tasks. **Action Clerk**

77.5 Parish Councillor Vacancy

The Parish Council has received one application, from John Guy. The Clerk to write and thank him for his application and invite him to the next meeting. **Action Clerk**

78. New Items

78.1 Queens Commemoration

Cllr Williams asked the Clerk to send the original email from Lorraine Aagard to Cllr Williams and keep this item on the Agenda. **Action Clerk**

78.2 Devon Air Ambulance Trust

Cllr Williams reported that DAAT were happy with the site of the Playing Field and that Western Power are being contacted regarding the power supply.

79. Planning

- 79.1 3082/17/FUL: Hole Downs, Exbourne for proposed erection of one permanent agricultural worker's supervisory dwelling
Comments: The Parish Council felt it was important to support agriculture in the countryside and so agreed to support the application, subject to an agricultural needs survey.

Decision: Support – proposed by Cllr Cobb, seconded by Cllr Williams, all in favour.
Action Clerk

- 79.2 3288/17/FUL: Workshop, Exbourne for construction of extension (retrospective)

Comments: No comments

Decision: Support – proposed by Cllr Lawson, seconded by Cllr Cobb, all in favour.
Action Clerk

- 79.3 1987/17/FUL: Hayfield House, Hayfield Road, Exbourne for re-advertisement (revised site location plan received) erection of 2 storey 3 bedroomed house, a separate single garage and parking for 2 vehicles

Comments: Clerk to reaffirm the previous comments made by the Parish Council

Decision: Proposed by Cllr Blakeman, seconded by Cllr Williams, all in favour. **Action Clerk**

SJB

- 79.4 2689/17/HHO & 2690/17/LBC: Shilstone Farm Bungalow, Exbourne for householder application and listed building consent for replacement of existing granite path and courtyard dressing with new slate surface and replacement of one existing critical window casement with a new timber window element to match existing – to note the decision made by WDBC as conditional approval and for 3133/17/AGR for prior notification for agricultural farm building – to note the decision made by WDBC as determination details not required
- 79.5 2835/17/TCA: 7 Manor Gardens for T1 Holly crown reduction by 1.5m to reduce breadth of tree, crown lift by 1.5 metres due to tree overhanging the road and maintain natural shape – to note the decision made by WDBC to grant consent
- 79.6 The Clerk to ask WDBC for an extension on application numbered 3495/17/FUL.
Action Clerk

80. Clerks Report

80.1 Correspondence

The following correspondence was noted/reviewed/discussed:

- 80.1.1 WDBC: notification for co-option to fill current vacancy
- 80.1.2 Highways: Parish & Town Council Conferences 2017
- 80.1.3 WDBC: One Council Results News Release
- 80.1.4 Electoral Registration: Canvassers Door Knocking
- 80.1.5 WDBC: Your Views on Neighbourhood Policing
- 80.1.6 WDBC: One Council Consultation gets West Devon Borough Council Scrutiny
- 80.1.7 South West Devon: Converting Dog Control Orders to Public Space Protection Orders
- 80.1.8 Healthwatch Voices Magazine
- 80.1.9 Complaint from Parishioner: Broadband issues – Clerk to write a letter to Connecting Devon and Somerset and pass on information to the Parishioner.
Action Clerk

81. Councillors Reports and Items for Future Agenda

81.1 Cllr Blakeman

Mr David Weeks has informed Cllr Blakeman he has inspected the Parish Handbells and found them to be in good order. At the moment they have been loaned to Sheila White who has used them in connection with "Jammie Dodgers".

81.2 Cllr England

Cllr England explained that he had been in touch with the new officer responsible for street lighting at Devon County Council to explore a range of possibilities for reducing light pollution in Exbourne. Unfortunately, the new officer seemed to be less open to changes than the last and putting the High Street on part night lighting was the only option he seems willing to consider. Cllr England to continue discussions.

82. Finance

82.1 Payments for Approval

The following costs were approved by the Parish Council.

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| 82.1.1 | Groundwork UK: NP unspent grant monies | £2,703.16 |
| 82.1.2 | Clerks Expenses | £53.25 |
| 82.1.3 | Village Hall: room hire | £75.00 |
| 82.1.4 | Village Hall: room hire NP meeting | £15.00 |
| 82.1.5 | Yewtopia: Lengthsman works | £600.00 |

Proposed by Cllr Williams, seconded by Cllr Cobb, all in favour. **Action Clerk**

82.2 Review the Bank Balance

The balance as of 13th October 2017 statement was £14,920.87. Outstanding payments, including the cheques above, amount to £3,446.41, giving the Parish an actual balance of £11,474.46 when these transactions have gone through.

83. Date of Next Meeting

Councillors confirmed the date of the next meeting of the Council would take place on Wednesday 29th November 2017 to be held in The Village Hall, Exbourne.

SLB

PART TWO: The Clerks Appraisal, which had been carried out by Cllr Williams, was discussed by Councillors. It was noted that the Clerks current pay scale is based upon CSP19 and it was agreed that this would change to CSP20. It was proposed that the Clerks Salary be increased to £10.00 per hour effective from 1st November 2017.

With no further business, the meeting closed at 9:10pm

SIGNED AS A TRUE RECORD: *S Blaken* (Chair)

NAME: *S. BLAKEN/AD* **DATE:** *29 / NOV / 2017*