

Hamble-le- Rice Parish Council

Asset Management Committee



Tuesday 3rd April 2018 9.00 – 10.30am

Section 1 Welcome

- 1a Apologies for absence
- 1b Declaration of interest and approved dispensations
- 1c Minutes from last meeting

Section 2 Public Session

Section 3

- 3a Hamble Village Memorial Hall – license to occupy – office and car park
- 3b Tree Survey reports and action – report attached
- 3c EE licence – verbal update
- 3d Hamble Lane public bench – verbal update
- 3e Asset Register update – report attached
- 3f Update on the Foreshore:
 - Minutes from the Dinghy Park Working Group – attached
 - Replacement signage – information attached
 - Ladder - update
 - Slipway cleaning - update
- 3g Tournaments on HPC facilities
- 3h Councils workplan – Asset projects

Clerk..... Date

Asset Management Committee

3 April 2018

HVMH

Recommendation: **to note the status of the current licenses with the hall and comment on the agreed way forward.**

What has happened so far?

- The Council has been in discussion with HVMH regarding a number of issues linked to the office. This includes changes to the reception facilities, storage and the porta cabin, fire evacuation arrangements and parking.
- HPC currently pays around £4,400 a year for the office including heating and electricity.
- Use of the meeting room is possible by prior agreement and the costs offset by hirers of the HVMH being able to use the RUP free of charge when the Hamble Players require the relocation of users for a limited period
- HPC are deal with the hall's customers on a daily basis

Key issues

HPC is the freehold owner of the land that the Hall sits on. A lease was granted when the hall was first constructed and was transferred to the HVMH charity which is run by trustees of which Cllr Dajka is one.

When the extension works were undertaken in 2001/2 and HPC took up the office an agreement was issued for both the office space and the car park. The latter was on a 5 year renewable agreement which has not been renewed after the first term elapsed. Previously the agreement has been for nil or minimal consideration.

A proper tenancy has not been issued as the advice to the trustees previously was that the hall could not charge a tenant who was also an undertenant (we are a trustee and the freehold owner). The payment we make is therefore not strictly rent although it is not clear what it should be called.

The Clerk has raised concerns that the current agreement are not adequate as they do not set out the respective responsibilities of the two organisations nor do they set out what area is actually covered by the agreement.

The agreement for the car park needs to be renewed and it needs to include the porta cabin which currently is not referred to.

A further issue is that the current layout of the reception area which has already been subject of some discussions does not comply with DDA (Disability Discrimination Act) requirements with a number of the key groups defined within the act not being able to access services or to take up employment with us without a number of adjustments needing to be made (primarily relating to door widths and turning circles).

The Clerk will update the committee on the outcome of a meeting to be held on the 23rd March and seek agreement for a way forward.

Supporting papers:

Report from the clerk 2001

Copies of the licence agreements for the office and the car park.

Hamble-le-Rice Parish Council

Clerk's report for meeting to discuss the request to transfer land to the Memorial Hall Management Committee

Background:

The Chairman and Vice Chairman of the Memorial Hall Management Committee were concerned that if Hamble Parish Council owns any part of the land or Memorial Hall premises included in the lottery bid, their application will fail. For this reason the Clerk studied all the original conveyances in order to establish the status of the buildings and the 5 parcels of land comprising the "footprint" of the Memorial Hall. A detailed confidential report was sent to all Councillors prior to the meeting of 26 February 2001.

Summary:

1. The confidential report sent to all Councillors with meeting papers for 26 February 2001 regarding the land at the Memorial Hall shows quite clearly from all the original documents that the Trust Premises (the first four parcels of land plus the buildings thereon) are held on trust by Hamble Parish Council (as Permanent Trustees), under the terms of the Trust Deed, to be used for "the purposes of physical and mental recreation" for the benefit of the inhabitants of the Parish of Hamble. There is no actual "ownership" to affect the lottery application. (All Councillors are aware that in 1996 the Parish Council was advised that the term Permanent Trustees meant Custodian Trustees and all have a copy of their role and responsibilities.)
2. Parcel 5 is the only land which owned by Hamble Parish Council. The land was transferred to Hamble Parish Council itself – not as Permanent Trustees nor tied to the Trust Deed, through a Section 52 Agreement between Eastleigh Borough Council and Ideal Homes Southern Limited. This is the land the Parish Council is being asked to transfer to the Memorial Hall Management Committee.
3. The Parish Council can dispose of land with the consent of a Parish Meeting. However, as parcel 5 is not held on a charitable trust, it cannot be disposed of for less than its worth without the consent of the Secretary of State unless disposal is by way of a short tenancy not exceeding seven years.
4. It is unlikely that the Memorial Hall Management Committee would wish to pay the market value for the land or to have a lease not exceeding 7 years. The alternative is to leave parcel 5 out of the lottery application, the Parish Council retains ownership and uses the £10,000 originally set aside to surface the land for parking.

Signed: *Ru W. [unclear]*) On behalf of Hamble Village Memorial Hall Committee
Signed: *[unclear]*)
Signed: *William J. Pepper*) On behalf of Hamble-le-Rice Parish Council
Signed: *[unclear]*) Clerk to the Council

- SOUND PROOFING - check insulation from works. (better before).

THIS LICENCE is made on the day of May 2001

BETWEEN Hamble Village Memorial Hall Management Committee (the "Licensors") and Hamble-le-Rice Parish Council of the Memorial Hall, High Street, Hamble-le-Rice (the "Licensees").

IT IS HEREBY AGREED AS FOLLOWS:- The Licensor grants the Licensee Licence to use office 1 and office 2 on the plan attached hereto (the premises) on the following terms:-

1. The Licence fee is £5.00 per annum payable in advance on the anniversary of the date of this agreement ?
 2. The annual rent is payable in advance on the anniversary of the date of this agreement and for the first year this is £2,400 for the offices and services provided, thereafter as agreed annually with the Management Committee ^{quarterly} for the ^{nu} ^{inc} ^{Man}
 3. This Licence shall be continued until terminated by either party giving 6 months written notice and that part of the rent apportionable to the end of the year after termination of the licence shall be refunded.
• Plan for responsible areas.
 4. The Licensee shall ensure that office 1 and office 2 shall only be used as for the business of the Parish Council ✓
 5. The Licensee will be responsible for paying for the cost of electricity, heating, (telephones) buildings insurance ✓ and any other services etc relating to office 1 and office 2 as agreed with the Management Committee
 6. The Licensee will be responsible for insuring the contents of office 1 and office 2 and for ensuring the security of office 1 and office 2 and their contents. ✓
 7. The Licensee will keep office 1 and office 2 and the interior of the offices in good decorative repair ✓
 8. This Licence is personal to the Licensee, it is not transferable nor can it be assigned or sub-let or shared ✓
 9. The Licensees will indemnify the Licensors in respect of any claims whatsoever arising in connection with the Licensees use of office 1 and office 2 - looked at. Reworded to include structural and services -
 10. The Licensors will indemnify the Licensees in respect of any claims whatsoever arising in connection with the use of the Memorial Hall premises (excluding office 1 and office 2) - looked at. Needed?
 11. The Licensees will not allow use of office 1 and office 2 or users of office 1 and office 2 to interfere with or adversely affect the enjoyment of other parts of the Memorial Hall - sound proofing needed
 12. The Licensees will have right of access and parking facilities and shall not obstruct the access ways ✓
 13. It is hereby agreed between the parties that this Agreement constitutes a Licence and confers no tenancy upon the Licensee ~~tenancy~~ ^{tenancy} ^{if licensee lapses}.
- use of committee room & common areas (ie toilets)

Signed On behalf of Hamble Village Memorial Hall Committee

Signed)

Signed) On behalf of Hamble-le-Rice Parish Council

Signed) Clerk to the Council

Hamble Parish Council Tree Survey

Matthew Strand

Email: trees@eastleigh.gov.uk

January 2018



SURVEY DETAILS

Hamble Parish Council

As part of a tree management programme Hamble Parish Council have commissioned this tree survey to identify any health and safety issues that could affect the general public, residents and private land owners and any property.

This survey goes towards a duty of care that Hamble Parish Council should under the Occupiers' Liability Act 1957 and 1984 provide to any persons entering or in the vicinity of their land. The survey also looks at trees and vegetation in relation to the Highways Act 1980 and what works needs to be done to comply with this.

All trees that have been inspected are done so from ground level using industry recognised best practise and are based upon the surveyor's qualifications and experience which includes the LANTRA Professional Tree Inspection certificate. This helps to identify any structural or physiological problems which could lead to failure or cause problems to people or property during the period before the next scheduled inspection.

This tree survey is not a guarantee that the trees will not fail or die as trees are dynamic living organisms and can change rapidly due external factors such as pest and diseases and extreme weather.

The health, condition and safety of the trees should be checked on a regular basis preferably once a year.

The conclusions and recommendations in this report are only valid for the period of one year.

The validity of this this report will be reduced in the event of a severe weather incident and further advise should be sought. This is a targeted survey, recording that the site has been visited and prioritising any tree works that may be required. This survey does not record all of the trees, only those which have potential problems along with further management recommendations.

Not all trees will be surveyed, only trees that present a definable or significant risk to public or property; on some sites this may include all trees, on others it may be limited to open spaces, property, roads, footpaths and boundaries as pre-agreed or as deemed suitable by the surveyor at the time of inspection, this will be made clear in any reports.

It is the responsibility of Hamble Parish Council to ensure that areas are accessible; if they are not then the survey will be carried out from the closest point available.

Re-inspection dates are only applicable if the tree works are carried out within time frames given.

*The maps provided are only a guide to tree locations and survey parameters and should not be considered to scale or relied upon as legal documents or proof of ownership/ boundaries.

ARBORICULTURAL DEFINITIONS

Humble Parish Council

Crown Clean

The removal of dead, diseased, dying, broken and abrading branches and poor pruning stubs. This will also include the removal of any wire, rope, nails or other foreign material within the crown or trunk where appropriate.

Localised Crown Reduction

Cut back branches to clear buildings, traffic lights, sight lines and utility cables

Trees are to be cut back to a specified overall distance from the object(s) obstructed. Localised crown reduction, e.g. reduction in length of selective branches or spread of canopy on one side only and will be specified in metres. Distance specified is approximate and allowance should be made for pruning to good growth points. Stub cuts shall be avoided.

Crown Thinning

To reduce the foliage and outer-branch density of the whole trees crown or just part of the trees crown. This operation would normally be achieved by removing damaged, crossing, rubbing limbs and by removing smaller secondary branches but leaving the main branch structure intact. The thinning specification will be specified as a percentage (e.g. thin crown by 10%).

Removal of Deadwood

Unless otherwise specified this refers to the removal of all dead and diseased branches with a diameter equal to or greater than 40mm or over 1m, whichever is the greatest. This may be restricted to removal of deadwood from those aspects of the crown where dead wood failure may cause damage or harm, elsewhere dead wood may be safely retained and reduced in extent to more stable proportions.

Total Crown Reduction

Work will be expressed by the even reduction of the whole crown periphery by a specified amount in metres and may include a maximum live pruning wound diameter. The tree should be left with a balanced natural looking crown, bearing in mind the species involved and its habit of growth. Stub cuts should be avoided.

Pollarding/Repollarding

This refers to the removal of all crown regrowth on trees which have been formerly managed as pollards back to, but not beyond the previous pruning points.

Crown Lifting

Operation where the branches of the lower crown are either completely removed or pruned to increase the ground to tree clearance. A clearance height is normally specified (e.g. crown lift to 3m over footpath, 6m over road). Where appropriate, the removal of secondary and tertiary branches should be favoured over the removal of primary branches, to achieve the desired clearance above ground level. In winter allowance should be made for the additional weight of summer foliage. Avoid stub cuts.

Removal of Epicormic Shoots

In this context, epicormic shoots are shoots arising from the main trunk or branch structure. These should be removed to the main stem or parent branch to a height achievable from ground level.

Basal Suckers

In this context, basal suckers are shoots or frith arising from the base of the tree, its roots or at a graft union. These shall be removed by cutting them off at ground level.

Ivy/Climbing Plants

Sever and remove all climbing stems around the entire circumference of the tree up to one metre above ground level taking care not to damage the bark. This task should only be undertaken with hand tools e.g. hand saw, crowbar and secateurs etc.

Coppicing

Achieved by retaining stumps of felled trees and allowing the formation and establishment of new shoots and stems.

Re-Coppicing

Cut all re-growth to the original stump/coppice-stool to leave an angled surface on which water will not settle.

Streetlight clearance

Minimum of 1m clearance all round allowing access to the lamp for maintenance, then as required to provide good light spread for its intended area. Lift to 3m over path and 6m over road if needed.

Sign/Traffic Light clearance

Minimum of 1m clearance and then as required to allow good lines of sight for approaching traffic.

Condition

Trees will be given a general condition in relation to their physiological and structural condition as follows:

Good

A tree of generally good health and structural form; Vigour, vitality, leaf and bud density as expected for age and species and no significant pests or disease.

Fair

A tree worthy of retention with reasonable health and structural form; fair vitality and possibly some significant pest or diseases or significant structural issues.

Poor

A tree of poor health and structural form; tree with reduced vigour or in decline with significant pests or disease or structural issues. However may still be worthy of retention for its ecology.

Dead

A tree with little or no visible signs of live. However may still be worthy of retention for its ecological value.

The trees age is classified as:

- (Y)** Young
- (EM)** Early mature-Less than 1/3 of expected span
- (M)** Mature-1/3 to 2/3 of expected life span
- (LM)** Late Mature-more than 2/3 of expected life span
- (V)** Veteran

Tree diameters are approximate and banded as:

- 0-30cm DBH (Diameter at breast height)
- 30-60cm DBH
- 60-90cm DBH
- 90-120cm DBH
- 120cm+ DBH

Priority:

- Low – Desirable works
- Med – Routine works within 3 months
- High – urgent works within 24 hours

Hamble Foreshore

Hamble Parish Council



Survey Date: 5/1/18

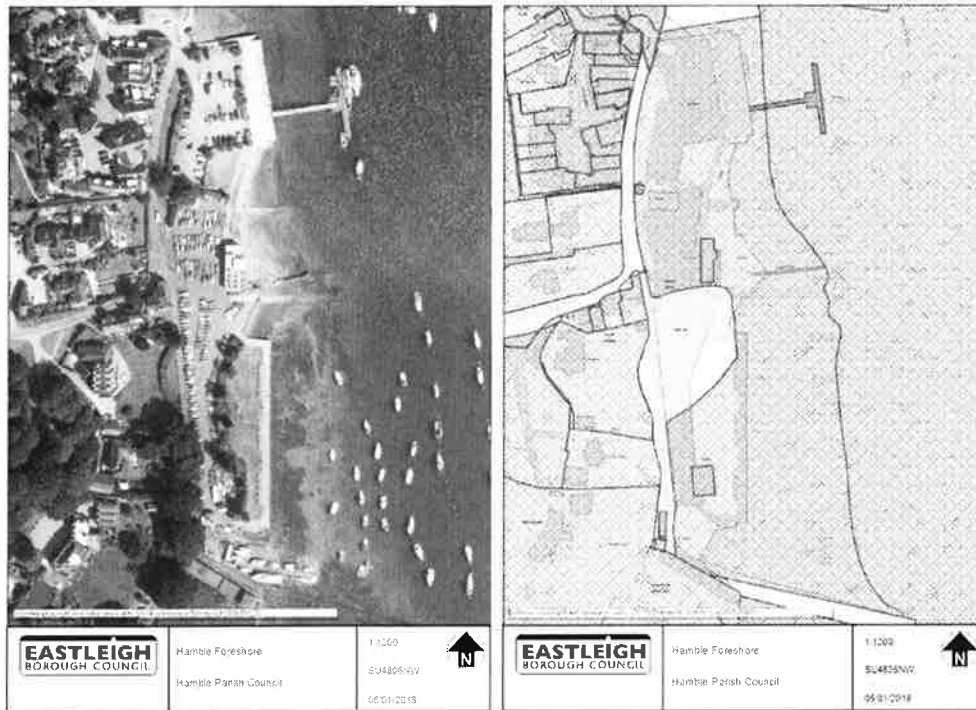
Re-Inspection Date: January 2019

Site Description: This is a carpark and open space site, which is adjacent the highway and River Hamble. The trees comprised of broadleaf and evergreen trees which have adapted to a coastal location.

All trees were surveyed.

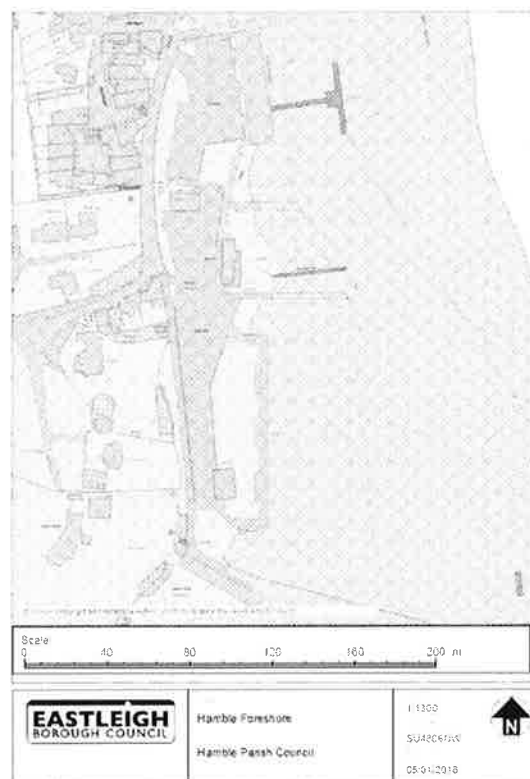
There are no TPO's within the site, but the site is in a Conservation Area.

ADDITIONAL MAPS

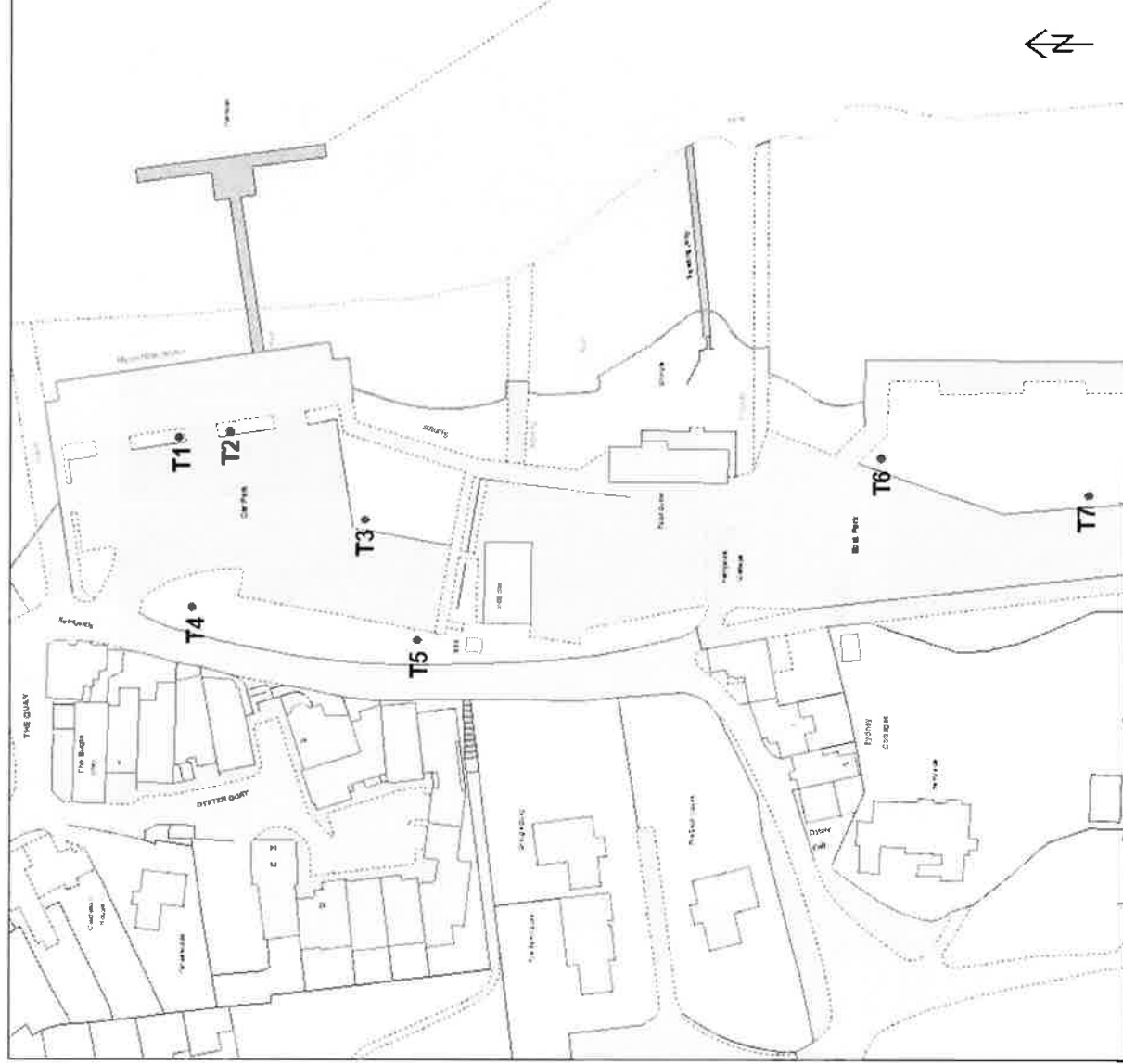


SATELLITE VIEW

LAND OWNERSHIP



TREE PRESERVATION ORDERS & CONSERVATION AREAS



Ref: Tree Works Ref: HPC1 Species: Mixed

Address: Hamble Foreshore, The Quay, Hamble

Works required: T1-Scot's Pine crown lift 4m over carpark. T2-Scot's Pine crown lift 4m and 3m over carpark and footpath respectively. T3-Holm Oak crown lift 2.5m over carpark. T4-Laburnum Dead fell. T5-Ash crown lift 5.6m over highway. Long term retention may not be desirable. T6-Rowan Losse in ground remove and replant. T7-Scot's Pine broken branch at 8m on SW side remove.

All works to be carried out in accordance with BS3998

	Eastleigh Tree	Scale 1:1000 Date 17/01/2018	Map Ref SU4806NW	© Crown copyright and database rights (2018) Ordnance Survey
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TREEWORKS

Tree No.	Species	Age Class	Diameter cm	General Condition		Recommendations	Works Priority
T1	Scot's Pine	EM	0-30	Good	Normal leaf and small twig density. Crown shape normal for exposed location.	Crown lift over car park to 4m.	Low
T2	Scot's Pine	EM	0-30	Good	Normal leaf and small twig density. Crown shape normal for exposed location.	Crown lift over car park to 4m and over the footpath to 3m.	Low
T3	Holm Oak	EM	0-30	Poor	Normal leaf and small twig density.	Crown lift over car park to 2.5m.	Low
T4	Laburnum	M	0-30	Dead	Little signs of life in the crown.	Fell and remove.	Mec
T5	Ash	M	30-60	Fair	Crown is a little thin, could be early signs of Ash Die Back	Crown lift over highway to 5.6m. Long term retention may not be desirable.	Mec
T6	Rowan	Y	0-30	Poor	Newly planted tree is very loose in the ground.	Remove tree and replant.	Med
T7	Scot's Pine	M	0-30	Good	Normal leaf and small twig density.	Broken branch in top of canopy, remove.	Med
<p>General notes.</p> <p>There are various locations within the site that would benefit from additional planting, selecting suitable species for the exposed site.</p>							

Bartlett`s Field

Hamble Parish Council



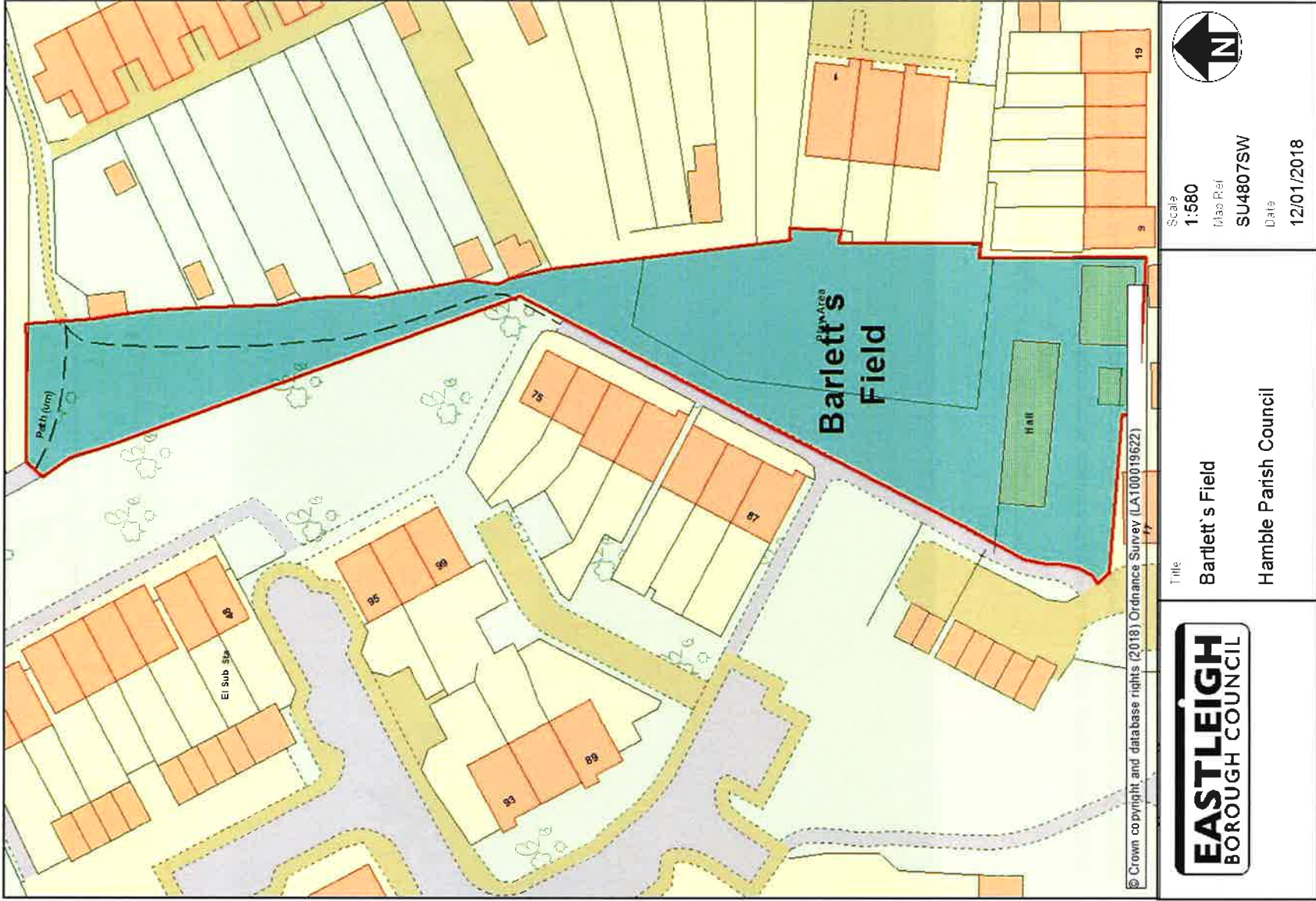
Survey Date: 12/1/18

Re-Inspection Date: January 2019

Site Description: This site comprises of short grass within a play area and open space with mature trees around the site. The site is surrounded by residential properties and footpaths run thorough the site.

All trees were surveyed.

There is one TPO within the site.



ADDITIONAL MAPS

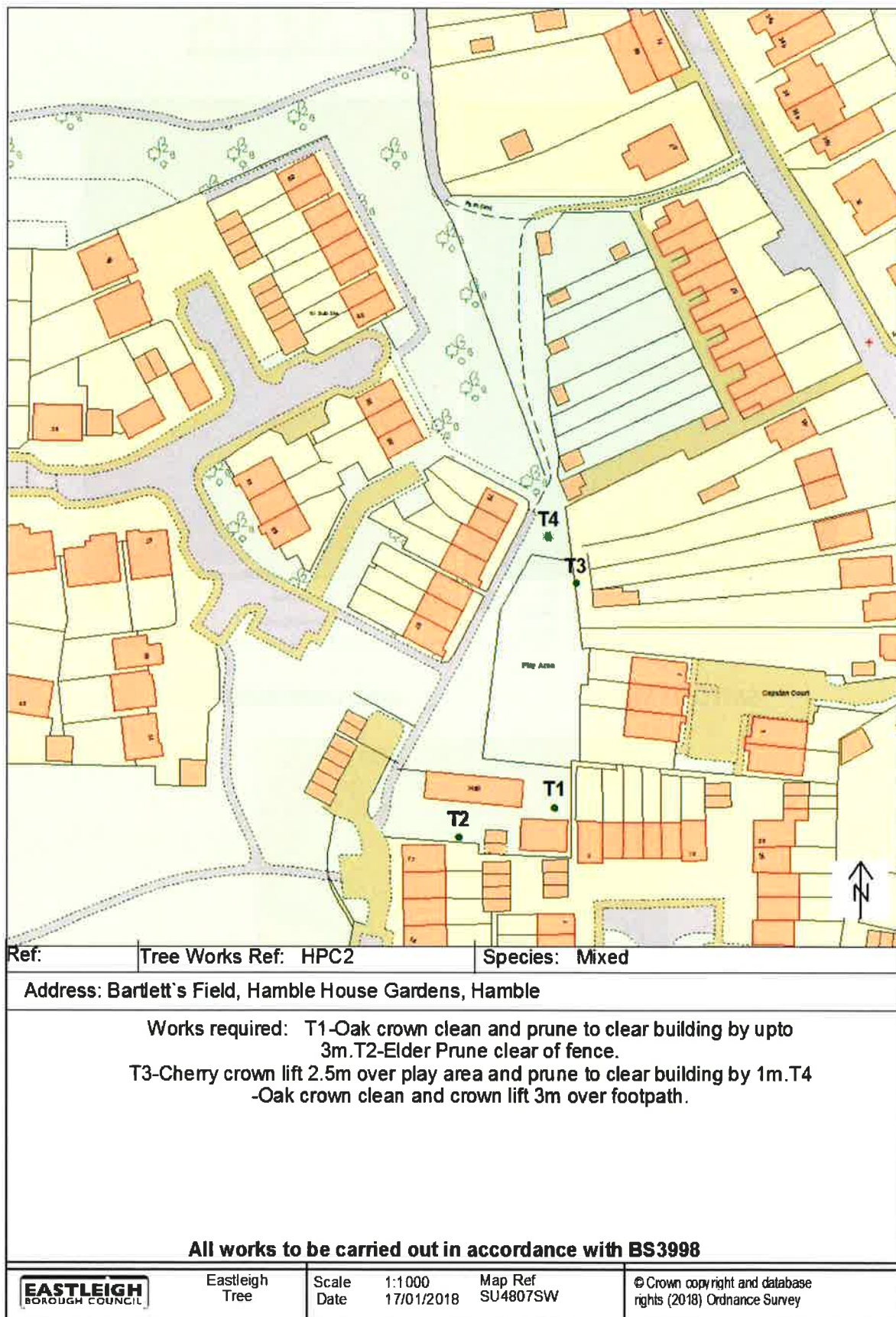


SATELLITE VIEW

LAND OWNERSHIP



TREE PRESERVATION ORDERS & CONSERVATION AREAS



TREWORKS

Tree No.	Species	Age Class	Diameter cm	General Condition		Recommendations	Works Priority
T1	Oak	M	90-120	Good	Normal bud and small twig density. Normal deadwood in canopy.	Crown clean and prune to clear adjacent building by 3m.	Med
T2	Elder	M	0-30	Good	Normal bud and small twig density.	Prune to clear fence.	Low
T3	Cherry	M	0-30 x2	Good	Normal bud and small twig density. Tree on boundary, ownership unclear.	Crown lift over play area by 2.5m and prune to clear adjacent building by 1m.	Med
T4	Oak	M	30-60	Good	Normal bud and small twig density. Normal deadwood within canopy.	Crown clean and crown lift over footpath by 3m.	Med
<p style="text-align: center;">General notes.</p> <p>There are various locations within the site that would benefit from additional planting, selecting suitable species for the site. The large veteran Oak tree on the boundary of the play area has no work required to it. The canopy has been reduced significantly and it is responding well, this is a significant tree and should be managed to maintain its historic and wildlife value. This could include improving soil conditions and planting native shrubs adjacent to the tree.</p>							

Aquila Way

Hamble Parish Council



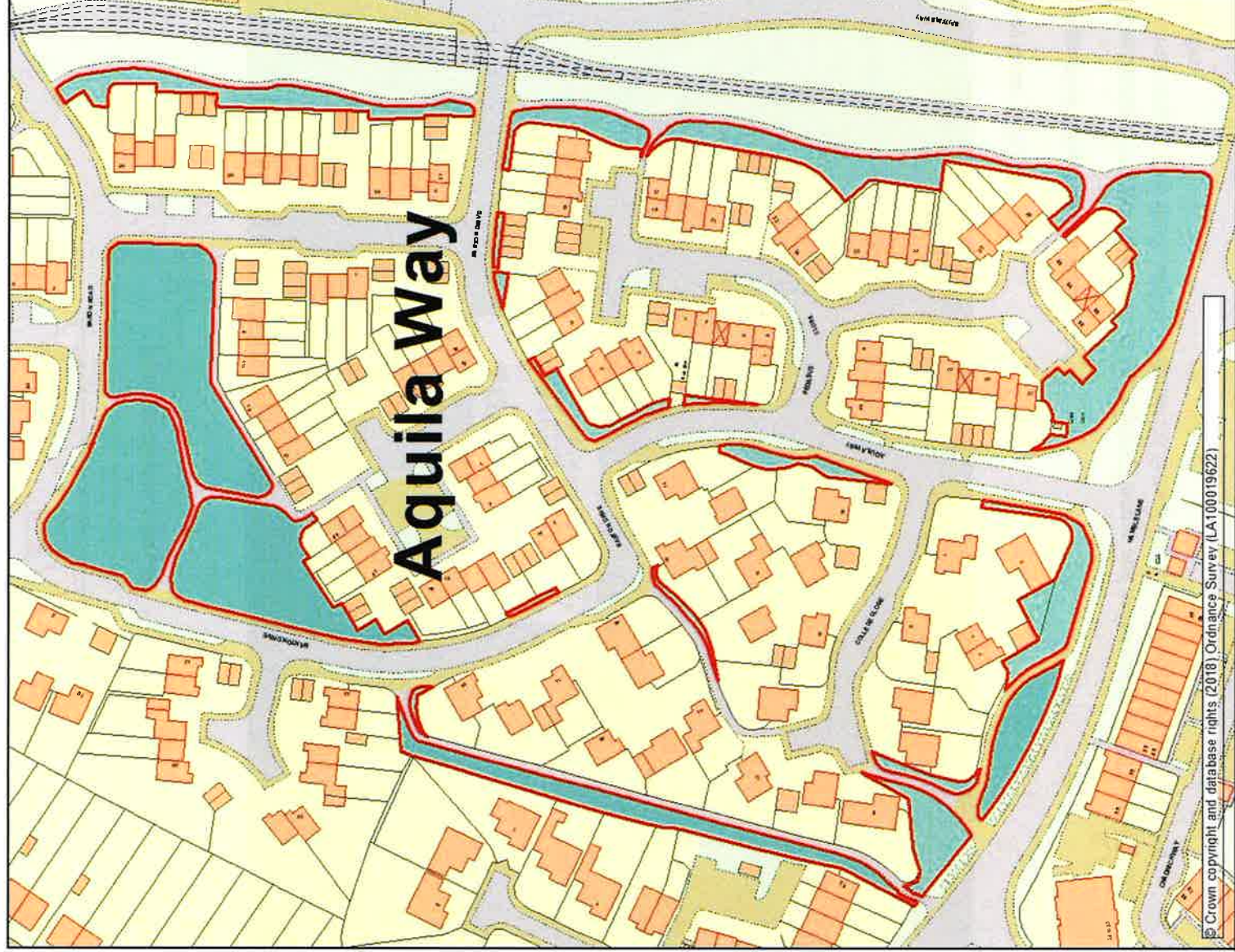
Survey Date: 19/1/18

Re-Inspection Date: January 2019

Site Description: This site comprises of short grass, hedges and individual trees all on public open space and verges.. This site is within a residential setting often adjacent to the highway and footpaths.

All trees were surveyed.

There are TPO`s within this site.



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Title
Aquila Way
Hamble Parish Council

Scale
1:1250
Map Ref
SU4706NE
Date
19/01/2018



ADDITIONAL MAPS



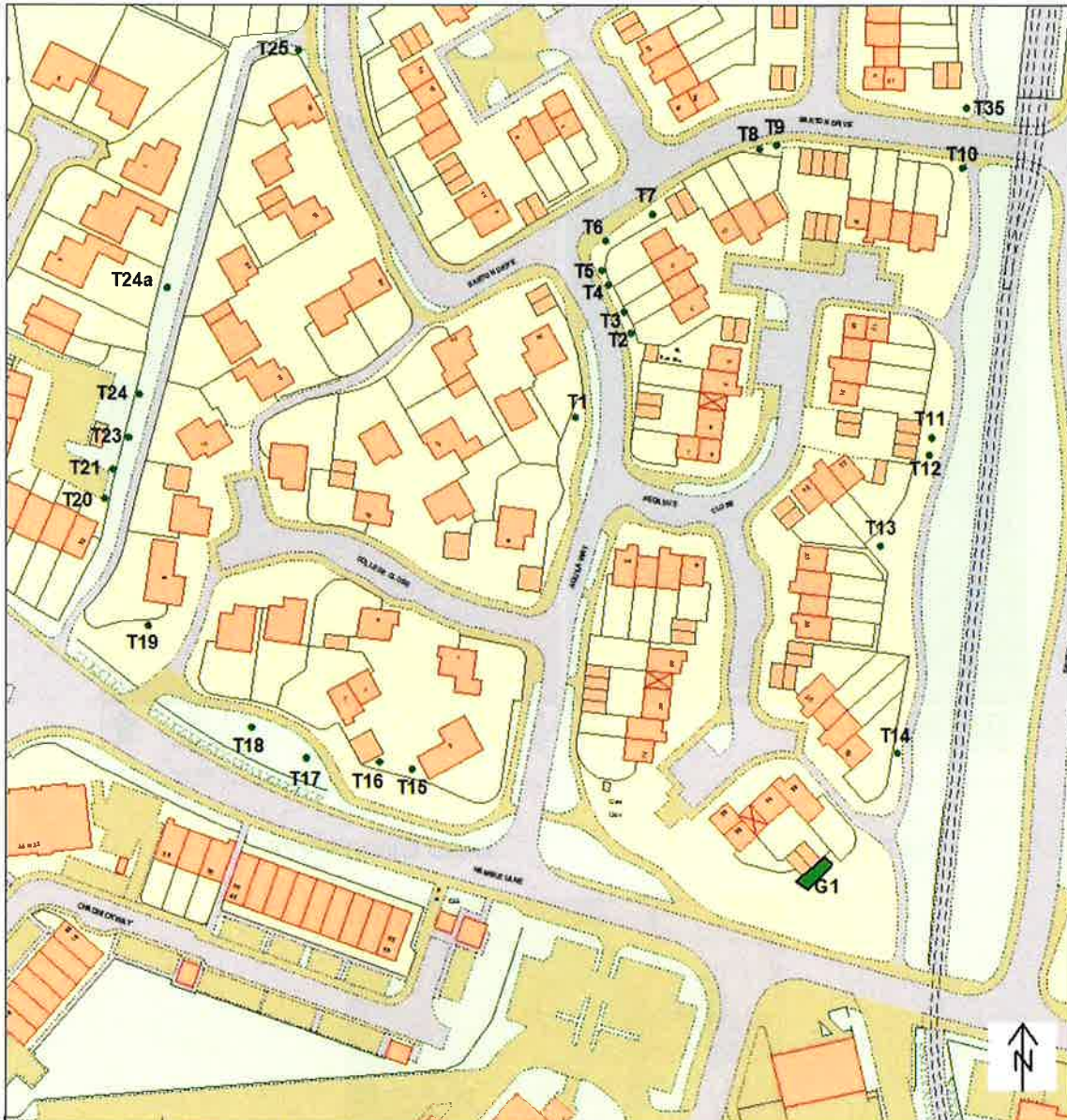
SATELLITE VIEW




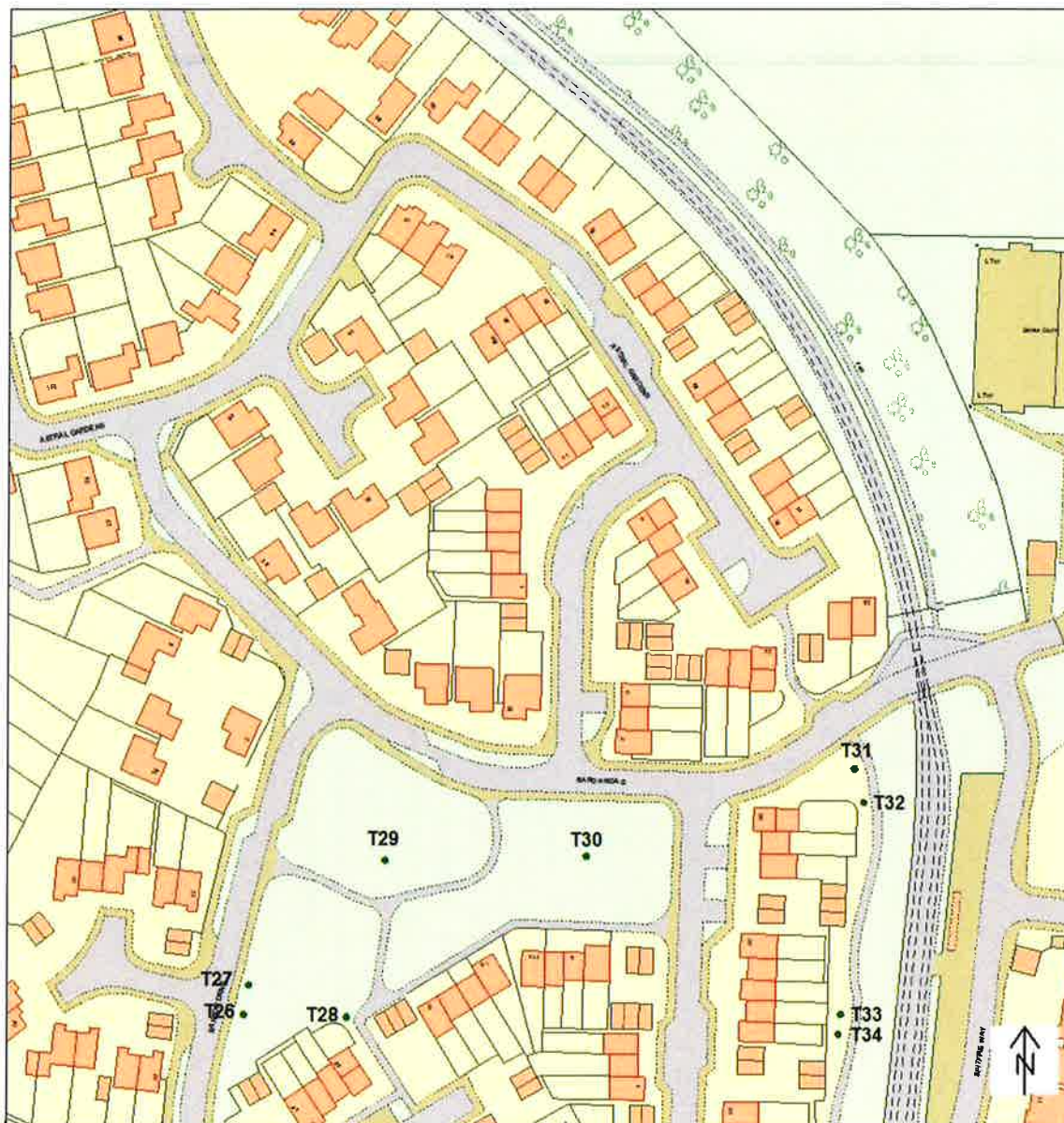
LAND OWNERSHIP




TREE PRESERVATION ORDERS & CONSERVATION AREAS



Ref:	Tree Works Ref: HPC	Species: Mixed								
Address: Aquila Way, Hamble										
<p>Works required: T1-Remove climber from canopy. T4,T30,T31-Dead,dying fell. T2,T3,T5,35 Crown lift over highway to 5.6m.T7-Birch prune to clear street light. T8,T9,T10 Crown lift over highway to 5.6m and footpath to 3m.T11,T12-Norway Maple Prune to clear building by 2m and crown lift to 3m. T13-Silver Maple Reduce lateral top stem by 10m and crown lift over grass to 3m. G1-Mixed prune to clear building by 1m. T15,T16 Prune to clear building by 2-3m.T18- Prune to clear street light. T19- prune to clear building by 3m, crown lift over the garden to 4m and sever Ivy.T20-Conifer Sever Ivy. T21-Oak Crown clean and sever Ivy.</p>										
All works to be carried out in accordance with BS3998										
	Eastleigh Tree	<table><tr><td>Scale</td><td>1:1250</td><td>Map Ref</td><td>SU4706NE</td></tr><tr><td>Date</td><td>14/03/2018</td><td></td><td></td></tr></table>	Scale	1:1250	Map Ref	SU4706NE	Date	14/03/2018		
Scale	1:1250	Map Ref	SU4706NE							
Date	14/03/2018									
© Crown copyright and database rights (2018) Ordnance Survey										



Ref:	Tree Works Ref: HPC	Species: Mixed
Address: Aquila Way, Hamble		
<p>Works required: T23- Remove unstable deadwood only, prune to clear bin store on adj. land by 1m and crown lift over footpath 3m and carpark 4m. T24 -Remove deadwood over footpath. T24a-Climbing inspection to determine extent of cavity at 4m. T26,T27-Crown lift over Highway 5.6m footpath 3m and prune epicormic back to main stem. T6,T14,T17,T25,T28,T29,T32,T33,T34 Crown lift over footpath to 3m.</p>		
All works to be carried out in accordance with BS3998		
	Eastleigh Tree	Scale 1:1250 Date 14/03/2018 Map Ref SU4707SE
© Crown copyright and database rights (2018) Ordnance Survey		

TREWORKS

Tree No.	Species	Age Class	Diameter cm	General Condition		Recommendations	Works Priority
T1	Norway Maple	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Remove climber from canopy.	Low
T2	Cherry	EM	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over highway to 5.6m.	Med
T3	Cherry	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	. Crown lift over highway to 5.6m.	Med
T4	Norway Maple	EM	30-60	Poor	Necrotic bark from ground level to 2m on 50% of circumference of stem.	Fell	Med
T5	Norway Maple	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over highway to 5.6m	Med
T6	Apple	M	0-30	Fair	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over footpath to 3m	Med
T7	Birch	M	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear street light and to allow good light spread.	Med
T8	Norway Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over highway to 5.6m and 3m over footpath.	Med
T9	Norway Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over highway to 5.6m and 3m over footpath.	Med

T10	Sugar Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over highway to 5.6m and 3m over footpath.	Med
T11	Norway Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear building by up to 2m and crown lift to 3m.	Med
T12	Norway Maple	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear building by up to 2m and crown lift to 3m.	Med
T13	Sugar Maple	M	30-60	Fair	Suspect criminal damage. Tree has been topped at 6m and pruned back to main stem at 2m. Tree has become severely unbalanced with decay present, likely as a result.	Reduce exposed lateral top stem by 10m to prevent likely failure as a result of being damaged. Crown lift to 3m over grass.	Med
T14	Sugar Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over footpath and grass by 3m.	Med
G1	Mixed	M		Fair	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear building by 1m.	Med
T15	Sugar Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear building by 2m.	Med
T16	Lime	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Prune to clear building by 2-3m.	Med
T17	Tree of Heaven	EM	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over footpath by 3m	Med

T18	Monterey Pine	M	30-60	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Prune to clear street light and crown lift over footpath by 3m	Med
T19	Beech	M	Confirm ownership.	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Prune to clear building by 3m and crown lift over garden by 4m. sever Ivy from ground level up t 1m.	Med
T20	Conifer	M	0-30	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Confirm ownership. Prune if required.	Low
T21	Oak	M	60-90	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Confirm ownership, if HPC then sever Ivy and remove deadwood.	Med
T22	Ash	M	30-60	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Twin stemmed. One stem pruned to boundary and other is covered unable to give detailed assessment. Sever Ivy.	Med
T23	Oak	V	120+	Good	Normal bud and small twig density.	Remove unstable deadwood. Prune to clear bin store by 1m, crown lift over footpath by 3m and carpark by 4m.	Med
T24	Oak	M	60-90	Good	Normal bud and small twig density. Unable to inspect base of bole due to Ivy mound restricting access.	Remove deadwood over footpath.	Med
T24a	Ash	M	30-60	Good	Normal bud and small twig density	Climbing inspection needed to determine extent of cavity.	Med
T25	Elder	M	2x 0-30	Fair	Normal bud and small twig density.	Crown lift to 3m over the footpath.	Med
T26	Sugar Maple	M	30-60	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Crown lift to 5.6m over highway and 3m over the footpath and grass and remove basal epicormic.	Med

T27	Willow	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift to 3m over the footpath and remove basal epicormic.	Med
T28	Blackthorn	M	0-30	Good	Normal bud and small twig density.	Crown lift to 3m over the footpath.	Med
T29	Poplar	M	30-60	Good	Normal needle and small twig density. No obvious significant arboricultural issues.	Crown lift to 3m over the footpath.	Med
T30	Horse Chestnut	Y	0-30	Dead		Fell.	Med
T31	Robinia	Y	0-30	Dead		Fell	Med
T32	Cherry	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift to 3m over the footpath.	Med
T33	Blackthorn	M	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues	Crown lift to 3m over the footpath.	Med
T34	Cherry	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues	Crown lift to 3m over the footpath.	Med
T35	Robinia	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues	Crown lift to 5.6m over the highway.	Med
<p>General notes.</p> <p>There are various locations within the site that would benefit from additional planting, selecting suitable species for the site especially to replace trees which are recommended to be removed within this survey.</p>							

WOODPECKER WALK

Hamble Parish Council



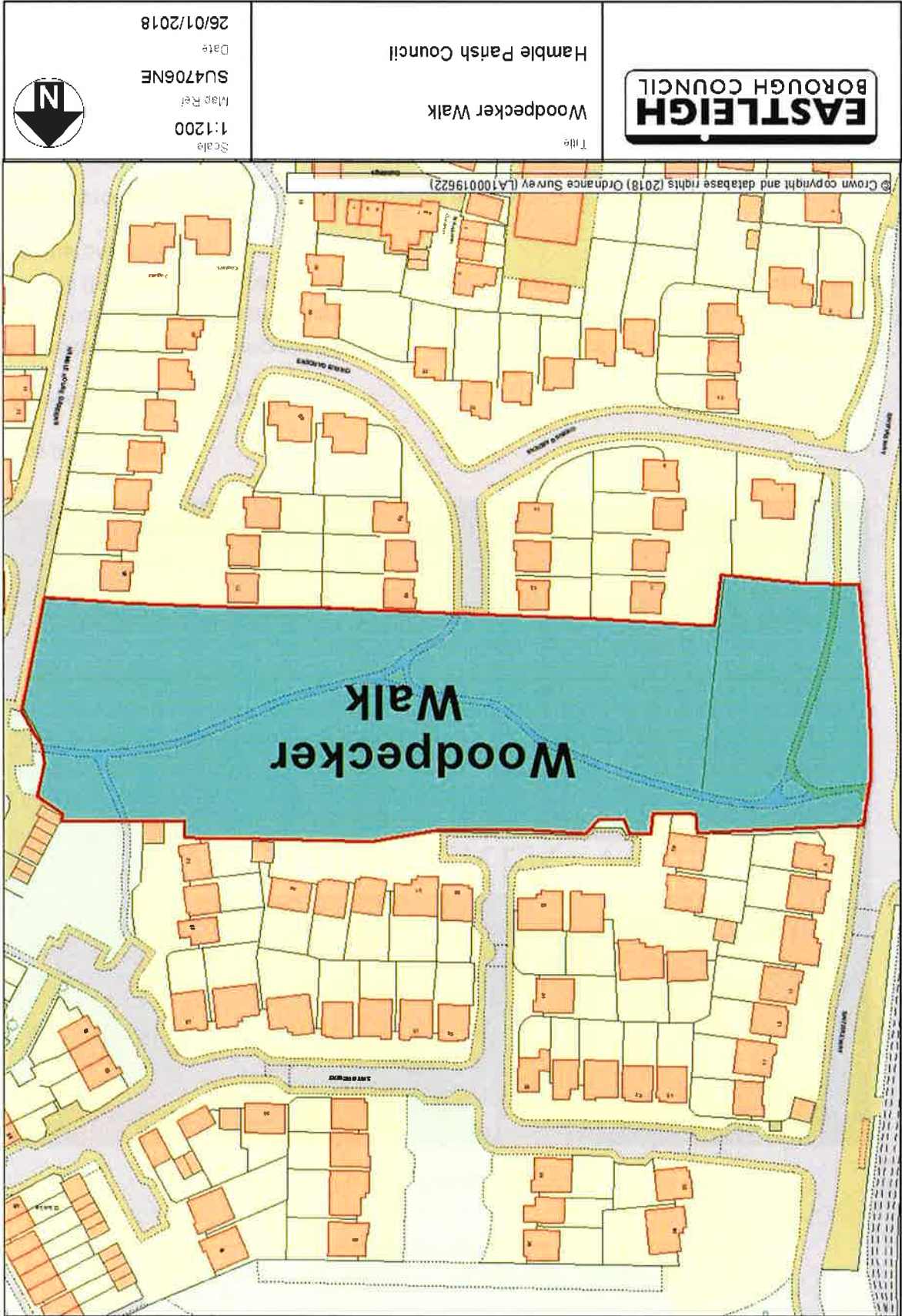
Survey Date: 26/1/18

Re-Inspection Date: January 2019

Site Description: This is a dedicated public open space comprising of old and newer woodland with areas of short grass. Mainly native deciduous broadleaf trees with some non-native evergreens making up the tree species and shrub layer. Footpaths criss cross the site which is situated between residential properties.

All trees adjacent to formal and informal footpaths and boundaries were surveyed.

There are TPO's within the site.



ADDITIONAL MAPS



SATELLITE VIEW

LAND OWNERSHIP



TREE PRESERVATION ORDERS

TREEWORKS

EASTLEIGH BOROUGH COUNCIL		Eastleigh Tree	Scale 1:1200	Date 26/01/2018	Map Ref SU4806NW	© Crown copyright and database rights (2018) Ordnance Survey
All works to be carried out in accordance with BS3998						
Works required: T1-Ash Remove low lateral branch to give approx. 3m clearance. T2-Ash broken branch at 4m on north side of tree, remove. T3-Birch Dead and covered in Ivy, fell to 2m. T4-Silver Maple Broken hanging branch, remove. T5-Sycamore Prune to clear building by 3m or fell. T6-Field Maple Heaved, clear from adjacent tree and stack. G1-Mixed prune to clear building by up to 2m. G2-Mixed Saplings growing right on fence line, fell and remove. L1,L2,L3- Prune to clear street lamp to enable good light spread.						
Address: Woodpecker Walk, Hamble House Lane, Hamble						
Ret:	Tree Works Ref: MCS-26/1/18	Species: Mixed				

Tree No.	Species	Age Class	Diameter cm	General Condition		Recommendations	Works Priority
G1	Mixed	Various	Various	Good	Trees encroaching onto building.	Prune to clear building by 1m, clear regen from adjacent Sycamore stump.	Low
G2	Ash & Field Maple	Y	0-30	Good	Saplings growing on fence line.	Remove now to prevent future issues.	Low
T1	Ash	EM	0-30	Good	Trees encroaching onto building.	Prune to clear building by 2-3m.	Low
T2	Ash	EM	0-30	Good	Broken branch at 4m north side.	Remove broken branch.	Med
T3	Birch	M	30-60	Dead	Dead tree covered in Ivy.	Fell to 2m and retain for habitat.	Med
T4	Silver Maple	M	30-60	Good	Hanging broken branch.	Remove broken branch.	Med
T5	Sycamore	EM	0-30	Good	Growing adj. fence/house.	Either fell or prune to clear building by 3m.	Low
T6	Field Maple	EM	0-30	Dead	Heaved and leaning into adj. trees.	Cut free from tree, cut and stack on site.	Med
L1,L2, L3	Various	Various	Various	Various	Various	Street light. Prune clear to give good light spread.	Low

General notes.

One of the aspects of this survey was to increase biodiversity.

This site has a number of non-native invasive species, these include; Laurel, Portuguese Laurel, Bay, Privet, Pyracantha, Snowberry, Lawson Cypress.

These species can quickly dominant an area and starve native ground flora of light and nutrients thus reducing bio-diversity. Consideration for screening value should be given but a management programme or complete removal and stump treatment is advised.

MERCURY GARDENS

Hamble Parish Council



Survey Date: 2/2/18

Re-Inspection Date: February 2019

Site Description: This is a dedicated public open space comprising of old and newer woodland with areas of short grass. Mainly native deciduous broadleaf trees with some non-native evergreens making up the tree species and shrub layer. Footpaths criss cross the site which is situated between residential properties.

All trees adjacent to formal and informal footpaths and boundaries were surveyed.

There are TPO's within the site.



EASTLEIGH
BOROUGH COUNCIL

Title

Mercury Gardens

Hamble Parish Council

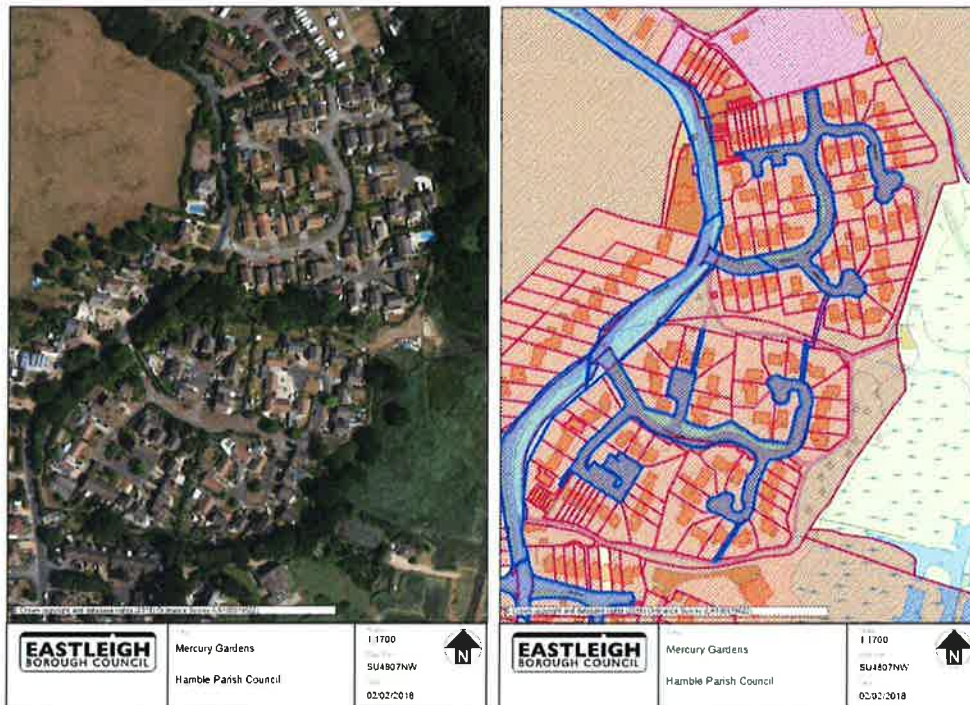
Scale
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Map Ref
SU4807NW

Date
02/02/2018



ADDITIONAL MAPS

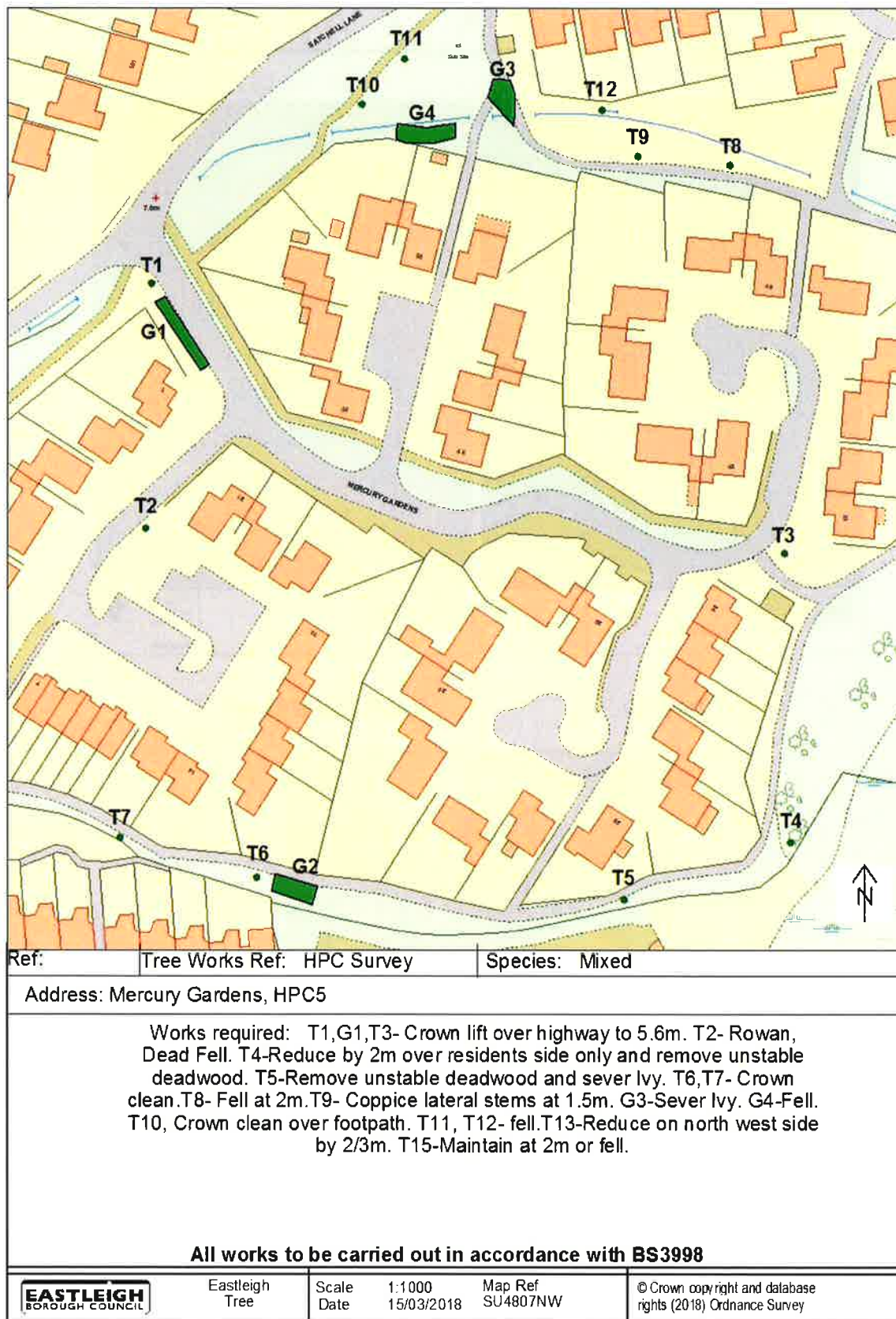


SATELLITE VIEW

LAND OWNERSHIP



TREE PRESERVATION ORDERS



TREWORKS

Tree No.	Species	Age Class	Diameter cm	General Condition		Recommendations	Works Priority
T1	Silver Maple	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift to 5.6m over the highway.	Med
G1	Hazel	M	0-30	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift to 5.6m over the highway	Med
T2	Rowan	Y	0-30 x2	Dead		Fell and remove.	Med
T3	Cherry	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift to 5.6m over the highway	Med
T4	Oak	V	141.5	Fair	This veteran tree should be managed accordingly, the tree has Ganoderma resinaceum at the base of the tree for some time which is a decay fungi. It should be managed and to retain this historic tree.	Remove unstable deadwood, and reduce by up to 2m all over and 3m on over extended lateral branches over residential garden. This will reduce the likelihood of branch failure and further encourage an internal canopy re generation and maintain it for the long term.	Med
T5	Oak	M	60-90	Good	Normal leaf and twig density. Moderate deadwood throughout crown. Unable to fully inspect as mainly obscured by Ivy.	Remove unstable deadwood.	Med

G2	Oak x2	M	30-60	Good	Unable to fully inspect as base is obscured by Ivy, and dumped vegetation/soil. Remainder of tree had no obvious significant arboricultural issues.	Clear material from base of tree to enable full inspection.	Low
T6	Oak	M	60-90	Good	Normal leaf and twig density. Moderate deadwood.	Crown clean.	Med
T7	Oak	M	60-90	Good	Normal leaf and twig density. Moderate deadwood.	Crown clean.	Med
T8	Willow	M	0-30	Fair	Decayed stem with snapped stem at 3.5m.	Fell at 2m.	Med
T9	Willow	M	0-30	Fair	Historically heaved tree.	Fell lateral stems at 1.5m	Med
G3	Oak x3	M	30-60	Good	Tree covered in Ivy, unable to inspect in detail.	Consider Severing Ivy to enable further inspection.	Low
G4	Sycamore Popular Conifer Fir	M		Poor	Some vigorous trees, some very close to boundary and will get very big.	(Desirable) Fell	Low
T10	Oak	M	30-60	Good	Normal bud and small twig density. No obvious significant arboricultural issues.	Crown lift over footpath by 3m.	Med
T11	Pear	M	30-60	Poor	Tree leans heavily into adjacent Oak and over footpath, likely historic heave and covered in Ivy.	Fell	Low
T12	Willow	M	0-30	Poor	Tree has heaved and is leaning on adjacent fence.	Fell	Med

T13	Oak	LM	120+	Fair	Mature tree which was either a lapse pollard or has fused stems. Reactive growth at 1.5m all around stem. Sonic testing reveals dysfunctional bark between 1-2m on SE side of bole.	Reduce further on NE side by 2-3m.	Med
T14	Oak	LM	90-120	Fair	Main stem covered in Ivy, unable to inspect. What was viewable appeared outwardly healthy.	Consider severing Ivy to enable further inspection.	Low
T15	Hawthorn	M	0-30	Fair	Previously reduced to 2m. Tree is loose in ground.	Maintain at 2m or fell.	Low

General notes.

One of the aspects of this survey was to increase biodiversity.

This site has a number of non-native species, these include; Laurel, Lawson Cypress, Rhododendron, Western Red Cedar.

These species can quickly dominant an area and starve native ground flora of light and nutrients thus reducing bio-diversity. Consideration for screening value or historic value (was this site previously a private garden?) should be given but a management programme or complete removal and stump treatment is advised.

Asset Management Committee

3 April 2018

EE mast update

Recommendation: **to note the progress of the current negotiations and await an update**

What has happened so far?

- EE approached the Council some 2 years ago about the prospect of installing a telecoms mast on land at Hamble Lane. After the initial negotiations the discussions faltered and it was assumed that they were considering another location
- A further approach was made to the Council at the start of summer last year and heads of terms were agreed with an uplift on the value of the annual rent and the addition of a "hop on" clause for other telecoms provider that would give a further income to the council.
- An application was made for consent to the mast which is understood to have been approved in autumn last year.
- At Christmas they were keen to conclude the lease and commence works but were unable to due to a query on title arising from a covenant with BP. This has since been resolved.
- At the end of December new regulations came out regarding the telecoms sector.

Key issues

The lease currently states that the payment of rent will be triggered by the commencement of works but the agreement does not specify when this will happen. Entering the lease on this basis would sterilise the site without a commercial return on it for an indeterminate period of time. Despite repeated requests they have not agreed a timescale for the commencement of work and hence the site is in a deadlock.

A recent discussion with them suggests that they haven't completed because they are locked into another site and need to exit it before the signing up this site.

The change to the telecoms regulations also state that from the new year they only are required to a pay disturbance allowance rather than rent. This will be significantly less than the rent agreed.

The heads of terms require EE to pay our reasonable costs up to £2,500 if they unilaterally cancel the agreement.

Strategy

I have spoken to the consultant and confirmed that the council will accept a back stop date of say 6 months hence to get into contract and complete the lease before the end of the year.

Alternatives

Do nothing – we run the risk of the lease period expiring and ending up with much less income if the deal proceeds.

Cancel the agreement – We could take a unilateral decision to walk away from the site and forego the fees already paid.

Seek another provider – Market the site with the associated costs involved in an attempt to identify another provider. Although we would still have to absorb the cost of the legal fees expended so far we do have the benefit of the site having consent on it. This might prove attractive to other suppliers.

If we withdraw or it doesn't proceed we could look for an alternative use for the site but it is not a very desirable location. EE were going to improve site security as part of the deal and this would also be forfeited.

Minutes of Dinghy Park Working Group Meeting **14th March 2018**

PRESENT:

Councillors: Cohen and Underdown

Reps from Dinghy Park users: Mr K Munro, Mr T Foster and Mr N O'Donnell

Assistant Clerk

Apologies for absence were received from Councillor Cross and Cllr Phillips

01. Long Term Vision

Agreed that Cllr Cohen and Mr O'Donnell will work together on a plan for the Foreshore area. This will take into account the work already underway by the Foreshore Group (Cllrs Underdown, Phillips and Rolfe) A draft will be produced and brought to the next meeting. Cllr Cohen will liaise with other Council groups working on overlapping projects

02. Short Term Priorities

Slipways	Cleaning – already in process of obtaining quotations from contractors for regular programme of cleaning Lifeboat slipway – In urgent need of cleaning and maintenance (Lifeboat Trust responsibility)
Water	Temporary solution in place for Warming Pan Event Cllr Underdown and Mr Munro to investigate coin operated supply
SP bay numbers	Stickers – delivered will be affixed shortly.
Signage	Safety signage

Longer Terms Projects

Slipway	Concrete breaking up – estimates for remedial works Extend with a concrete apron
Space Numbers	Source new number discs
Zoning	Consider grouping classes of boat together

03. Youth Development

Mr Munro reported Flag Staff Trust has very limited funds available and unable to provide subsidies for group and school visits.

HRSC have approached Eastleigh Borough Council for funding under the Park Sport initiative.

The Harbour Master will be invited to attend the next meeting to discuss opportunities for funding of water based activities for young people, particular during the summer holidays.

04. Plastics

Cllr Cohen reported feedback from many of the business in the village that they will re-fill water bottles.

Hamble River Valley Forum is currently investigating this issue and will report shortly. The Working Party will consider any recommendations coming from this report.

Mr O'Donnell suggested litter bins at the Foreshore should be replaced to offer separation of recyclable items. (The Asset Management Committee has already got a plan in hand to renew the bins when the benches are replaced later in the year).

05. Dinghy Park Inspection

An inspection is normally scheduled after Easter to allow users plenty of time to affix new permit stickers to their boats.

Future inspections will be completed by a Councillor and volunteer from the User Reps however, the initial inspection will be completed by Cllrs Underdown and Cross with support of Mr Foster and Mr Munro.

06. Any Other Business

Dinghy Park Terms and Conditions will be reviewed before next year's allocation process.

The Working Group agreed the next meeting will take place on 2nd May 2018 at 4.15

Our Ref: KL/JG/M2129/Q7476

15 March 2018

Mr Richard Clarke
Hamble-le-Rice Parish Council
Memorial Hall
2 High Street
Hamble Le Rice
Hampshire
SO31 4JE

Dear Sir

RE: QUAY WALL LADDERS

I attach our quotation to supply, deliver and install 2 No. quay wall ladders as requested.

As mentioned we are currently extremely busy and would not be able to install the ladders for a least 16 weeks from receipt of an order.

I trust that I have interpreted your instructions correctly and look forward to hearing from you in due course.

Yours faithfully



Estimating Manager

Enc

19 MAR 2018

Our Ref: KL/JG/M2129/Q7476

15 March 2018

Hamble-le-Rice Parish Council
Memorial Hall
2 High Street
Hamble Le Rice
Hampshire
SO31 4JE

Contact: Richard Clarke
Tel: 07949 160885

RE: QUAY WALL LADDERS

To supply, deliver and install the following:-

2 No. 2.5m long x 0.4m wide quay wall ladders
as shown on the attached scanned copy

Sum £2,800.00

TERMS OF PAYMENT:

- See Standard Conditions of Sale
- 25% Deposit with order
- Balance due 28 days from date of invoice
- VAT to be added

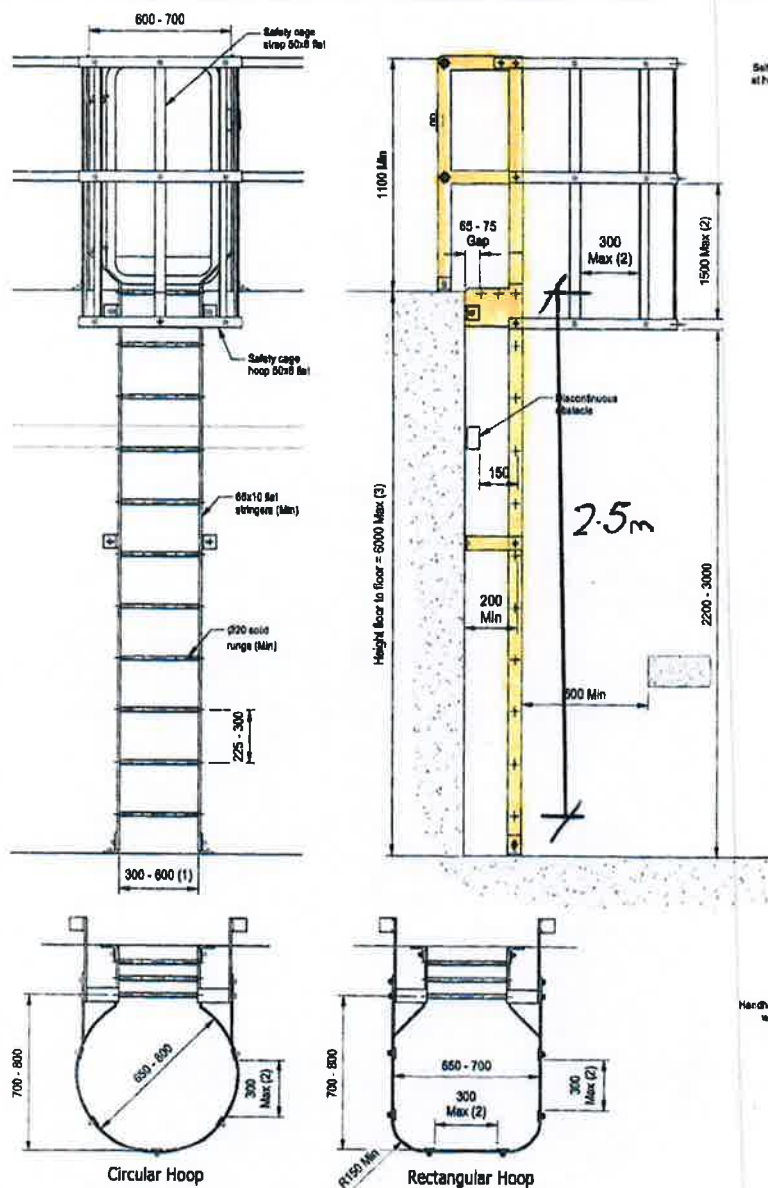
DELIVERY:

- T.B.A.

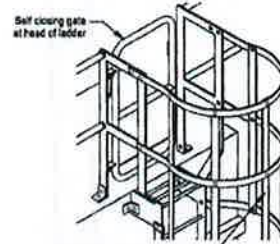
Quotation valid for 30 days

E & O E

Industrial Ladders

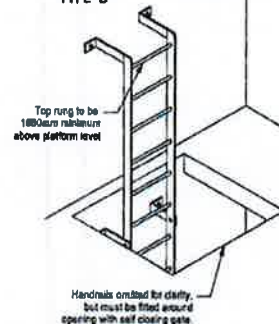


LADDER WITH EXTENDED SIDES
TYPE 'A'
(Extended sides can be top or side fixed)

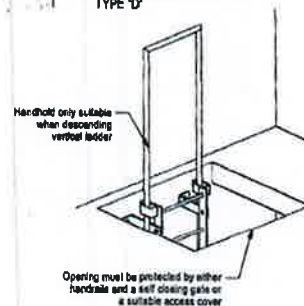


Safety cage required when the climbing height of the ladder is more than 2000mm or if the height is less than 2000mm but there is a risk of falling a total distance of more than 2000mm.

LADDER WITH EXTENDED SIDES
TYPE 'B'



LADDER WITH RETRACTABLE
TUBULAR HANDHOLD
TYPE 'D'



- Available in mild steel, aluminium or stainless steel.

TABLE OF RECOMMENDED LADDER SECTIONS AND FIXING CENTRES
Fixing centres of stays indicated are based on good connections to steelwork.
For fixings to good sound brickwork or concrete divide stated centres by 1.5.

Section of Stringer (Mild Steel)	Max. Spacing of Stays or Fixings	
	Vert. Ladders	Sloping Ladders
65 x 10 Flat	3.7	3.1
65 x 12 Flat	4.1	3.5
70 x 10 Flat	4.0	3.4
70 x 12 Flat	4.4	3.7
80 x 10 Flat	4.6	3.9
80 x 12 Flat	5.0	4.2
75 x 50 x 8 Angle	4.8	4.1
100 x 65 x 8 Angle	6.2	5.2
125 x 75 x 10 Angle	7.7	6.5

Notes

1. The clear width between stringers should be between 300mm & 600mm with a preferred clear width of 400mm. Before a shorter clear width is used a check should be carried out to see if there is a more favourable position for the ladder allowing a clear width of 400mm or more.

2. The maximum open area between hoops and straps shall be no more than 0.4m²

3. Where a single ladder does not form part of a series of ladders then the maximum height can be increased to 10000mm.

Clerk - Hamble Parish Council

From: darren@chamberlayneafc.com
Sent: 20 March 2018 20:48
To: Clerk - Hamble Parish Council
Subject: RE: tournament

Hi Amanda

We would like to Offer the same costings as Steve Harris offered
£500 for the use of the Pitches and facilities on the weekend of the 28/29th July 2018.
We would also be marking out the Pitches and supplying all the goals ourselves as previous years
We would be running 2-3 fridges/freezers as well as 2 x Tea Urns.

I am planning on getting the keys on the Friday 27th July to take all equipment to Hamble and we will clear everything out at the end of the day on the 29th July
We would also like the option to leave equipment there if the weather is bad as it was last year and are happy to pay £10 per day for the storage (all equipment will be unplugged)

We are also happy to pay the fee for your cleaners £40 to go in after we have cleaned the Pavilion
Total £540 plus any days storage if required.

Support we require from the council.

If something could be done to the toilets ie new locks on the cubicle doors

Grass to be cut if needed.

Large Bin to be emptied prior to the event.

As we have held our football tournaments there for a couple of years Chamberlayne would like to hold their Tournament there for every year Hamble Council would allow us to hold it there so looking at a long time event.

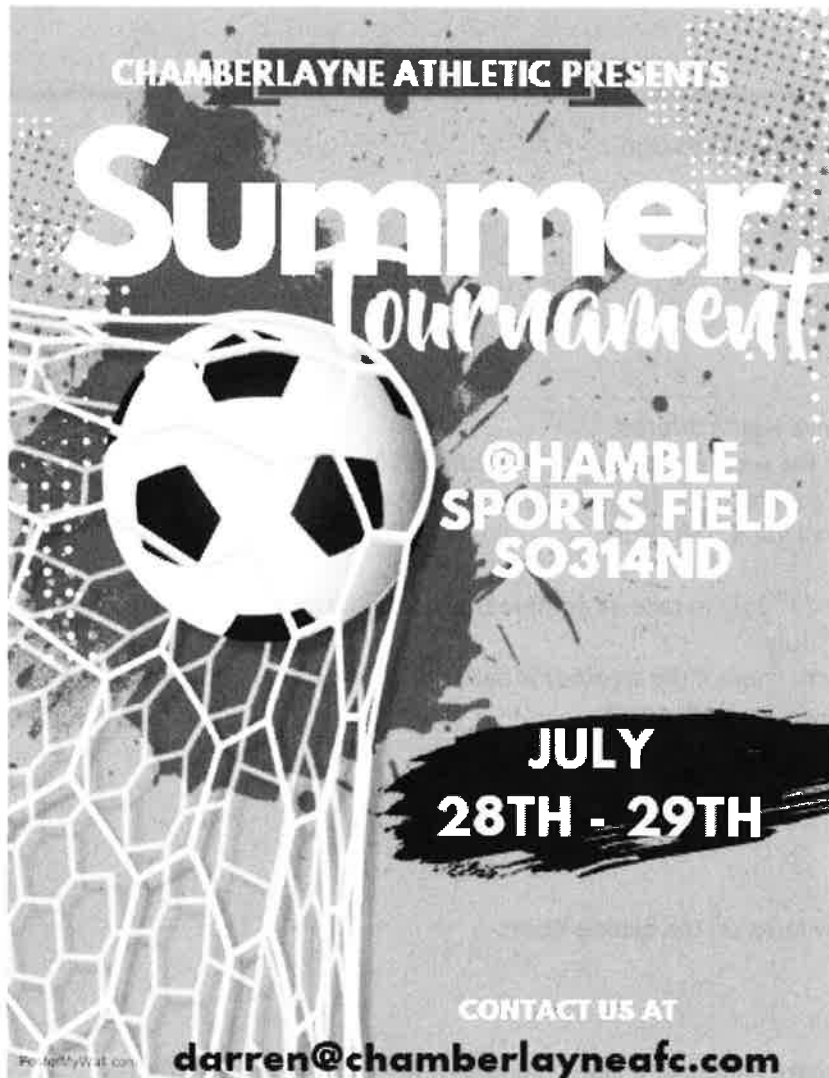
I hope this is satisfactory to you and look forward to your reply

Many Thanks

Darren

www.chamberlayneafc.com





From: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>

Sent: 20 March 2018 14:00

To: darren@chamberlayneafc.com

Subject: tournament

Hi Darren

I understand that Steve shared the terms with you that we have agreed with Hamble Football Club. I need to know on what basis if at all you want to proceed. If I don't hear we will not be able to reserve the date.

Regards

Amanda Jobling
Clerk to Hamble-le-Rice Parish Council
The Memorial Hall
2 High Street
Hamble-le-Rice
Southampton
SO31 4JE

Clerk - Hamble Parish Council

From: Steve Harris <steve.harris@hcyfc.co.uk>
Sent: 13 March 2018 09:07
To: Clerk - Hamble Parish Council
Subject: Mount Pleasant Facilities

Good morning Amanda

Thank you for our conversation yesterday and for explaining the price increases to me. As I am sure you are aware tournaments are the financial life line of a football club, and without this vital cash injection fees would increase for our members.

We as a club have agreed a 5 yr partnership with a charity called FFC, (Football For Cancer) we have confirmed that we would donate a percentage of the profits to this very worthwhile charity. This is Hamble Club Youths way of giving back to the community just that little bit more.

After reading through your proposal I have come to the financial conclusion it is not viable for us to run a festival of football at your venue at the prices you have supplied.

My offer is the following

£500 for the use of the pitches each weekend (which we are marking out and supplying the goals for) including the facilities on site. This would include electricity as we would be running 2 fridges, 2 freezers and a couple of urns.

X2 weekends

Total £1000

And during the week £10 a day for storing tournament equipment in the pavilion.

£50

And then the final clean £40 for your contract cleaners to clean after we have cleaned,

Total £1090

Support we require from the council.

Richard to cut the grass once on the Wednesday 27/6 to the shortest possible so it has to be done only once before both weekends.

Keys on Friday morning 29/6 so we can start to prepare.

Emptying of the large bin after the 1/7 and again after 8/7.

Use of the whole pavilion for both weekends including toilets.

Electricity would be for the weekends only all appliances would be disconnected from all power supplies during the week.

I would also look at signing a further 2yr deal that would look at an increase of £250 a year as long as both parties are happy at the end of this years festival.

I hope this proposal is acceptable to the council. As agreed during the phone conversation I look forward to your response by Friday.

I hope to work with you in the future.

Kind regards

Steve Harris
Chairman
Hamble Club Youth FC
07872024682

AGENDA 3E ASSET MANAGEMENT COMMITTEE – LIST OF PROJECTS FOR FIRST QUARTER 2018
3RD April 2018

	Project	Stages	Timescale	Priority	Reason
Governance	End of Year Accounts		March - May	Must do	Statutory
	Review of Core		March	Must do	Statutory
	End of Year audit		May	Must do	Statutory
	Statement of Accounts		May -July	Must do	Statutory
New requirements	General Data Protection Act	Undertake Audit Update systems to ensure compliance	April - May	Must do	Statutory
	Change Payroll provider	Transfer information across to new provider	March - April	High	Cost effective and improve information
Health and Safety	Complete the H&S actions from the Audit		Ongoing	High	
	Transfer website to new provider	Transfer old information and edit Reload new information Set up Planning Portal Install ecommerce option Email alerts	By end of May	High (notice given)	Cost and improve service (planning portal and usability)
Community	Publish a draft Hamble Plan based on the We R Hamble responses	Identify key work streams and projects: Business Environmental Planning, Infrastructure and highways Comms Waterfront and foreshore Social	May	High	Prior commitment, Core strategic document, used to secure funding.
	Library and Hub	Agree a list of potential services and identify people to run	April	High	Reputational

		<p>them</p> <p>Understand the equipment requirements and order kit</p> <p>Bring together volunteers and identify gaps where specific skills might be needed</p> <p>Establish a working group with EBC to agree an operating agreement</p> <p>Identify a timetable from hand over to opening</p> <p>Arrange training for volunteers</p>	<p>April</p> <p>April/May</p> <p>May/June</p> <p>June</p> <p>June</p>		
Planning	Respond to Reg 19		May - July	High	Statutory consultation
	Large Planning Applications	Preparation for GE/MDL applications as exceptional council meetings	Unknown		
Projects	Feasibility work for RUP/Mount Pleasant	<p>Explore options with YMCA regarding their community hub provision</p> <p>Prepare a brief for the RUP and look at options for publicising the work</p> <p>Start to scope the work required for Mount Pleasant redevelopment and how partners might be retained.</p> <p>Advertise potential contract and invite tenders</p> <p>Assess tenders submissions</p> <p>Shortlist applicants and seek references including possible site visits</p> <p>Appointment architects</p>	<p>April/May</p> <p>June</p> <p>July</p> <p>Sept - Dec</p>	Medium	Budget allocated. Asset deteriorating and costs increasing

	Benches and street furniture	Post contract specification and outcomes on contract finder Assess tenders and take references Appoint contractor and agree a timescale Start on Site	September - Dec	Medium	Budget allocated
	Improvements to Dinghy Park	Improve bay markings Install water supply and monitoring Sell heras fencing Explore additional secure storage Appoint a slipway cleaner	Throughout the year	High	Working group established and money allocated
	Car Park machine	Install a new car park machine to ensure that income is protected at the Foreshore	Oct	Medium	Protect income
Leases/ licenses	Review and update the following: HVMH, hut and parking HRSC Football Club Beach Hut Hamble Ferry Sea Scouts	Undertake a rolling review	March - March	High	Identify liabilities and protect income

ASSET MANAGEMENT COMMITTEETUESDAY 3rd MARCH 2018 (9.00* am – 11.45 pm)PRESENT:

Councillor Cross (Chairman); Councillors, Thompson and Underdown

Apologies for absence were received from Councillor Schofield and Woodall

RESOLVED ITEMS010. MINUTES

The minutes of the last meeting were accepted and signed by Chair.

011. PUBLIC PARTICIPATION

Members of the public met the committee on site to explore ways to reduce fly tipping and to also improve the management of the area. The Committee agreed to investigate the provision lockable gates at the end of each day, explore the use of surveillance and signage to deter people, establishing a “Friends of Westfield Common” to improve community ownership of the area and

RECOMMEND TO COUNCIL

(1) A budget of £100 from Council to support the group.

012. DECLARATIONS OF INTEREST

Cllr Underdown – Foreshore and Dinghy Park

013. HAMBLE FOOTBALL CLUB

The clerk referred to the correspondence received from HFC that had previously circulated to members. It was agreed that the Clerk should write to HFC asking them to update the council on the situation so a way forward could be agreed. **CLERK**

014. REPLACEMENT PLAY EQUIPMENT AT BARTLETTS FIELD

The condition of the current equipment was set out for the committee and the work done so far to replace it. An indicative budget of £50,000 seemed reasonable although it was hoped to secure funding from EBC. There was £14,000 of developers contribution collected for play provision. The committee agreed to

RECOMMEND TO COUNCIL

(1) **The replacement of Bartletts Play area subject to a competitive tender exercise. As part of the replacement to seek Financial Contributions from the Local Area Committee.**

015. MUDLAND MOORINGS

The Clerk highlighted the loss of income as a result of the mudland moorings not being in a condition to enable lettings. The Clerk highlighted the need for the Committee to understand the issues and to agree a way forward. To do this the Clerk would need a further briefing from Cllr Underdown to ensure that the issue was correctly captured.

CLERK/CLLR UNDERDOWN

016. RESERVE FUND

It was agreed that Council should be advised to make a reserve provision for replacements in future year's budgets. The reserve funds must be clearly supported with a programme of replacements. The committee

RECOMMENDS TO COUNCIL

(1) To ensure that the council establishes a renewals fund for 2019/20 for replacement of equipment and assets. The annual contribution will be confirmed as part of the mid-year budget review

017. DINGHY PARK WORKING GROUP

The Assistant Clerk set out a number of issues that had been identified by members of the DPWG at the last meeting. It included:

- Use of stickers to mark the bays – agreed
- Provision of a hose as a one off – agreed
- Trip hazard behind the HLB building – removed
- Pressure washer – refused.

The Committee agreed that the HRSC should be expected to complete all the relevant paperwork for events that use the DP and the Foreshore and that failure to make requests could result in them being able to use the area in the future. It was also agreed that they should be invited to provide their own water supply from their building for their own events in future and that reading should be taken before and after the event with a view to invoicing them if the cost of water is high. Position should be fed back at the next meeting of the working group.

ASSTCLERK

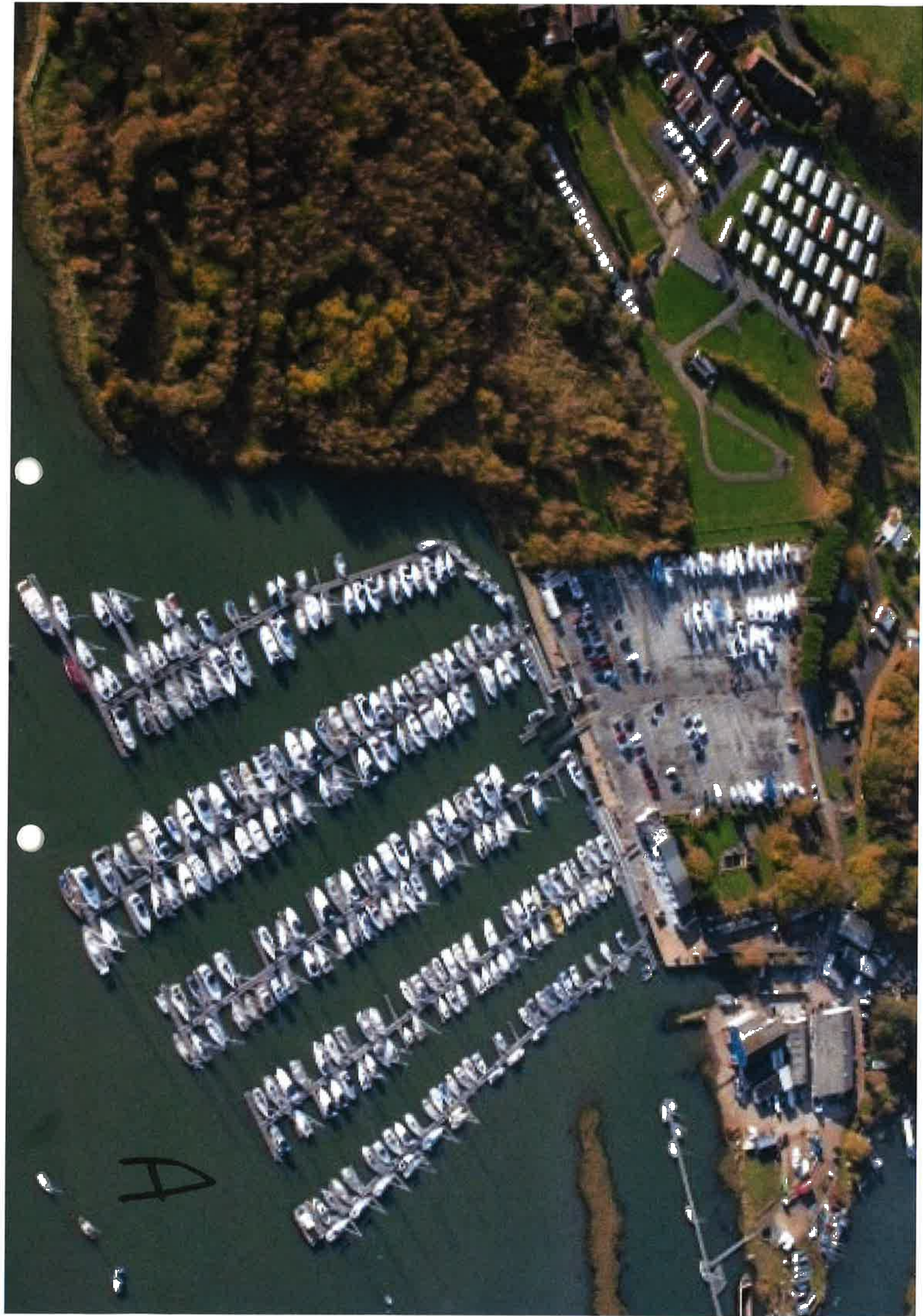
Meeting closed 11:55am

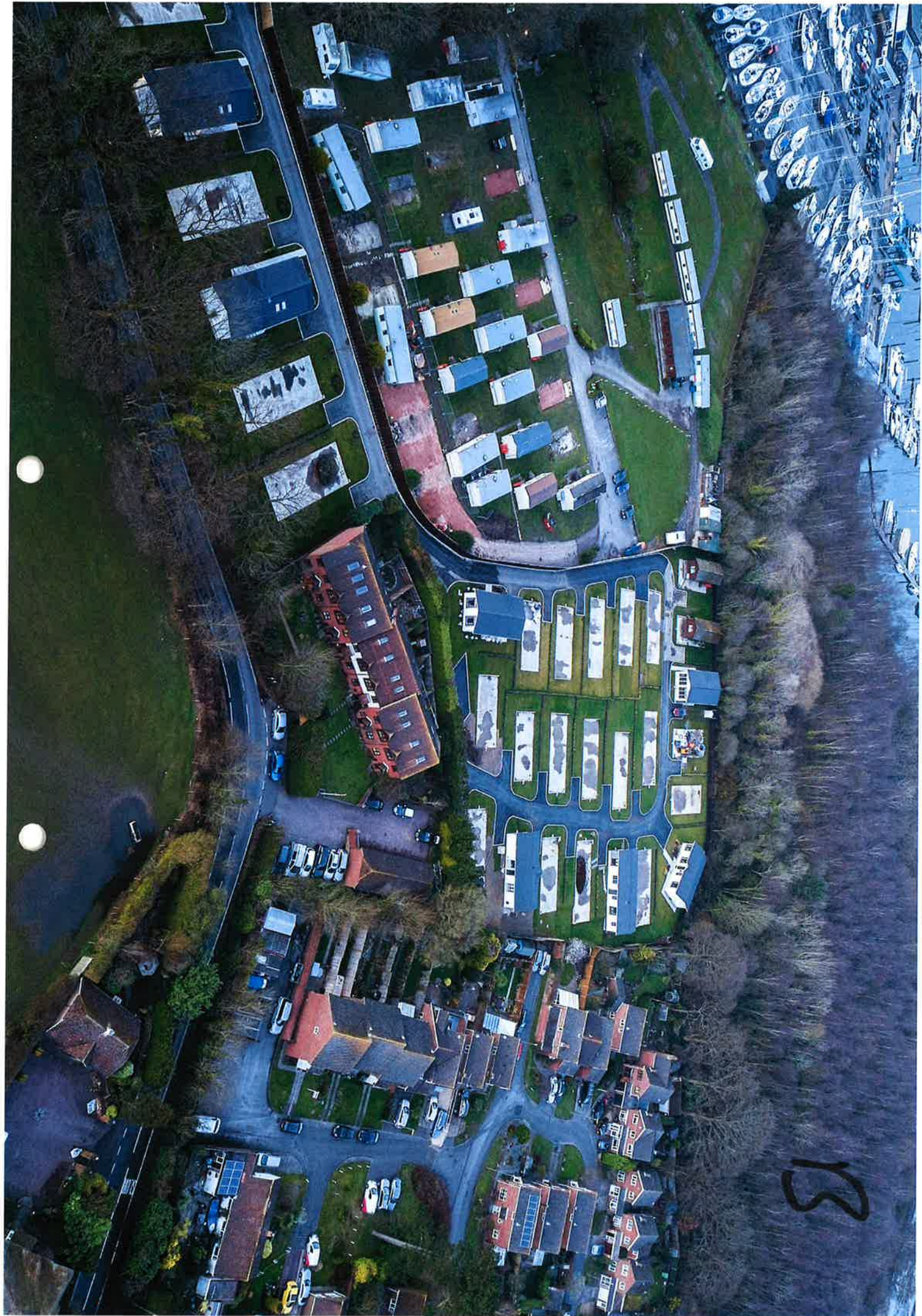
Re Riverside: I have a concern that newer Councillors may not understand the 2 separate applications by Birch Homes to develop on 2 areas of Riverside. MDL now own the rest.

1. F/13/73579 – East fields – to convert from 9 old style residential homes and caravan/ motor home parking space into 24 New residential larger Park Homes, which are subject to 2 more Enforcement orders. June & Lyn will speak to this but may not cover the points that I raised concerns on. Lack of environmental, ecological and HRA assessments.
2. F/14/74903 (to which F/18/82639 & u/16/78020 relate). 8 old style wooden lodges into 6 new style Omar Park Homes. This new appn F/18/82639 is what I will speak on, advising I will object on various grounds and asking if F/18/82639 can be referred to BHH LAC?

I think the attached aerial views may help new Councillors.

- A. 1st one is circa 2014 before Birch Homes
- B. 2nd is the whole Marina & Riverside Site taken 10 days ago
- C. 3rd is B with circles around the 2 Birch Homes sites.
- D. 4th shows the new gated entrance to Park Royal homes which were to by knowledge never approved under any detailed planning proposals.
- E. 5th shows Non native planting scheme





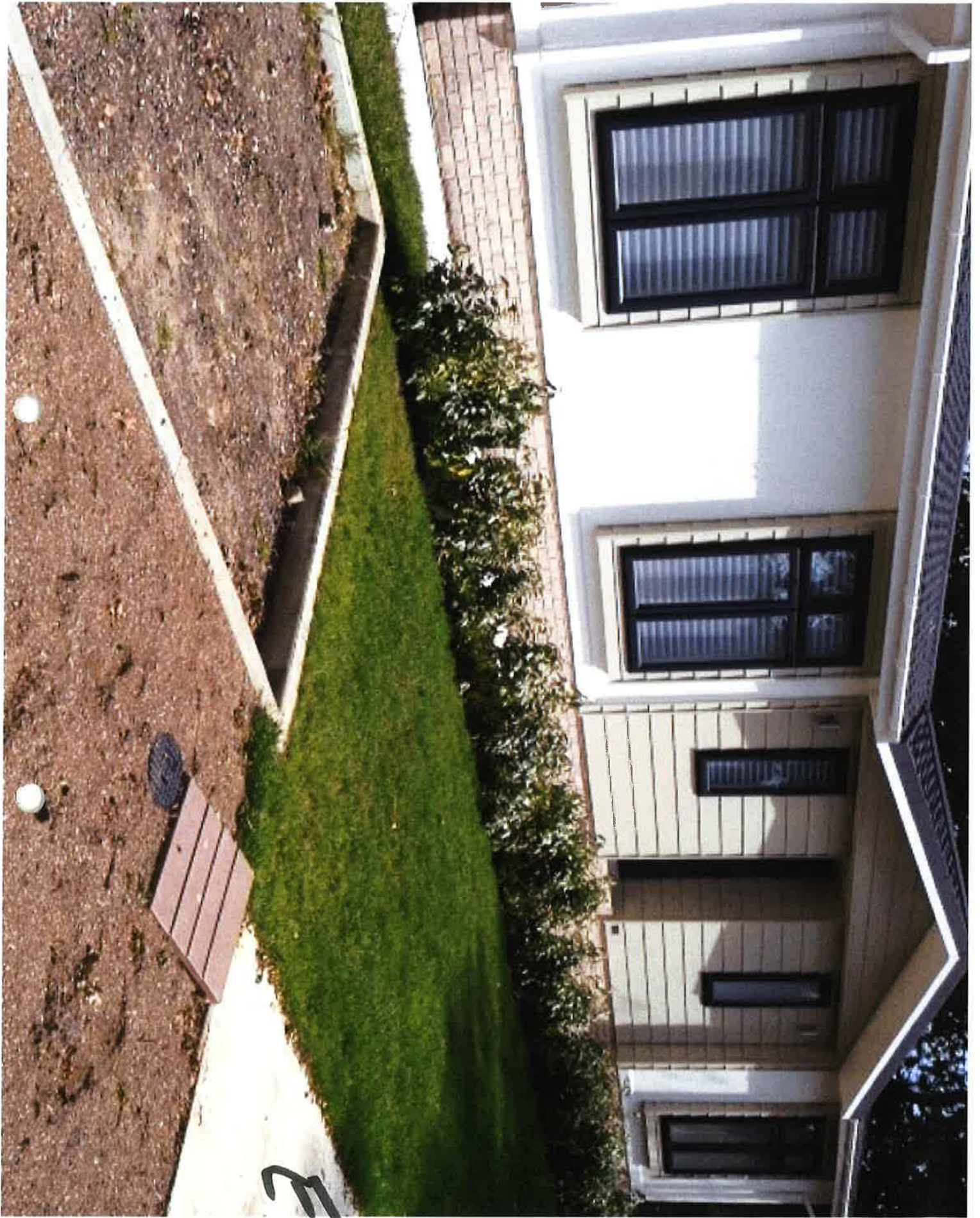
B



CB



2



Clerk - Hamble Parish Council

From: Serle, Mark <mark.serle@voa.gsi.gov.uk>
Sent: 26 March 2018 16:02
To: Clerk - Hamble Parish Council
Cc: Basham, Hannah L
Subject: FW: [REDACTED]

Dear Amanda

Valuation of 2018 rent review of [REDACTED]

Further to our discussion last week, I have now carefully considered the issues involved and estimate that the fee will be £2,400 plus VAT.

I understand the [REDACTED] was built in 2010, and let by the Parish Council with 5 yearly reviews. The [REDACTED] was sold to new owners in 2012. The 2015 review was not undertaken, but the tenants have now applied for an alcohol licence, to sell wines and bottled beers only. Permission has been granted for this licence, and the tenants now wish to vary the lease to allow alcohol sales. The Parish Council have taken this opportunity to ask for a consensual review of the rent as at mid-2018, and the rent is to reflect the effect of the alcohol licence. Under the terms of the original lease, the next review would not be until 2020.

Local public opinion appears to be rather sceptical regarding the café lease, and therefore it is important for the matter of the review and the new rent assessment to be handled with due diligence.

I understand the café has employed its own firm of surveyors, likely [REDACTED]) to represent them in the rental negotiations.

At this stage, my proposal is that we carry out the rental assessment on a diary charge basis, with the fee estimate of £2,400 plus VAT as an indicator. As the facts of the case become apparent, we can refer to you for further instructions as required. Should the agents representing the [REDACTED] then wish to negotiate the assessed rent, we can then act on your behalf on a new diary charge basis of £95 per hour plus VAT, with perhaps a notional estimate of £1,500 plus VAT. However this figure is speculative, as it would depend upon the arguments and evidence put forward by the agents.

At the moment the VO is experiencing a high case load due to the impending financial year end. This is traditionally a busy time of year, and therefore we will have difficulty in acting on this case before mid -April.

Once this period is over, we can then arrange to meet you on site for an inspection and discussion of any issues arising, before commencing research and valuation.

Thank you for considering us in your instructions and I look forward to hearing from you in due course.

Kind regards

Mark

This message is confidential and the information must not be used, disclosed, or copied to any other person who is not entitled to receive it. If you have received this message in error please notify the sender and then delete it.

Hamble Parish Council

ASSET MANAGEMENT COMMITTEE – 3RD APRIL 2017

RECOMMENDATIONS: TO ACCEPT THE TRADE IN PRICE FOR THE RAMSOMES RIDE ON MOWER FROM TH WHITE AND AGREE THE PROCESS FOR DISPOSAL OF OTHER ITEMS

Introduction

Having now replaced our old machinery with new more efficient and safer alternatives the council has to sell/dispose of the old machines.

Content

There are two hedge cutters, two chainsaws, one pole saw/hedge cutter, four strimmers (one spares only), three mowers (two spares only), one blower (spares only), one ride on mower.

We have been offered £4000 for the ride on mower by TH White who originally supplied the machine to buy it back.

As the hand machinery is worth only a small amount each the best way to attempt to sell this would be to advertise the items and ask for sealed bids to be submitted as the council does for the disposal of impounded boats.

What is the intended outcome of the decision?

To accept the offer from TH White for the ride on mower,

To set a date at the beginning of May for sealed bids to be submitted and opened for the smaller machines.