

BURTON LEONARD PARISH COUNCIL
MEETING: 14 October 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

Present

Cllr K Townson (Chair)

Cllr F Barwick, Cllr. P Bappoo, Cllr M Harrison (NYCC), Cllr Z Metcalfe (HBC), P Thornhill (Parish Clerk)

1. APOLOGIES FOR ABSENCE

Cllr A O'Kane

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 2 SEPTEMBER 2019 AS A CORRECT RECORD

Proposed: Cllr F Barwick Seconded: Cllr. P Bappoo Agreed Unanimously

4. MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA

None

5. PLANNING

Notifications received since last meeting:

- i.* **HBC Status: Registered** [19/03697/DISCON|Received 30.08.19|Validated 30.08.19]
Approval of details required under conditions 3 (materials) 4 and 11 (Construction Management Plan) and 5 (Electrical Vehicle Charging) of Planning Permission 19/01971/FUL - Demolition of former public house and erection of 5 no. dwellings including the creation of new access, associated parking and landscaping. | Hare And Hounds Mill Lane Burton Leonard HG3 3SG
- ii.* **HBC Status: Registered** [19/03952/KIOSK|Received 11.09.19|Validated 11.09.19]
BT consultation on the proposed removal of payphone kiosk. (01765 677311) | Telephone Box Front Street Burton Leonard North Yorkshire
14.10.19: *Noted and discussed under Agenda Item 7.vii*
- iii.* **HBC Status: Registered** [19/03955/KIOSK|Received 11.09.19|Validated 11.09.19]
Letter - removal of public telephone kiosk (01765 677411) | Telephone Box Harrogate Road Bishop Monkton North Yorkshire
- iv.* **HBC Status: Registered** [19/03854/FULMAJ|Received 10.09.19|Validated 17.09.19]
Partial demolition of Primrose House, demolition of commercial buildings and erection of 30 dwellings with alterations to access. | Primrose House Copgrove Road Burton Leonard Harrogate North Yorkshire HG3 3SJ
Discussed and agreed that BLPC would object on the grounds that surface water drainage solution was uncertain, that (from limited information from developer) wall and roof materials appeared to be entirely man-made and not in keeping with surrounding vernacular, and that parking seemed inadequate. Email response to be formulated and submitted

Notifications decided since last meeting:

- v.* **HBC Status: Refused** [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]
Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.
08.05.17: *BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area. 03.12.18 email to NYCC LLFA & HBC on flood risk on/off site. 11.12.18 email to HBC re broader objections*

Important Planning applications on-going:

None

Other planning applications on-going:

- vi.* **HBC Status: Pending Decision** [19/03432/LB|Received 14.08.19|Validated 14.08.19]
Listed building consent for lime washing south, west, east return and part of north elevations to match existing. | The Old Hall Straight Lane Burton Leonard Harrogate North Yorkshire HG3 3SD

ACTION

Cllrs +
Clerk

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On-going tree and enforcement notifications:

- vii. **HBC Status: Alleged Breach** [19/00233/BRPC15]
Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS
Parish Clerk provided an update on contacts with HBC Enforcement. Formal update from HBC remains

6. MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS

One member of the public attended and contributed to discussion on Agenda item 5.iv

7. FINANCE

i. **Bank statement:**

Bank statement to 30 September 2019 circulated in advance approved by the Chairman

ii. **Income and expenditure:**

I&E statement to 30 September 2019 circulated in advance approved by the Chairman.

iii. **Notification of receipts:**

- a) BACS Precept payment notification (25 September: 2019) HBC 2nd Instalment £3,164.00
b) BACS Refund (9 September 2019) from BLOG of overpayment error: £20.00

iv. **Invoices to approve for payment:**

- a) Clerk, P Thornhill for October 2019 £300.69 gross, BACS.
b) Farm & Land Services (grass cutting inv 5449) £254.40, BACS.
c) Mr G Watson (bench & pump sand/repaint) £110, Cheque
d) Yorkshire Water (Fountain) £6.20, BACS

v. **Clerk SLCC Membership Renewal:**

Expenditure approval required: £76.00 per annum due by 1 November 2019
Proposed: Cllr Townson Seconded: Cllr. Trout. Agreed Unanimously

Clerk

vi. **BLPC Financial Regulations review:**

Clerk advised that BLPC procedures relating to BACS processing needed to be documented, but that existing BLPC Financial Regulations remained fit for purpose. Revisions/update on-going

Clerk

vii. **Reclaim of UCI Bunting Funding from HBC**

Claim to HBC being actioned

Cllr Townson

viii. **Purchase of BT red Box**

Resolved that BLPC should acquire the BT box on behalf of the village for the sum of £1, that a budget of £500 be set aside to cover post-acquisition costs (eg electrical supply safety), that via the Parish Magazine suggestions for its alternative use should be sought but noting that interest had already been received in re-siting the defrib kit from the rear of the Hare & Hounds PH currently under redevelopment.

Clerk

Proposed: Cllr Bappoo Seconded: Cllr. Barwick. Agreed Unanimously

Clerk to progress purchase

ix. **The Redmond Review:**

BLPC input to Consultation being coordinated by NALC confirmed as follows: a) current transparency and governance requirements were about right; b) any additional demands would be onerous given the size of BLPC's Precept/income; c) those making 'vexatious' challenges should bear the costs when pursued beyond a reasonable point. Clerk to draft and submit input to NALC

Clerk

8. CORRESPONDENCE

i. **Summary List**

Circulated in advance of the meeting – notable items

- a) YLCA notice of National Public Consultation on mobile phone masts
b) Came & Company: Intra-group reorganisation affecting Came & Company (Clerk to Check Certificate)
c) HBC Local Plan update for Parish Councils

Clerk

9. COUNCILLORS REPORTS

i. **Parking in vicinity of upper and lower village greens and vehicle speeds through the village**

Cllr Trout updated on potential use of speed cushions and reduced speed (eg 20mph) through the village. Spending constraints relating to s137 and small size of electoral role means that VAR is an unaffordable

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option. Clerk also updated on recent NALC legal Opinion on the purchase/use of VAR. In conclusion, physical and signed speed reduction measures seemed the most viable option
 Clerk advised that there were GDPR implications of taking number plate photographs for reference/record where parking infringements occurred and that this could not be pursued.
 To be evaluated at subsequent meeting

Cllrs O'Kane & Trout

ii. **Neighbourhood Plan**

Clerk outlined his headline financial assessment of CIL and BLPC's time-cost-benefits of pursuing a Neighbourhood Plan. Assessment to be circulated prior to discussion at next meeting

Cllr Townson
Clerk

iii. **Missing wall adjacent Dolly Walk**

Clerk reported that initial research suggested that such walls in Conservation Area may be subject to Planning and that he had requested general advice from HBC. On-going

Clerk

iv. **Christmas lights permanent power feed**

Update carried forward to next meeting

Cllr Trout

v. **Village risk assessment**

To be added to website

Clerk

10. ITEMS FOR DISCUSSION/REVIEW/ACTION

i. **Ethical Standards Training for Parish Councillors**

Update provided/discussion on HBC training attended by Cllrs Townson, Barwick, Trout + Philip Thornhill
 Cllrs re-advised to ensure that personal interests were updated whenever needed on HBC's website and that in cases of uncertainty advice should be sought either from the Clerk or HBC Legal & Governance

ii. **Standing orders**

2019 version to be included on website

Clerk

iii. **Road surfacing within village, markings along Apron Lane and hedges encroaching public highways**

Clerk outlined update received from Area6 on works required to repair Station Lane gully drainage, additional work on Mill Lane, and surface dressing. Area6 taking action on hedge encroachment. Clerk to submit a short village briefing for inclusion in the Parish magazine.

Clerk

iv. **UCI Cycle Race passing through village**

Cllr Townson updated meeting on village support for event and purchase of commemorative cycle sculpture displayed during the event. 68% against purchase. However, there had been approaches from members of the public to acquire the sculpture. Cllr Townson advised that he would put them in touch with the artist so that they could make direct arrangements without involving BLPC

Cllr Townson

v. **Provision of disabled access to upper village green seating area**

Subject of disabled access to upper village green: Grant funding to be identified. To be carried forward

Clerk

vi. **Village tree planting scheme**

Cllr Bappoo agreed to develop map with suggested trees/locations so that a scheme can be costed.
 Cllr Bappoo offered to collect Spring Bulbs from HBC

Cllr Bappoo
Clerk

vii. **Items for Parish Magazine**

- a) 2020 Meetings Schedule
- b) Community First Yorkshire Warm & Well Initiative
- c) UCI Cycle Race
- d) BT red 'phone box

Cllr Townson + Clerk

11. DATES OF NEXT MEETINGS

Monday 2 December 2019: 7.30pm St Leonard's Hall
 Monday 13 January 2020: 7.30pm St Leonard's Hall
 Monday 10 February 2020: 7.30pm St Leonard's Hall

12. CONFIDENTIAL ITEMS

None

The meeting closed at 9.10pm