

# Wrockwardine Parish Council

## Minutes of the Full Parish Council Meeting held on Wednesday 10<sup>th</sup> June 2026 at Admaston House Community Centre at 7.30p.m

### Present:

Cllr P Cooper (Chairman)  
Cllr P Bevis  
Cllr P Davis  
Cllr R Eade  
Cllr J Savage  
Cllr S Parr  
Cllr K Tonks

### In Attendance:

J Hancox (Clerk)

### 26/101 Welcome

The Chairman welcomed everyone to the meeting. Following this the Chairman made the following presentation to Cllr Savage:

With the current uncertainty around the Community Governance Review and the establishment of “shadow councils” whatever that may mean, changes are coming. We have been together for some time, some longer than others. One councillor here is the longest serving Parish Councillor and I would like, on behalf of the Parish Council to express our thanks, appreciation and gratitude for the service and commitment shown by Cllr Savage and present her with a small token of our love and admiration.

Cllr Savage was presented with a rose bush and a bouquet of flowers.

### 26/102 Apologies for absence

Cllrs Mr & Mrs Ballantyne - Personal  
Cllr Thomas – Personal

### 26/103 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

### 26/104 Public Session

There were no members of the public present.

### 26/105 Police & PCSO

The officers took information from individual councillors prior to the start of the meeting and no updates on other matters were given.

### 26/106 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 13<sup>th</sup> May 2026. [Proposer: Cllr Tonks; Seconder: Cllr Savage; Vote: All that were present previously]

### 26/107 Borough Councillor’s Reports

Borough Cllr Tonks updated on:

- The Local Plan
- Glovers Way pond area
- Parking issues at Admaston Spa

Borough Councillor Davis updated on:

➤ Haygate Fields

**26108/ Planning**

**1. Permissions & Refusals**

The following applications were noted:

<b>TWC/2026/0211</b>	Tiddicross House, Charlton	Erection of a single storey link extension from existing dwelling to existing barn	<b>Full Granted</b>
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**2. New Applications**

The following applications were **RESOLVED**:

<b>TWC/2026/0371</b>	Land south/west of Donnerville Drive, Admaston	Variation of conditions 1 (materials), 2 (public footpath), 5 (nesting/roosting boxes), 8 (previously approved plans) & 9 (previously approved discharge of condition details) of TWC/2045/0283 (Variation of condition 8 of planning application TWC/2022/0571 (Variation of condition 21 on previously approved application TWC/2019/0503) (Erection of 5no. dwellings & garages with associated access, public open space & landscaping) to allow amendments to the eaves and verge detailing, repositioning	
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**3. Applications received after the agenda was circulated**

TWC/2026/0404	Spa House, 1 Admaston Spa, Admaston	Removal of the internal wall, replacement of single glazing windows with slim fit double-glazing units, removal of window & replace with bi-fold door, extension to existing workshop to include a garden room/office space (Listed Building Application)	No Comment
TWC/2026/0405	Spa House, 1 Admaston Spa, Admaston	Removal of the internal wall, replacement of single glazing windows with slim fit double-glazing units, removal of window & replace with bi-fold door, extension to existing workshop to include a garden room/office space (Full Planning Application Application)	No Comment

- 26/109 Finance**  
**a. Final Accounts Paid & Bank Reconciliation for April & May 2026**  
The details were noted and **RESOLVED**.  
**b. Accounts to Date for Payment June 2026**  
The accounts were **RESOLVED** for payment. Cllr Tonks and Cllr Cooper to authorise.  
[Proposer: Cllr Tonks; Seconder: Cllr Bevis; Vote: All]
- 26/110 Annual Governance & Accountability Review (AGAR) 2025/26**  
**1. To approve the Year End Accounts**  
The accounts were noted and **RESOLVED**.  
**2. To review & confirm the Asset Register as at 31/3/26**  
The Asset Register was reviewed and **RESOLVED**.  
**3. To agree content & approve AGAR Section 1 “Governance Statements”**  
The questions on the statement were considered and answered accordingly whereby it was **RESOLVED** to approve the Governance Statements [Proposer: Cllr Tonks; Seconder: Cllr Eade; Vote: All]  
**4. To approve AGAR Section 2 “Accounting Statements”**  
It was **RESOLVED** to approve the Accounting Statements [Proposer: Cllr Davis; Seconder: Cllr Bevis; Vote: All]  
**5. Notification of Public Rights**  
It was **RESOLVED** to approve the dates for publication with those being Wednesday 1<sup>st</sup> July 2026 – Wednesday 11<sup>th</sup> August 2026 those being 30 working days to include the first 10 working days of July.  
[Proposer: Cllr Parr; Seconder: Cllr Davis; Vote: All]
- 26/111 Community Governance Review**  
**1. To receive any updates from Telford & Wrekin Council and consider any actions that need to be taken**  
No updates had been received despite Telford & Wrekin Council previously stating on 9/5/26 that more information would be available within 2 weeks.  
**2. To consider the impact of the proposals received in May on how to proceed with the ground’s maintenance contract proposals for Long Yard Meadow and Admaston Green**  
As no updates from Telford & Wrekin Council had been received it was decided to delay this item.  
  
Members had a discussion regarding the Review, and it was decided that the Chairman would write to SALC for advice on the subject and to Telford & Wrekin Council to determine when more information would be forthcoming.  
  
*During the discussions the Clerk left the meeting at 8.03p.m and returned at 8.10p.m*
- 26/112 Traffic Matters** – There were no updates available. Telford & Wrekin Council officers had not responded to any emails the Chairman had sent. The Chairman advised he would keep trying to contact the Borough Council.
- 26/113 Play Areas**  
It was **RESOLVED** to ask the contractor to lay hard-wood play-chip, rake and level at Walcot Play Area at a cost of £1,476.80 + VAT. [Proposer: Cllr Davis; Seconder: Cllr Eade; Vote: All]  
It was further determined to await the outcome of the annual RoSPA report before considering any action on the soft play surfaces at Pemberton Road Play Area.
- 26/114 Borough Councillor Ward Funding** - Borough Cllr Tonks advised that she had already implemented the flower scheme in the tubs at Pemberton Road car park.
- 26/115 Parish Update** – There was no written update available, and the Chairman updated the meeting verbally on the information received regarding the Local Plan which would be on July’s agenda to consider comments on the modifications.

26/116 **SID Statistics** – The details were noted and there were no comments (Appendix 1).

26/117 **Grant Applications** – None received

26/118 **Other Correspondence** – None received

26/119 **Date of the next meeting**

It was confirmed that the next meeting of the Parish Council, would be held on **Wednesday 8<sup>th</sup> July 2026** at **Wrockwardine Village Hall** at **7.30p.m.**

*The meeting closed at 8.22p.m*

Signed  P Cooper  (Chairman) Date  8<sup>th</sup> July 2026

## Item 26/109 (a)

### Finance

#### (a) Final Accounts Paid & Bank Reconciliation for April 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
Stevenson Carter	Play Area Repairs	4,365.00	873.00	5,238.00
B Cartwright	SID Management	300.00	00.00	300.00
IdVerde	Bin Emptying	273.45	54.69	328.14
Zurich Municipal	Annual Insurance Fee	1,626.34	00.00	1,626.34
British Gas	Lighting Provision	1,295.12	259.02	1,554.14
AL & RA Powell	Allotment Work – Raised Beds	1,800.00	360.00	2,160.00
Mark Tayler Services	Bus Shelter Repair	405.00	81.00	486.00
E Ballantyne	ClIr Expenses	13.97	0.65	14.62
Various	Office Management	211.92	29.86	241.78
Various	Staffing Costs	3,139.73	00.00	3,139.73
<b>Total Payments</b>		<b>14,245.51</b>	<b>1,821.22</b>	<b>16,066.73</b>

### Bank Reconciliation April 2026

Unity Current Account	
Current A/C balance 1/04/26	28,388.70
Minus	
Late payment March (B&Q vouchers)	1,623.60
Payments made April	16,066.73
Add receipts	
Precept 1/4/26	59,262.50
Allscott Allotment Fees	60.00
Balance 30/04/26	70,020.87
Unity Bank Statement 177	70,020.87
Other Banks	

Unity Instant Access A/C Statement	213,087.96
<b>Total Balance all Banks</b>	<b>283,108.83</b>
Minus Earmarked Reserves	125,370.00
<b>Actual spend includes budget spend for 2026/27</b>	<b>167,002.17</b>

#### Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	3,444
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921
CGR Contingency Fund	35,000
<b>Total</b>	<b>125,370</b>

#### Final Accounts & Bank Reconciliation May 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
C Hughes Groundcare	Grounds Maintenance	2,450.00	490.00	2,940.00
B Cartwright	SID Management	300.00	00.00	300.00
IdVerde	Bin Emptying	273.45	54.69	328.14
British Gas	Lighting Provision	495.26	99.05	594.31
RLT Auditing	Internal Audit Fee	275.91	00.00	275.91
Allotment Tenant	Allotment Fee Refund	50.00	00.00	50.00
E Ballantyne	Clr Expenses	11.18	0.52	11.70
Wrockwardine Village Hall	Hall Hire	45.00	00.00	45.00
Various	Office Management	158.61	11.34	169.95
Various	Staffing Costs	3,139.73	00.00	3,139.73
	<b>Total Payments</b>	<b>8,038.56</b>	<b>823.48</b>	<b>8,862.04</b>

#### Bank Reconciliation May 2026

<b>Unity Current Account</b>	
Current A/C balance 1/05/26	70,020.87
Minus Payments made May	8,862.04
Add receipts	
VAT 126 Return Monies Claimed	13,152.61
Balance 31/05/26	74,311.44
Unity Bank Statement 178	74,311.44
<b>Other Banks</b>	

Unity Instant Access A/C Statement 147	213,087.96
<b>Total Balance all Banks</b>	287,399.40
Minus Earmarked Reserves	125,370.00
<b>Actual spend amount includes budget spend for 2026/27</b>	<b>162,029.40</b>

#### Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	3,444
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921
CGR Contingency Fund	35,000
<b>Total</b>	<b>125,370</b>

#### (b) Accounts to date for Payment June 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
British Gas	Lighting Supply	422.32	84.46	506.78
RLT Auditing	Internal Audit Fee	275.91	00.00	275.91
B Cartwright	SID Management	300.00	00.00	300.00
E-On	Lighting Maintenance Fee	1,242.20	248.44	1,490.64
IdVerde	Bin Emptying	273.45	54.69	328.14
Parish Online	Annual Subscription	161.00	32.20	193.20
SALC	Annual Subscription Fee	2,300.66	00.00	2,300.66
Various	Office Management	181.36	13.36	194.72
Various	Staffing Costs	3,246.47	00.00	3,246.47
	<b>Total Payments</b>	<b>9,136.05</b>	<b>707.77</b>	<b>9,843.82</b>

Signed: J Hancox (Clerk & RFO) Date: 8<sup>th</sup> July 2026

Signed: P Cooper (Chairman) Date: 8<sup>th</sup> July 2026

## Appendix 1

### Item 26/116

#### SID Statistics June 2026

**Xxxx** indicates most recent data

##### Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
11/11/25 – 23/11/25	13	10,674	821	69,450 vehicles. 85 <sup>th</sup> percentile speed 30.2mph
17/2/26 – 28/2/26	12	10,718	893	65,750 vehicles. 85 <sup>th</sup> percentile 30.9mph. Top speed 55mph.
26/4/26 – 17/5/26	20	18,154	908	107,700 vehicles – note over a 3-week period. 85 <sup>th</sup> percentile 31.3mph. Top speed 55mph.

##### Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
27/11/25 – 7/12/25	13	11,078	852	43,800 vehicles. 85 <sup>th</sup> percentile speed 31.5mph
2/2/26 – 15/2/26	13	12,774	751	52,300 vehicles. 85 <sup>th</sup> percentile 31.4mph. Top speed 55 mph.
19/5/26 – 31/5/26	13	13,253	1,019	51,800 vehicles. 85 <sup>th</sup> percentile 32.6mph. Top speed 65mph.

##### Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
16/9/25 – 28/9/25	13	9,381	721	
23/12/25 – 4/1/26	13	12,669	974	
3/3/26 – 15/3/26	13	9,801	754	

##### Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
19/8/25 – 31/8/25	13	4,863	376	37,320 vehicles;85 <sup>th</sup> percentile 29.9mph
9/12/25 – 21/12/25	13	1,941	149	Road works in place
17/3/26 – 23/3/26	13	2,987	230	

##### Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
11/11/25 – 23/11/25	13	4,209	374	
17/2/26 – 1/3/26	13	6,254	481	
28/4/26 – 17/5/26	20	11,283	564	3-week period

##### Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments

25/11/25 – 7/12/25	13	7,341	564	
3/2/26 – 15/2/26	13	5,416	416	
19/5/26 – 31/5/26	13	5,047	388	

**Rushmore Lane, Allscott**

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
7/1/26 – 18/1/26	12	599	50	South
20/1/26 – 1/2/26	13	1,254	96	North
31/3/26 – 12/4/26	13	798	61	South
14/4/26 – 26/4/26	13	1,699	130	North

**The Avenue, Wrockwardine, East**

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles
7/1/26 – 18/1/26	12	2,859	228	5,750 vehicles; 85 <sup>th</sup> percentile 24mph
14/4/26 – 26/4/26	13	4,771	367	9,050 vehicles. 85 <sup>th</sup> percentile 24.7mph.

**The Avenue, Wrockwardine, West**

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 <sup>th</sup> percentile speed 24.3mph
20/1/26 – 1/2/26	13	3,116	240	7,265 vehicles; 85 <sup>th</sup> percentile 23.8mph
31/3/26 – 12/4/26	13	3,247	250	7,363 vehicles. 85 <sup>th</sup> percentile 23.6mph.

**High Ercall Road, Bratton, South (new location)**

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
9/12/25 – 21/12/25	13	345	27	16,810 vehicles, 85 <sup>th</sup> percentile 36mph
17/3/26 – 29/3/26	13	660	51	21,550 vehicles, 85 <sup>th</sup> percentile 36.9mph

**High Ercall Road, Bratton, North (new location)**

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
16/9/25 – 28/9/25	13	3,032	233	20,400 vehicles, 85 <sup>th</sup> percentile 39.2mph
23/12/25 – 6/1/26	15	1,890	127	23,450 vehicles, 85 <sup>th</sup> percentile 39mph
3/3/26 – 15/3/26	13	2,750	212	27,700 vehicles, 85 <sup>th</sup> percentile 39.3mph