

**To Members of Burford Parish Council**

You are duly summonsed to attend a meeting of Burford Parish Council to be held on Wednesday May 18<sup>th</sup> 2023 at Burford Village Hall immediately following the Annual Parish Meeting which commences at 7pm.

**Agenda**

- 1. The meeting shall be chaired by the Chair or in their absence the vice chair pending item 3a.**
- 2. Apologies.** To receive apologies and to approve the reason for absence.
- 3. Elections.**
  - a) Appoint Chair and signing of Declaration of Office as Chair
  - b) Appoint Vice-Chair
- 4. Declarations of Interest:**
  - a. Register of Interest. Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

**Democratic Period / Public Time**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. **In accordance with Standing Orders democratic time shall not exceed fifteen minutes nor anyone speak for more than two minutes. All comments are to be directed to the chairman of the meeting.**

- 5 Minutes. To Approve the Minutes of the Parish Council Meeting on April 13<sup>th</sup> 2023.**
- 6 Council's Policy Documents.**  
To note the Standing Orders, Financial Regulations, Risk Assessment, Asset Register, Code of Conduct.
- 7 Finance.**
  - a) Bank Reconciliation 5th May 2023
  - b) Receipts, Payments up to 18<sup>th</sup> May 2023.
  - c) Summary of Income and Expenditure Year to Date to 5th May 2023
  - d) To approve purchase of Metal Fido Dog waste bin and express delivery in Red for Boraston Lane. And a Plaza Litterbin with ground fixings black or dark blue.
- 8 Resignation of Cllr. Hayley Griffin as Parish Councillor**
- 9 Planning-** To consider any items relating to Planning.
- 10 Reports from Representatives:**
  - a. Shropshire Unitary Councillor (response to questions raised for a response)
  - b. Village Hall update

- c. Police Report

**11 Progress Reports**

- a. Jubilee Bench report

**12 Responsible areas**

- a. Playground
  - i. Repairs
  - ii. New items & Grants
  - iii. General maintenance
  - iv. Regular Checks
  - v. Grass Play Area
- b. Lighting
- c. Bins & Dog Fouling

**13 To discuss the King's Coronation and any plans to commemorate.**

**14 Neighbourhood Plan**

**15 Any Urgent Items not covered elsewhere on the agenda.**

**16 Councillors reports and items for future agenda.** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**17 Date of next meeting.** The next Parish Council meeting is on Wednesday June 29th, 2022 at 7pm.

*C. Hirst- Carole Hirst, Clerk to Burford Parish Council*