

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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To all members of Donington with Boscobel Parish Council - Councillors:

I HEREBY GIVE YOU NOTICE that there will be a Meeting of Donington with Boscobel Parish Council on Tuesday 19th May 2020 at 7pm

To be held on Zoom

<https://us04web.zoom.us/j/77526643689?pwd=cVc4RzB4VGoyeY5bklsV1N6N3hOZz09>

Signed: Clerk to the Council v.n.voysey Date 11th May 2020

AGENDA

1. **Welcome by the Chair**

2. **Apologies for absence and reasons:**

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. **Declarations of Interest: a) Pecuniary b) Personal**

4 **Minutes:**

To confirm the minutes of the Council meeting held on Tuesday 17th March 2020

6. **Matters Arising**

a) **Assets Register** – to review and approve the updated Asset Register

7. **New Business**

a) **Financial Regulations** – to review and approve the updated Financial Regulations

b) **Online Banking** – to receive the report on online banking and agree a way forward

c) **Online meeting** – to consider subscribing to the online Zoom meeting system and agree a way forward

d) **Clerk's Probationary Period** – to note that the Parish Clerk has completed her probationary period

8. Finance.

8.1 To approve payments

8.2

- I. **Bank Reconciliation** – To receive and agree the bank reconciliation for the month of March 2020
- II. **Spend to date** - To receive and agree the Receipts and Payments to the end of March 2020
- III. **Internal Audit** – to receive the Internal Audit report
- IV. **Annual Governance Form** – to sign the Annual Governance Form
- V. **Annual Return for 2019-20** to sign the Annual Return for 2019-2020
- VI. **Exercise of Public Rights** to confirm the exercise of public rights.

12. Training

Training information is available on

www.alcshropshire.co.uk/training

14. Date of the Next Meeting 16th June 2020

Items for the agenda to be notified to the clerk by 6th June