

**HAMBLE-LE-RICE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 23RD MAY 2016 AT THE ROY UNDERDOWN PAVILION,  
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

**Present**

Cllr S Hand – Chairman  
Cllr S Cohen – Vice Chairman  
Cllr P Beach  
Cllr T Hughes  
Cllr E Lear  
Cllr D Phillips  
Cllr D Rolfe  
Cllr S Schofield  
Cllr I Underdown

**In Attendance**

Brendan Gibbs – Clerk to the Council  
Jeanette Symes – Assistant Clerk  
Jacqueline Panakis – Minutes Secretary  
Jody Slater – Member of the Public  
Steve Emery – Member of the Public

**To Receive Apologies for Absence**

**220/52/16** Apologies had been received from Cllr M Cross, Cllr S Hamel and Cllr C Palmer.

**To receive Declarations of Interest and to note all approved Dispensations**

**221/52/16** All members present had completed their requests for dispensations regarding the following matters as required by the Localism Act Section 33 (1) & (2).

*To receive allowances, payments or indemnities or any ceremonial honour given to members.*

*To set a parish council precept under the Local Government Finance Act 1992 as amended from time to time or any superseding legislation.*

*Relating to Hampshire County Council, Eastleigh Borough Council or a parish or town council in the local area where they are a member and/or hold a position of responsibility and am in receipt of a special responsibility allowance or equivalent from the relevant authority.*

Cllr Hand proposed, Cllr Lear seconded and IT WAS RESOLVED that the dispensation to discuss and vote on money matters be approved for all members who have applied for this.

**222/52/16** The following dispensation requests had been received from individual councillors:

Cllr Beach: matters regarding the Foreshore and Dinghy Park - Cllr Hand proposed, Cllr Lear seconded and the majority agreed and IT WAS RESOLVED that these dispensations be approved.

Chairman's signature .....

date.....

Cllr Cohen: matters regarding the Royal Southern Yacht Club - Cllr Lear proposed, Cllr Rolfe seconded and the majority agreed and IT WAS RESOLVED that this dispensation be approved.

Cllr Hamel: matters regarding the Foreshore and Dinghy Park - Cllr Underdown proposed, Cllr Lear seconded and the majority agreed and IT WAS RESOLVED that these dispensations be approved.

Cllr Hand: matters regarding the Foreshore and Dingy Park, and Royal Southern Yacht Club - Cllr Cohen proposed, Cllr Lear seconded and the majority agreed and IT WAS RESOLVED that these dispensations be approved.

Cllr Underdown: matters regarding the Foreshore, Dinghy Park and the Hamble River - Cllr Hand proposed, Cllr Lear seconded and the majority agreed and IT WAS RESOLVED that these dispensations be approved.

**223/52/16** Cllr Phillips and Cllr Lear declared an interest in Planning. Cllr Underdown declared an interest in the Foreshore and Dinghy Park and the Hamble River. Cllrs Hand declared an interest in the Dinghy Park and the Royal Southern Yacht Club. Cllr Beach declared an interest in the Foreshore and Dinghy Park. Cllrs Hand declared an interest in the Royal Southern Yacht Club.

**To Accept the Minutes of the Annual Council Meeting held on 9<sup>th</sup> May 2016**

**224/52/16** The following two corrections were noted: page 5, item 208/15/16, the following to be added to the final sentence: "The Clerk was also asked to raise the issue of the local footpath when writing to the Borough Council." Page 6, item 214/15/16, 3<sup>rd</sup> line, Cllr Underwood should read Cllr Underdown.

Cllr Underdown proposed, Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the minutes of the meeting held on 9<sup>th</sup> May 2016, with the aforementioned corrections, was a correct record and was then signed by the Chairman.

**225/52/16** Cllr Underdown Proposed, Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the minutes and recommendations of the Burial Ground Committee meeting held on 17<sup>th</sup> May were accepted and a correct record.

The minutes of these meetings were then signed by their respective Chairmen.

**Coronation Parade Improvements - Report from Ms Jody Slater**

**226/52/16** Ms Slater reported that she had spoken with officers from Eastleigh Borough Council to ensure that the improvement at Coronation Parade were as good as they could possibly be. There have been problems identifying where the utility lines lay, as there were no plans available. There will be level access across all the retail units to ensure DDA compliance. Car park spaces will be marked out with white paint: at present people park badly so this would improve parking.

Despite a 30 mph speed limit on the road, traffic often comes through at speeds in excess of this. At present there are barriers in the road, and this is helping to slow traffic down, as the road appears narrower. One suggestion is to put a permanent traffic island where the barriers are, with a couple of trees on it to encourage traffic to keep within the speed limit and also provide a level crossing place for the elderly residents of the flats. The other option is to create a crossing further up the road, but this would entail loss of some car parking spaces. With regard to traffic speeds, installing an illuminating speed limit sign had been suggested. The Clerk was asked to speak to Diccon Bright about progressing this.

**CLERK**

Chairman's signature .....

date.....

Eastleigh Borough Council's Officers are currently drafting plans and working out costs for all proposed work. It might be that, due to the costs involved, the work will have to be prioritised according to the money available. Also, once plans are available they will consult with local residents on the proposals.

The Council queried the concept of trees in the middle of the road. Ms Slater assured the Council that the type of tree would be carefully chosen to ensure that foliage commenced at a height of 2.5 to 3 m, with variegated foliage and a tight crown which did not hang over the road.

With regard to costs, the Council asked about developer's contributions. There was money available but portions were earmarked for specific spending, such as public art. However, it has been suggested that some of the street furniture could be more artistic in nature, giving further access to funds. Other options to obtain finance were to approach GE or BP for donations, or fund-raise for items like benches. Cllr Hand thanked Ms Slater for the information she had provided for the Council.

*Ms Slater left the meeting at 8.05 pm.*

### **Hamble Lifeboat Station Construction Project**

**52/21/15** Mr Emery informed the Council that the Trustees had postponed instructing contractors to make good the cladding on the building due to further correspondence from Ab Initio's solicitors, requiring further consultations with their own solicitors. On a positive note, £10,000 has been received from Eastleigh Borough Council's outgoing Mayor's charity: the Council enquired how the Trustees were going to prioritise utilising this.

Mr Emery suggested that the priorities were: firstly, re-establishing the water supply. This was being organised by Hamble Parish Council and it was hoped the work would commence within the next 2-3 weeks. Secondly, the lease to Hamble Lifeboat needs to be issued by the Parish Council, and their solicitors will be contacting Hamble Parish Council's solicitors shortly in this regard. Thirdly, to ensure the toilets are both suitable and safe so they could be opened to the public. There are some simple improvements that require doing, ie thresholds, RADAR lock on the disabled toilet, fitting of toilet roll holders, etc which will cost in the region of £1,000. Beyond this, Hamble Lifeboat Trustees want to know what work was required, by the Parish Council, to bring the toilets to an acceptable standard. In order to progress this, the Council asked the Clerk to liaise with Mr Emery to arrange a site visit open to all Councillors to attend. Following a site visit, the Working Party would meet to decide what was required. The Council suggested that they work to a time frame of the toilets opening in June, even if it meant opening one toilet facility at a time Cllr Phillips asked that the Clerk provided all Council members with the original specifications for the toilets. Cllr Phillips also asked if consideration could be given to holding an extra-ordinary meeting of the Parish Council in order to clarify once and for all the specification for the fitting out of the new toilets. **CLERK**

The Clerk mentioned the internal audit report on the matter: it was agreed that this could be discussed at a future meeting. The Chair thanked Mr Emery for his input. **CLERK**

*Mr Emery left the meeting at 8.50 pm.*

### **Planning and Development Control**

#### **To consider any Planning Applications**

**227/52/16** F/16/78303 Construction of detached storage building. College Playing Fields, Baron Road, Hamble-le-Rice SO31 4RN.

Chairman's signature .....

date.....

Cllr Underdown proposed, and Cllr Hand seconded, and all agreed and IT WAS RESOLVED to support this application but to leave the decision to the Planning Officer. **CLERK**

**228/52/16** *F/16/78416* *Erection of single storey building to form boat sales display area with associated viewing walkway, formation of terrace, car parking and alterations to road layout. Hamble Point Marina, School Lane, Hamble-le-Rice, Southampton SO31 4NB.*

Cllr Underdown proposed, and Cllr Schofield seconded, and all agreed and IT WAS RESOLVED to leave the decision with the Planning Officer. **CLERK**

**229/52/16** *X/16/78448* *Relief of condition 2 of planning permission C/10/66545 to allow extended opening hours. The Old Post Office, High Street, Hamble-le-Rice, Southampton SO31 4HA.*

Cllr Hand proposed, and Cllr Schofield seconded, and the majority agreed (Cllr Phillips and Cllr Lear did not vote) and IT WAS RESOLVED to leave the decision with the Planning Officer. **CLERK**

**230/52/16** *C/16/78447* *Change of use from A2 to mixed A1 (retail) and D1 (gallery/teaching space). The Old Post Office, High Street, Hamble-le-Rice, Southampton SO31 4HA.*

Cllr Schofield proposed, and Cllr Rolfe seconded, and the majority agreed (Cllr Phillips and Cllr Lear did not vote) and IT WAS RESOLVED to leave the decision with the Planning Officer. **CLERK**

### **To receive any Planning Decisions and Matters at Appeal**

The list had been circulated: the following decisions had been reached -

**231/52/16** The two storey side extension at “Windways, 159 Satchell Lane, Hamble-le-Rice had been refused.

**232/52/16** The replacement hoist dock at Port Hamble Marina, Satchell Lane, Hamble-le-Rice has been permitted.

**208/51/16** Land and Premises at Riverside Caravan Park, Satchell Lane, Hamble-le-Rice – Certificate of Lawfulness. The Council asked the Clerk to write to Eastleigh Borough Council saying to their knowledge the Caravan Park has not been residential in the past and the Council was against it becoming a residential site now. **CLERK**

### **To consider the need for a Neighbourhood Plan for Hamble-le-Rice**

**233/52/16** Cllr Cohen had circulated information on this with the papers for the meeting and spoke to the Council about the process involved and the merits of a Neighbourhood Plan for Hamble. The Parish Council could initiate the development of a Neighbourhood Plan, but this would be taken forward by a Steering Committee which would include a representative from the Parish Council only. There is the opportunity to link with adjacent Parish Councils when developing the Plan, but this was a decision for the Parish Council to take. At present there is a lot of grant funding available to support this work, hence the suggestion that the Council make an early decision if they wanted such a Plan for Hamble. The Council agreed that they would prefer not to link with adjacent Parish Councils, as Hamble was notably different from both Hound and Bursledon Parish Councils. However, it was agreed that it might be useful to link over transport issues.

Cllr Hand proposed, Cllr Lear seconded and all agreed and IT WAS RESOLVED that the Council would commit to developing a Neighbourhood Plan for Hamble-le-Rice with Cllr Cohen leading the project.

Chairman's signature .....

date.....

**Finance**

**234/52/16** To receive the April 2016 Bank and Petty Cash reconciliations. Cllr Lear asked why cheque number 102794 did not show in the documentation. The Clerk said that as a couple of cheques had been cancelled because they had been lost, this was probably the reason. However, he would check on this and report back. Cllr Underdown proposed, Cllr Lear, seconded and all agreed and **IT WAS RESOLVED** that the April 2016 Bank and Petty Cash Reconciliations were accepted.

**235/52/16** To Receive the April 2016 Salary Journal. Cllr Underdown proposed, Cllr Schofield seconded and all agreed and **IT WAS RESOLVED** that the April 2016 Salary Journal be accepted.

**236/52/16** Bank Mandate. The Clerk reported that Cllrs Underdown, Hamel, Hand, Cross and Lear had all completed bank mandate forms to be signatories on the Council's bank account and these would be submitted to the bank as soon as possible.

Getting the remaining Councillors on the Parish Council's bank account as signatories would be achieved in the next few months.

**237/52/16** Counting of Petty Cash. Cllr Davies had previously been responsible for counting the contents of Petty Cash at the end of each month, however, as he was no longer a Councillor another Councillor was asked to volunteer for this. Cllr Rolfe volunteered to take over this responsibility at the end of each month.

**Agreement with Hampshire Constabulary to provide a PCSO for Hamble-le-Rice**

**238/52/16** Cllr Hand proposed, Cllr Underdown seconded and all agreed and **IT WAS RESOLVED** that the contract with Hampshire Constabulary for the provision of a PCSO in Hamble be renewed at a cost of £7,323. **CLERK**

**Request to install a Mobile Phone Mast on Council Property**

**239/52/16** The proposed site for this mast is at the Hamble Parish Community Facilities in Hamble Lane. The Clerk has been asked to open up negotiations: at present a rent of £4,500 pa has been muted. Investigations reveal that the proposed rent is equitable.

The Council asked the Clerk to ascertain from the Harlequin Group whether this mast would improve mobile phone and 4G connections in the village. **CLERK**

**Provision of Electricity at the Foreshore Car Park**

**240/52/16** The Clerk said that the Council had to agree Wayleave Consent for the provision of electricity at the Foreshore Car Park to allow Scottish and Southern Electricity to lay new cables across the Car Park. Cllr Hand proposed, Cllr Underdown, seconded and all agreed and **IT WAS RESOLVED** that the Clerk inform Scottish and Southern Electricity that they had the permission of Hamble-le-Rice Parish Council to do this work. **CLERK**

**Somme and Jutland 100<sup>th</sup> Anniversary Commemoration**

**241/52/16** The Clerk gave the Council an update on arrangements for the above event, being held on Sunday, 19<sup>th</sup> June. The Clerk has been working with BP's community representative, the local RAF Association and representatives from Netley British Legion on the arrangements. There will be a parade from Hamble Square which will march down to the Foreshore. The Mayor of Eastleigh will be in

Chairman's signature .....

date.....

attendance and the Royal Southern Yacht Club will be providing refreshments afterwards. The Clerk required the Council's permission to finance the provision of the marquee, sound equipment, booking the Band and St Andrew's Pipers: this would amount to approximately £2,000. The Council noted that BP had provided some sponsorship and requested that the Clerk also approach Coopervision and GE Aviation for financial support. Cllr Cohen proposed, Cllr Hughes seconded and all agreed and **IT WAS RESOLVED** that the Clerk be authorised to incur the expenditure to the limit above. **CLERK**

### **New Councillor Training**

**242/52/16** The Clerk reported that he had investigated the provision of a training course for new Councillors called "Knowledge and Core Skills for Councillors" which was provided by HALC. This could be presented in one day, or over 2 x 2 hr sessions. The cost for the one day course would be £550, for the 2 separate sessions it would be £800. HALC could take 20 delegates and the excess spaces could be offered to Bishopstoke Parish Council and Botley Parish Council (both of these Parishes had a new council). The course could be held in the Roy Underdown Pavilion. The Council agreed that it was appropriate that new Councillors attended this training.

### **Reports from the Clerk**

**239/81/12** Hamble-le-Rice Parish Council Secure Storage. Plans have been validated and the Planning Application is being considered by Eastleigh Borough Council (Item 227/52/16 refers).

**205/61/13** Path from Well Lane to Marina Drive. As no further information has been received, the Clerk volunteered to contact Matthew Collins (Eastleigh Borough Council) for an update on this.

**CLERK**

**111/32/15** Eastleigh Borough Council Developer Contributions. There was no further information on this: Councillors asked that Diccon Bright be invited to the next meeting of the Council to give an update on this matter.

**CLERK**

**275/71/15** Hamble Footpath No 5. As there was no further information on this footpath, Cllr Hand said he would investigate this and report back to a future meeting.

**464/121/15** Westfield Common Information Boards. Cllr Underdown reported that these would shortly be ready and installed in the location agreed by the previous Council.

**15/11/16** Macrocarpa Tree at Hamble Foreshore. This has now been felled. The Council has received some negative comments from local residents about this. The Clerk said that the report on the state of the tree was in the public domain and any parishioner could be given a copy so that they were clear why the tree had to be felled.

**35/12/16** Public access and art at Oyster Quay. Cllr Underdown reported that there was now a directional sign on the lamp post to indicate the location of the art.

**184/51/16** Planning issues at Hamble Foreshore. This was brought up by a member of the public at the last meeting on 9<sup>th</sup> May 2016. The Clerk had arranged a visit from the enforcement Officer at Eastleigh Borough Council to look at the advertising which had been the object of a complaint. The Officer agreed that this advertising did require planning permission, which was now being sought. The Clerk was asked to write to the member of the public informing him of the result of investigations.

**CLERK**

**190/51/16** Membership of the Leases Working Party. The Clerk said that he had obtained advice from Eastleigh Borough Council about Cllr Beach volunteering to be a member of this Working Party. It was confirmed that, as Cllr Beach has a disclosed pecuniary interest in the Council's Leases, he was not able

Chairman's signature .....

date.....

to confidently sit on this Working Party. Membership of the Leases Working Party was therefore confirmed as: Cllrs Hand, Rolfe, Underdown and Hamel.

**To Authorise the Clerk to Deal with Correspondence relating to Council Matters, including**

**From Eastleigh Borough Council**

**243/52/16** Correspondence about Park Sport 2016. This event would be taking place within the three Parish Councils (Hamble, Hound and Bursledon), with a skate Jam at Mount Pleasant recreation ground. The Council had previously agreed a funding contribution towards the event. This information was noted.

**From Hampshire County Council**

**244/52/16** Invitation to the Hamble Estuary Partnership Meeting – 14<sup>th</sup> June 2016. Cllr Underdown was on this committee: observers from the Parish Council were able to attend.

**Other correspondence**

**245/52/16** Correspondence from the Local Government Boundary Commission regarding Ward Boundaries in Hampshire County Council and Eastleigh Borough Council. This was noted.

**246/52/16** Correspondence from the Department of Communities and Local Government regarding the Hallam Land Management Planning appeal. This related to land adjacent to the railway station, which is actually within Hound Parish Council. A verdict on this land is being held up by a decision on a similar issue in another part of the Country, which will set the precedent upon which this appeal will be decided.

**247/52/16** Letter from Parishioner resident at 5 Spitfire Way concerning over hanging trees along Woodpecker Way. The Clerk reported that, along with Richard Clark, he would shortly be meeting with the Parishioner to assess the problem. There was, however, a preservation order on these trees. **CLERK**

**Exempt Business**

**248/52/16** There was no exempt business to discuss

***The meeting closed at 9.50 pm.***

*Cllr Hand informed the Council that he, along with Cllr Underdown and the Clerk, would be meeting with former Councillor Pepper. Bill had served on the Parish Council for 49 years until his recent retirement. The meeting was to discuss how Mr Pepper's long service to the Council could be marked. It was intended that he be granted Freedom of the Parish. This award granted no special favours, but would honour the contribution he had made to the village of Hamble over his many years of service.*

Chairman's signature .....

date.....