



## EYTHORNE PARISH COUNCIL

**Minutes of the Meeting of the Council held  
on 13 March 2024 at 6.30 pm, Elvington Community Centre, Elvington.**

**Present:** Cllr M Ledger (Chairman), Cllr A Whitehead (Vice Chair), Cllr Morgan-Lovette, Cllr S French, Cllr Martin, Cllr Wright, Cllr C Ledger, and Cllr Luckhurst.

**Also present:** Nine Members of the public, and the Parish Clerk

### **03/161/24. Chairmans welcome and opening comments**

The Chairman welcomed everyone to the meeting.

### **03/162/24. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Pout, the Community Warden Julliette West, Cllr Hansell, and belated apologies were received from Cllr Beaney. Apologies received and accepted by all Cllrs present.

### **03/163/24. DECLARATIONS OF INTEREST**

Cllr Whitehead declared an interest on item 17 as a member of Tilmanstone Welfare Club.

### **03/164/24. MINUTES**

The minutes from the Council meeting held on the 14 February 2024 had been circulated to Councillors prior to the meeting. The minutes were agreed as a true record. **RESOLVED:** proposed by Cllr Morgan-Lovette an, seconded by Cllr Wright and unanimously carried. The minutes were duly signed by the Chairman.

### **03/165/24. COMPLETED ACTIONS FROM THE FEBRUARY MEETING/MATTERS ARISING**

The actions for February had been completed apart from the item to claim some KCC members funding to assist with the erection of a perimeter fence at the allotments once the quotes are received.

### **03/166/24. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

#### **The KCC and DDC Councillors**

The Community Warden had given her apologies, and no other Cllrs were present, and no updates had been received.

### **03/167/24. PUBLIC CONTRIBUTIONS AND QUESTIONS**

There were no contributions or questions at this time.

The meeting reconvened to complete the remaining business on the agenda

### **03/168/24. PLANNING**

#### **Applications:**

24/00167

Proposal: Erection of single storey side/rear extension

Location: 52 Sandwich Road, Eythorne, CT15 4DE - closing date for comments 02 April 2024 – The Parish Council agreed to post support this application

24/00211

<p>Proposal: Certificate of lawfulness (proposed) for the erection of a single storey rear extension  Address: 38 Milner Road, Elvington, CT15 4EL – closing date 19 March – the Parish Council agreed to post support this application.</p>
<p>DOV/23/00679  Location: The Old Vicarage  Proposal: Variation of Condition 2 (approved plans) for amendments to DOV/17/00246 relating to pedestrian access, creation of opening in Listed wall and repositioning of plots 1,2 &amp; 3 – the case officer has uploaded the Parish Council's comments from the email sent on 12 March 2024</p>
<p>24/00179  Proposal: Siting of 2 containers and erection of a canopy roof over  Location: Residential Car Park And Garages, Milner Close, Elvington, Kent – closing date 11 March – the Parish Council have strongly objected to this application</p>
<p>To NOTE – discussed at February meeting and comments submitted online - 24/00079  Proposal: Caravan At Barfrestone Court Farm, Barfrestone Road, Barfrestone, CT15 7JJ  Location: Change of use of land for the siting of a static caravan for residential occupation, new vehicular access, means of enclosure and gates (retrospective) – The Parish Council supported this application</p>
<p>24/00154  Proposal: Bromley Wood, Long Lane, Shepherdswell, CT15 7LX  Location: Erection of a detached plant room for farm and animal welfare services - The Parish Council objected to this application</p>

**Action: the clerk will upload the Parish Council's stance to the planning portal**

### Decisions

<p>Proposal: Change of use from micro pub to dwelling  Location: Birchfield, The Wrong Turn Pie Factory Road Barfrestone Kent CT15 7JG – Permission Granted - 08 March 2024</p>
<p>Con/22/00193/C  Proposal: 5. Biodiversity  Location: The Bungalow, Flax Court Lane, Eythorne, CT15 4AB – COAPP – condition approved – 27 February 2024.</p>
<p>24/00127  Proposal: Prior approval for the erection of an agricultural building for storage  Location: Stafflands Wood, Barfrestone Lane, Barfrestone, Kent - Prior Approval refused (28 days) 23 February 2024</p>

**Decisions noted.**

### 03/169/23. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments/bank reconciliation, the invoices detailed below were initialled for payment, proposed by, and seconded by, these were unanimously agreed by all Cllrs present.

Finance Report Payments	Items	Amounts
Jo Pannell	Salary (March)	
S Thomson	Salary (March)	
KCC LGPS	Pension (March)	£350.43
HMRC	National insurance (March)	£462.45
S Thomson	Expenses (February)	£12.38

Clerk expenses	February / March – play equipment seats, SLCC subs &, postage & defib pads	£619.19
Dynamix payroll	Quarter 4 & P60's	£72.00
Elvington Community Centre	Six months room hire	£120.00
Idverde	February grass cutting	£69.92
Hugo Fox	To note SO payment	£23.99
	<b>Total</b>	<b>£3,451.06</b>

- a) The payments above were proposed by Cllr Whitehead and seconded by Cllr Morgan-Lovette and unanimously carried by the remaining Cllrs. **RESOLVED. Action: the clerk will list the payments for two Cllrs to authorise**
- b) It was agreed that the clerk will transfer another £3,000.00 to the Current Account from the Instant Access Account. **Action: the clerk will transfer a further £3,000.00 to the Current Account**

### 03/170/24. Allotments

Cllr Martin explained that he had received three quotes for the installation of the perimeter fence for the allotments, this will be added to the next agenda for a resolution. **Action: the clerk will complete a KCC Members grant form for money towards this project and add this to the next agenda for a RESOLUTION**

**03/171/24. Play Areas** – The toddler swings have been ordered and delivered for Eythorne play park. The handyman will install them weather permitting. **Action: the clerk will order the remaining two swings**

**03/172/24. HIP** – It was proposed by Cllr Wright and seconded by Cllr Luckhurst to RESOLVE the new HIP priorities, and unanimously carried. **Action: the clerk will forward to the EK KCC Highways officer**

**03/173/24. Alternative energy project** – there were no updates available. The meeting discussed the recent collapse of the wall at the church on Barfrestone Road. Cllr M Ledger suggested that the damage was caused by the recent inclement weather and not due to lorries. Cllr Morgan-Lovette explained that there was not enough signage showing alternative routes to avoid this road. A member of the public explained that there is signage in place stating that the road is closed and the debris from the road is currently being removed. Cllr Morgan-Lovette explained that there is a small lane back lane that the public can use but is only suitable for small cars. Cllr Whitehead noted that there was no diversion route in place. **Action: the clerk will upload on the KCC Highways portal using what three words at Pie Factory Road and Barfrestone / Church Hill Road near the school, where diversion routes are required.**

**03/174/24. Speedwatch** – Cllr Luckhurst explained that the team did one session on Chapel Hill last week, due to the road works outside of the Post Office. The team will do another session next week. **Action: Cllr Luckhurst has also found some other lighter Speedwatch equipment, he will keep the meeting up to date with progress.**

**03/175/24. Section 106 monies** – This was discussed at the meeting, **ACTION – the clerk will keep this item on the agenda for the foreseeable future.**

**03/176/24. External Organisations** – The Clerk had submitted the initial article for the new Community Magazine to the Vicar prior to the deadline of 12 March.

### Community Hall Elvington

I am Christine Haggart and one of the eight volunteer trustees on the Village Hall Elvington Management Committee that runs this Community Centre.

Thank you, councillors, for reading the background paper and I am happy to answer questions at the end.

Tonight, the committee is asking for your support and the support of the parish to keep this centre open as a valuable and essential resource for our community. This is because two income streams have ended this year (and they covered just over a third of the annual running costs).

We hope that the parish council will join with the management committee to ask the community to support the Centre financially through the 2025 / 26 precept by charging each house in the parish just 10p a week to keep this centre open.

Secondly, I understand that there is an offer to provide health services by a councillor.

If the council provides more detail, this could be incorporated into the committee's second request which is asking for your support to lobby local decision makers, and the NHS England (South Coast Contracts Team) and the Kent & Medway Integrated Care Board to provide outreach health services in the purpose-built Clinic here at the Centre.

The committee asks you to consider these two requests on the agenda of your next meeting for discussion and your decision – just 10p a week from each house for a year to keep the centre open and working together to get health services back in the area. **Action: the clerk will add a RESOLUTION to the next meeting.**

#### **Statement from Tilmanstone Miners Welfare Institute and Recreation Ground Charity**

Report to the Eythorne Parish Council from Cllr Wendy Hansell, in my capacity as parish council appointed trustee to the Tilmanstone Miners Welfare Institute and Recreation Ground Charity

March 2024

Firstly, in response to the letter to Eythorne Parish Council from [REDACTED] about whether or not the charity is to close. I have attended all the recent committee meetings, and the matter of closure has not been on the agenda or discussed. I would suggest that the letter is forwarded to the charity so that the trustees can answer it.

Since my last report, business has been dealt with by the four trustees, [REDACTED] the secretary, has been working on a number of governance items such insurance and filing of the annual accounts.

The committee is waiting for information from the Charity Commission and the Coal Industry Social Welfare Organisation (CISWO) about how to proceed with appointing more trustees as there are four vacancies that the committee are keen to fill.

Cllr Wendy Hansell 12 March 2024

**03/177/24. Litter bins and open spaces** – The Clerk has booked 16 April from 16.00 in the Elvington Community Centre craft room to discuss issues on Pike and Barville road. **Action: the clerk will draft an agenda for the meeting in consultation with Cllr French**

**03/178/24 Updated Policies** – RESOLVE to ADOPT the following new / revised policies: New Cllr co-option policy, the Scheme of Delegation, Documents Disposal & Retention policy –

**Action: the clerk will upload these documents to the website and remove the outdated ones.**

**03/179/24. Councillors' items – Action: the clerk will ask the Rural Task Force to attend the Annual Parish Assembly, and the Community Warden.** Cllr Morgan-Lovette explained that Headcorn Parish Council had recently appointed a Community Engagement Officer who is employed by the Parish Council. **Action: Cllr Morgan-Lovette and the clerk to investigate this further.**

**03/180/24. DATE OF NEXT COUNCIL MEETING**

The next Parish Council meeting will be held on Wednesday 10 April 2024, 6.30pm at Elvington Baptist Church Hall.

The meeting closed at 7.35pm

Signed \_\_\_\_\_ Date: \_\_\_\_\_

The Chairman: Cllr M Ledger

***Please note these Minutes remain as draft Minutes until the Parish Council approves them at their next Parish Council meeting.***