

Wroxeter & Uppington Parish Council
DRAFT Minutes of the meeting held in the Wroxeter Hotel
on Monday, 11th March 2013, at 7.30 pm

1. **APOLOGIES:** Cllrs B Nelson, M Jones & D Millington. Accepted.
2. **PRESENT:** Cllrs L Davies (Chair), C A Eade, V Amos, P Davies, J Guttridge, M Millington & S Rowlands, also Mrs R Sara, clerk designate, Cty Cllr C Wild & Mr R A Pittaway (Clerk).
3. **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS:** None.
4. **MINUTES OF THE PARISH COUNCIL MEETING** on 14th January 2013 that had been circulated were accepted by all who were then present and signed by the Chairman.
5. **ARISING FROM THE MINUTES:**
 - a) Wroxeter sewerage system – 6a. Cllr Wild reported an ongoing dialogue with Severnside Housing.
 - b) Clerk replacement – 6b. The Clerk reported that the new clerk employment contract had been approved so to it was duly signed by the Chairman and Rebecca Sara confirming the appointment. The Chairman then officially welcomed Rebecca to the Parish Council and, on behalf of all, thanked Roger for all his valued work for the benefit of the parish communities over the last 11 years.
 - c) Raby Farm's barrier – 10a. The Clerk reported having spoken to Andrew Lewis, Estate Manager, who was dismayed that a matter like this had not been raised first with the Estate. He was unaware of any complaints and explained the barrier has now removed. No further action.
6. **PLANNING MATTERS:**
 - a) Proposal to install an underground water pipeline between the river at Atcham & Uckington by Severn Trent Water Ltd – No comments received.
 - b) Proposal to install of air source heat pump at Upper Rushton Barn. No comments received and permission Granted.
7. **FINANCE:**
 - a) Lloyds/TSB statements showing balances of £2,318.39 (current) & £320.41 (deposit).
 - b) Outgoing Clerk's Jan-Mar WFHA £9 + expenses £18.92 = £27.92. Cheque approved nem con.
 - c) Wroxeter Hotel: room charge - £10.00. Cheque approved nem con.
 - d) Annual Grant to Under the Wrekin magazine - £ 50.00. Cheque approved nem con.
 - e) Annual Maintenance Grant to Uppington PCC - £150.00. Cheque approved nem con.
 - f) Reimbursement to SC for clerk's pay & tax payments - £1,537.37. Cheque approved nem con.
 - g) The Clerk had circulated the revised annual Financial Risk Assessment. Its acceptance and signature was Proposed by Cllr M Millington, Seconded by Cllr P Davies & all in favour.
 - h) Rebecca Sara gave details of 3 possible Internal Auditors for the 2012/2013 accounts. After discussion Cllr Amos Proposed appointing Sue Hackett, Seconded by Cllr P Davies & all in favour.
8. **HIGHWAY MATTERS:** None reported.
9. **SHROPSHIRE COUNCIL MATTERS:**
 - a) Local broadband – 9a. Postponed as more information should be available at the May meeting.
 - b) SAMDev Plan. Since the Clerk had completed the Place Plan no further comment would be made.
 - c) The Clerk distributed 'Candidate's Packs' to those councillors wishing to stand for election to the Parish Council in May. The Clerk also reminded everyone of the '6 month rule' whereby any Councillor not attending a parish council meeting for 6 consecutive months, irrespective of excuses, could forfeit their position. This Parish Council's Minutes had recorded such a case but in view of the impending Election he would not be pursuing further but suggested candidates thought very carefully about the continuing commitment necessary in becoming a parish councillor.
10. **NON COUNCIL MATTERS:** None reported.
11. **NEXT MEETING & CLOSE:**
 - a) The date of the next ordinary meeting of the Parish Council was confirmed as Monday, 13th May 2013 in The Wroxeter Hotel following the Annual Parish Meeting that commences at 7.30 pm.
 - b) The Chairman thanked everyone for attending then closed the meeting at 8.23 pm.