

# AGENDA

## Full Council Meeting COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School  
on MONDAY 9 JANUARY 2023  
commencing at 7.00pm

<b>01.23.01. APOLOGIES</b>		
<b>01.23.02. DECLARATIONS OF INTEREST</b>		
<b>01.23.03. PLANNING</b>	This section of the meeting will be chaired by the Chair of the Planning Committee. The following applications were approved outside the meeting:-	
	<b>22/505476/FULL</b> Spitzbrook Barn View, Haviker Street, Collier Street Erection of an Oak framed garage building with workshop and hobby room, including change of use of land to residential garden. <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/504833/LBC</b> 1 Haviker Street, Collier Street Listed Building Consent for replacement of 3 no windows to side and rear. <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/505045/FULL</b> Willows End, Green Lane, Yalding Change of use of paddock from keeping horses to a seasonal Touring camping park, consisting of 10 (no) pitches with electricity service points <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/504798/FULL</b> Land at Claygate Road, Yalding Installation of drainage treatment tank <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/505667/FULL</b> 2 Moors Cottages, Spenny Lane, Marden, Tonbridge Erection first floor extension, replacement of existing ground floor extension and insertion of front and rear dormers. <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/505307/LBC</b> Den Farm House, Den Lane, Collier Street Listed Building consent for works associated with the conversion of existing disused agricultural barn to a residential dwelling	

	including alterations to fenestration and installation of foul water treatment unit. <b>22/505306/FULL</b> Den Farm House, Den Lane, Collier Street Listed Building consent for works associated with the conversion of existing disused agricultural barn to a residential dwelling including alterations to fenestration and installation of foul water treatment unit. <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
	<b>22/504591/LBC</b> Longends Farm, Longend Lane, Marden Listed Building Consent for internal alterations for the works associated with the conversion of outbuilding into an annexe <b>RESOLVED BY ALL MEMBERS NEUTRAL STANCE</b>	
<b>PLANNING DECISIONS</b>	<b>22/503396/FULL</b> Little Spitzbrook Farm, Haviker Street Retrospective application to raise land level at entrance driveway <b>APPLICATION GRANTED</b>	
	<b>22/505045/FULL</b> Willows End, Green Lane, Yalding Change of use of paddock from keeping horses to a seasonal touring camping park, consisting of 10 (no) pitches with electricity service points. <b>APPLICATION GRANTED</b>	
	<b>22/504833/LBC</b> 1 Haviker Street, Collier Street Listed Building Consent for replacement of 3 no windows to side and rear. <b>APPLICATION GRANTED</b>	
	<b>22/504591/LBC</b> Longends Farm, Longend Lane, Marden Listed Building Consent for internal alterations for the works associated with the conversion of outbuilding into an annexe <b>APPLICATION GRANTED</b>	
<b>01.23.04. MINUTES OF THE PREVIOUS MEETING TO BE APPROVED.</b>	Minutes of Full Council Meeting 7 <sup>th</sup> NOVEMBER 2022	
<b>01.23.05. CORRESPONDENCE/ ACTION POINTS</b>		
<b>01.23.06.</b>	<b>CIL MONIES</b>	
	<b>FOCUS/WORKSHOP GROUP FEEDBACK</b> <ul style="list-style-type: none"> <li>• Health and Wellbeing</li> <li>• Village Hall</li> <li>• Highways and Community Safety</li> </ul>	<b>LEAD SB</b>  <b>LEAD DG</b> <b>LEAD AP</b> <b>AND DP</b>
<b>01.23.07.</b>	<b>ANY FURTHER UPDATES</b>	<b>LEAD DG</b>

<b>HIGHWAYS</b>		
<b>01.23.07.01. LORRY WATCH/ SPEEDWATCH COORDINATOR</b>		<b>LEAD DG</b>
<b>01.23.08. TRANSFER OF PORTION OF RECREATION FIELD LAND TO ST MARGARET'S CHURCH</b>		
<b>01.23.09. POLICE REPORT – PCSO MORRIS</b>		
<b>01.23.10. FINANCE ACCOUNTS RECONCILIATION &amp; FINANCE REPORTS</b>		<b>LEAD CLERK/RFO</b>
Copy documents sent electronically to all members in advance of the meeting.		
<b>01.23.10.01. BANK RECONCILIATIONS – NOVEMBER AND DECEMBER 2022</b>		
For members approval.		
<b>01.23.10.02. RECONCILIATION STATEMENTS – NOVEMBER AND DECEMBER 2022</b>		
For members approval and sign off.		
<b>01.23.10.03. RECORD OF PAYMENTS &amp; RECEIPTS – DECEMBER AND JANUARY 2023</b>		
For members approval.		
<b>01.23.10.04. BUDGET REPORT YTD – NOVEMBER AND DECEMBER 2022</b>		
For members approval		
<b>01.23.10.05. PAYMENTS FOR AUTHORISATION DECEMBER AND JANUARY 2023</b>		
DD DECEMBER	WEBSITE EMAILS	£20.39
DECEMBER	CLERKS SALARY	£761.80
DECEMBER	EMPLOYERS NIC	£0.52
DECEMBER	STAFF EXPENSES (MR)	£63.73
DECEMBER	ROSPA – PLAY AREA INSPECTION	£100.80
JANUARY	CLERKS SALARY	£761.80
JANUARY	CLERKS EXPENSES	
JANUARY	EMPLOYERS NIC	£0.52
DD- JANUARY	WEBSITE EMAILS	£20.39
DD JANUARY	EDF – STREETLIGHTING ENERGY	£70.94
DD DECEMBER	BANK CHARGES	£8.00

DD- JANUARY	BANK CHARGES	£8,00
INCOME	MBC - CIL MONIES	£10, 294.08
	MBC – 2 <sup>ND</sup> INSTALMENT PSS	£921.50

**01.23.10.06**

**BUDGET 2023/24**

**RESOLUTION** - TO APPROVE THE BUDGET FOR 2023/24  
AND TO SET THE PRECEPT FOR 2023/24

**01.23.10.07**

**CIVILITY AND RESPECT PLEDGE**

**RESOLUTION** TO SIGN THE CIVILITY AND RESPECT PLEDGE

**RESOLUTION** TO APPROVE THE DIGNITY AT WORK POLICY

**01.23.10.08**

**HSBC BANK MANDATE**

**RESOLUTION** TO SIGN HSBC BANK MANDATE IN ACCORDANCE WITH BANK SIGNING RULES

**01.23.11.**

**BOROUGH COUNCILLOR'S REPORT – CLLR CLAUDINE RUSSELL**

**01.23.12.**

**COUNTY COUNCILLOR'S REPORT – CLLR LOTTIE PARFITT-REID**

**01.23.13.**

**RECREATION FIELD**

PLAY AREA INSPECTIONS

**01.23.14.**

**FLOODING UPDATE**

**Lead DG**

**01.23.15.**

**DATE OF NEXT MEETING**

The next Full Council meeting will take place in The Orchard Room, St Margaret's School MONDAY 6<sup>th</sup> FEBRUARY 2023

Prepared by | MICHELLE RUMBLE | CLERK TO COLLIER STREET PARISH COUNCIL

DATED: 3<sup>RD</sup> JANUARY 2023