

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 28th November 2022 at 7pm

Venue	Abinger Common Village Hall
Councillors	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) David Keene (DK) Ros Doree (RD)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) David Keene (DK) Ros Doree (RD)
Item	
1	Attendance and Apologies for Absence - none
2	Declarations of Interest – All councillors are the trustee for APRGC.
3	Public Question Time <ul style="list-style-type: none">A member of the public attended (KP) to speak regarding the replacement of 3 styles in FG with pedestrian gates. Councillors agreed they would investigate the most appropriate gates and contact landowners to discuss and gain permission and contact JS at Waterlands Farm regarding installation.
4	Approval of the Minutes of the Parish Council meeting held on 17th October 2022 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read and approved.
5	Planning <ul style="list-style-type: none">(a)Councillors noted the minutes of 14th November 2022 (b) Councillors DK & PC agreed to be 'stand-ins' if needed.
6	Matters arising from previous Minutes - None
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none">Approve bank reconciliation – Councillors approved the October 2022 bank reconciliation.Approve payments – The payments for November 2022 were approved except the payment of £177 to SLCC. Councillors asked the Clerk to find out if membership was necessary, now she has completed the CiLCA

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	qualification. The Clerk will establish and get back to councillors. @ 5.12.22 SLCC payment not needed.			
			NOVEMBER 2022 PAYMENTS	
	28/11/2022	AFA Consulting Ltd	Tree Survey	960.00
	28/11/2022	HMRC	Clerks Tax & NI for November 2022	886.37
	28/11/2022	Rebecca Anderson	Clerks expenses October 2022	79.21
	28/11/2022	Glovers GM (Jake Burley)	October 2022 GM	1,196.06
	28/11/2022	SLCC	Clerk's membership 2023	177.00
	28/11/2022	Surrey ALC	NALC/SALC subscription 2022/23	626.35
	05/12/2022	Surrey ALC	Chq cancelled	-626.35
			TOTAL	3,747.99
	<ul style="list-style-type: none">Councillors reviewed and approved the Interim Budget Report for 2022/23Councillors reviewed the Draft 2023/24 Budget and approved it noting the increased Precept charge to £44,000 and the need to monitor and review costs for GM and tree works.Online Banking – Councillors approved and signed the 2nd application form.			
8	Platinum Jubilee Trees <ul style="list-style-type: none">Councillors noted the Clerk was still waiting to hear Treescapes regarding delivery of the trees and councillors agreed they would arrange planting once a delivery date is confirmed			
9	Updated Member Register of Interests Form <ul style="list-style-type: none">Councillors submitted updated forms with Cllrs PC & MB to submit via email.			
10	Clerks Salary <ul style="list-style-type: none">Councillors noted the agreed pay scales for 2022/23			
11	APC Policies <ul style="list-style-type: none">Councillors reviewed and approved APC policies.			
12	Rights of Way Improvements			

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	<ul style="list-style-type: none">• Cllr MB questioned whether the Parish Council could spend the remaining CiL money on other projects. The Clerk agreed to put the matter on the next APC agenda.
13	Chairs announcements – <ul style="list-style-type: none">• Councillors discussed the emails from Helyn Clack regarding Housing Allocations. Councillors instructed the Clerk to complete the online response after establishing the most appropriate responses to ensure Abinger residents gain the most help if wishing to be housed in Abinger.
12	Date of next Meeting – Monday 23 rd January 2023, 7pm Forest Green Village Hall
14	Matters to consider excluding the public - <ul style="list-style-type: none">• No matters needing discussion

The meeting closed at 20.55pm