

ULLESTHORPE PARISH COUNCIL

Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 3rd February 2020 at Ullesthorpe Memorial Hall at 7.45pm.

Present Councillors: Lesley Chamberlain, Geoff Turley, Hugh Robertson Smith, Stephanie Oswald and Simon Smith.

In attendance: Katherine Clarke (Parish Clerk), District and County Councillor Rosita Page and two members of the public.

20-001 To receive apologies for absence

No apologies for absence were received.

20-002 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

- Cllr Robertson Smith declared an interest in item 20-008 Planning Matters a. 20/00062/TCA.
- Cllr Smith declared an interest in item 20-008 Planning Matters c. 20/00074/FUL.
- Cllr Oswald declared an interest in any matter relating to the railway cutting project.

20-003 To note any questions or comments from the public (15 minutes)

- A parishioner advised that they are trying to improve the ecology of the field that they own that abuts the railway cutting. The parishioner is interested in the final outcome of the railway cutting project. Cllr Page provided a brief history of ownership of the railway cutting and advised that UPC will form a long-term sustainable plan for the maintenance of the site, preparation of this plan is in the very early stages. UPC advised that they want to agree the best way forward to meet the legal requirement, maintain the site and do the best for wildlife. The parishioner advised that asphalt has been used at each end of the pathway at the railway cutting and asked if UPC had considered the impact to wildlife as it could be toxic. UPC will look into this matter. Cllr Smith noted that the parishioner's boundary accounts for 25% of the length of the railway cutting.
- A parishioner asked if there was an update on the Neighbourhood Plan community consultation event held on 16.01.20. UPC advised that the deadline for comments to be submitted from the event is 09.02.20. After this date the comments will be collated, and a summary report prepared.
- A parishioner reported that staff from the primary school and pre-school are parking on Green Gardens and leaving vehicles in-situ throughout the school day. UPC will write to the primary school and pre-school to kindly request staff find alternative parking arrangements.
- A parishioner asked about the maintenance of trees on Green Gardens.

20-004 To approve and sign the minutes of the meeting held on 2nd December 2019

Cllr Chamberlain proposed signing the minutes of the meeting held on 2nd December 2019 as accurate, Cllr Oswald seconded, all agreed. Cllr Chamberlain signed the minutes.

20-005 To review any actions arising from the meeting held on 2nd December 2019

- Cllr Page noted that planning application 19/01626/FUL has been withdrawn.

- A5 Update – Cllr Page advised a meeting had been held in Claybrooke and was attended by two representatives of the local MP, Alberto Costa. Cllr Page attended a separate meeting with the directors of Highways England who explained the scheme in detail, the scheme is still as originally agreed, no changes have been made.

20-006 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

20-007 Financial Matters

a) To note the Bank Reconciliation to 03.02.20

The last bank statement received, dated 03.01.20, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £43,703.70.

b) Accounts for payment

Cllr Chamberlain proposed and Cllr Oswald seconded payment of the following accounts, all agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001306	K Clarke	Parish Clerk salary and expenses – Dec 19	£226.79
001307	K Clarke	Parish Clerk salary and expenses – Jan 20	£406.09
001308	Minuteman	Printing of Neighbourhood Plan leaflet	£105.00
001309	Ullesthorpe Memorial Hall	Room hire	£223.00
001310	J D Stephens	Railway cutting project	£356.13

c) To set the precept for 2020/21

UPC have reviewed the budget requirement for 2020/21. Cllr Chamberlain proposed setting the precept for 2020/21 at £14,280.00, Cllr Turley seconded the proposal, all agreed. The proposed figure has been sent to HDC, a copy of the minutes noting the decision will also be submitted. It was noted to add precept setting for 2021/22 to the agenda for the October meeting of the Parish Council.

20-008 Planning Matters

a) To consider planning application 20/00062/TCA

Works to trees (fell)

Greystone, Mill Road, Ullesthorpe

Resolved: The Parish Council has no objections to the application.

b) To consider planning application 20/00070/FUL

Change of use from public house and flat to a single dwelling, including demolition to the rear and alterations (revised scheme of 19/00955/FUL)

The Dirty Duck, Main Street, Ullesthorpe

Resolved: The Parish Council has comments to submit on the application.

c) To consider planning application 20/00074/FUL

Demolition of rear outhouse and erection of a two-storey rear extension; erection of a detached garage

Conwen, Frolseworth Road, Ullesthorpe

Resolved: The Parish Council has comments to submit on the application.

d) To consider planning application 20/00096/OUT

Outline application for the erection of 3 dwellings (all matters reserved)

Land at Manor Road, Ullesthorpe

Resolved: The Parish Council objects to the application and has comments to submit. UPC and Cllr Page debated the merits of calling-in the application into the Planning Committee, at present there

are not enough material planning considerations to justify a request for a call-in to be made. All agreed with the exception of Cllr Robertson Smith.

20-009 To receive an update on the railway cutting project

Phil Hague has provided an updated report on the project which was circulated to the Councillor's. UPC will ask Phil to attend the March meeting of the Parish Council to discuss the project.

20-010 To discuss the proposal submitted regarding the future maintenance of the railway cutting

- Cllr Robertson Smith spoke about the proposal he has prepared and circulated to UPC, he advised that it is a draft report and is in the very early stages, he noted that it would be a good idea for the Environment Group to be involved with the project. Basic work has now been undertaken and the Parish Council need to develop a long-term strategy for the maintenance of the site.
- The Clerk advised that North Kilworth Millennium Green Trust had used the services of The Environment Partnership in Market Harborough to prepare a maintenance plan. The Clerk will approach the partnership to see what the cost would be to prepare a report of a similar format for the railway cutting.
- The future strategy should tie-in with the development of the Neighbourhood Plan.
- Cllr Robertson Smith will circulate the proposal to the Environment Group.
- Cllr Smith noted that the part of the cutting that runs from the bridge to the end of the green at Fairway Meadows in in the conservation area, the remaining part is not.

20-011 To receive an update on village maintenance

No maintenance has been undertaken; maintenance tasks will resume once the weather improves.

20-012 To receive an update on environmental matters

- UPC has received an update from the Environment Group (EG) regarding initiatives they would like to see implemented in Ullesthorpe, the update was discussed by UPC:
 - Wildflower verges: Cllr Robertson Smith advised that seeds need to be planted in March / April and suggested a pilot project at the bottom of Frolesworth Road, UPC will invite the EG to the March meeting to discuss the matter.
 - Litter-pick: UPC supports the proposal of a traditional litter-pick on 04.04.20 and could put a notice out as part of a newsletter.
 - Village entry signs: The EG noted that signs need cleaning or replacing. UPC is hoping to obtain a Community Grant from Harborough District Council to assist with the purchase of replacement signs.
 - Flower boxes: The EG noted that the flower boxes on Ashby Road and outside the village hall are neglected and need to be replanted. Cllr Chamberlain will top up the compost and obtain plants.
 - Claybrooke Road: The EG noted that the pavement down the hill and along Claybrooke Road is difficult / dangerous to walk along because of vegetation along the path. UPC will write to the landowner.
 - Mill Road verge: The EG noted that there is a verge on Mill Road that is in total disrepair because it is being driven over regularly, mud is being deposited on the pavement making it slippery and dangerous to walk on. UPC will write to the property concerned.
 - Rubbish: The EG noted there is a lot of rubbish on the verges on the approach roads to the village. UPC will report the matter to HDC.
- Cllr Robertson Smith has heard a number of comments regarding the loss of trees in the village and proposed the planting of three small walnut trees on the area coming into the village as you approach the village entry signs.

20-013 To receive an update on the Neighbourhood Plan

The first Neighbourhood Plan community open event took place on 16.01.20 from 3pm to 7pm at Ullesthorpe Memorial Hall. A total of 44 people registered at the event with 23 people giving contact details to be kept updated. The leaflet circulated to parishioners invited comments to be submitted either by attending the event or by contacting UPC. The deadline for the submission of comments is 09.02.20. After this date, the comments will be compiled for review.

20-014 A.O.B. – FOR NOTIFICATION ONLY

- Cllr Smith has spoken to the Clerk of the Burial Board and asked him to ensure the number of electors the precept is set for is kept updated.
- Cllr Smith advised that there is a problem with water running onto Claybrooke Road. A ditch is becoming blocked as the pipe that runs along the ground beneath the ditch is not suitable. Severn Trent have stated that they believe the arrangement is adequate. Cllr Smith also advised that surface run-off for the new builds is running into the main drainage ditch which discharges into the brook. It is no longer capable of taking the surface run-off from the village and is causing water to run-off the field into the carriageway on to Claybrooke Road. The Parish Council will report the matter to LCC as it is causing damage to the carriageway and is hazardous when icy.
- Cllr Smith is to cut the base of the ivy covering the railway bridge to allow it to die.
- Cllr Smith will remove some the sycamore seedlings that are seeding abundantly in the railway cutting.
- Cllr Turley raised the matter of s106 monies available to the village. The Clerk is working to find out how much is available, how the allocations in the agreements were decided and how UPC can apply for s106 monies.

20-015 Clerk's Report and Correspondence

- Email from Cllr Longhorn to advise he is resigning as a Parish Councillor with immediate effect. UPC will follow the Casual Vacancy process.
- Email from LCC – A Temporary Traffic Regulation Order (TTRO), prohibition of waiting and loading is in place at The Dell for two days commencing on 12.02.20.
- Email from parishioner requesting consideration is given to Christmas lights in the village.
- Letter from Marrons Planning re. Neighbourhood Plan.

20-016 Date of next meeting

The date of the next meeting is Monday 2nd March 2020 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The Chair closed the meeting at 10.56pm.

Approved as accurate by Ullesthorpe Parish Council on 6th May 2020.