



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL
HELD ON THE 6th FEBRUARY 2019 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, (from 8.55pm) J Britt, M Cockett, P Culver, C Huggens, S Knowles, M Michaelas, N Osborne, A Ratcliffe, P Scrivens & A Walmsley. M McFarlane (Clerk) 18 Members of the public.

PUBLIC PARTICIPATION

(7.30pm – 7.50pm)

The Community Warden reported on incidences of anti-social behaviour and confirmed extra patrols by the PCSO during the evening have been requested. He also gave details about a new free scheme True Call 38 which offers the option of using the number 0333 88 88 88 88 when filling in forms online, instead of your personal number, this protects your privacy. The Warden also highlighted HMRC email scams requesting payments and suggested that under no circumstances should you respond to the mail.

Details of True Call 38 will be on the notice boards and web-site. Borough Cllr. T Sams expressed his gratitude to the Community Warden for ensuring a frail resident was safe and well, Community Wardens provide a helpful and valuable service for the parish.

A parishioner thanked Borough Councillors T & J Sams for helping to ensure the faulty street lights on Cherry Close estate were recently reinstated.

A spokesperson representing residents present at the meeting from Westwood Close, requested the council reconsider their response of no objection (with conditions) to the planning application 18/506657/FULL Land West of Loder Close and Westwood Close Ham Lane Lenham, a residential development of 54 dwellings.

The group requested support for the valid objections raised concerning the prematurity of the application in relation to the progress of the Neighbourhood Plan; loss of privacy; security risks, particularly during the construction phase, and the placing of a foot and cycle path running directly to the rear of their gardens. They highlighted insufficient community space on the site and loss of open countryside, several residents were anxious and worried about the impact of envelope development around the gated community. They requested alternative sites south of the railway could be considered.

Cllrs. confirmed occupation of the properties would not be until 1st April 2021 and that staged development was preferential in terms of infrastructure provision. The Chairman stated LPC were not the planning authority, it will be decided by MBC. The planning committee require full council to ratify or disagree with the recommendation to MBC, which will be undertaken during this meeting.

The Chairman thanked the members of the public for attending this evening. The meeting opened at 8pm.

18/113 APOLOGIES FOR ABSENCE RECEIVED

The Council accepted apologies for absence from
Cllr. B Whitmore-Ryan, County Cllr. S Prendergast & PCSO J Boyd.

18/114 TO RECEIVE DECLARATIONS

Declarations of Interest on Agenda items. No declarations received.
Declarations to changes to the Register of Interests. No declarations received.

Requests for dispensations. No requests received.



18/115 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.
No notification received.

18/116 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS

This agenda item was discussed earlier in the proceedings and will be brought forward on the agenda for the members of the public to witness the decision, concerning the request to reconsider the council's response to application 18/506657/FULL, at the meeting on the **16th January**. Cllr. A Ratcliffe proposed, Cllr. C Huggens seconded and it was **RESOLVED** that the minutes are a true record. The site is an integral part of the NHP and supported by the council. Whilst being aware of the overall impact of the increased development throughout the village, the NHP once 'made' will allow the council to influence the quality of the infrastructure, open spaces, and building design, all important issues for the future of the entire village. Cllrs. voted (one abstention) to support the planning committee recommendation.

Cllr. Walmsley summarized the meetings of the 2nd January and 4th February. He highlighted the KCC Waste and Minerals consultation for the extraction of soft sand at Chapel Farm, Lenham Heath. Concerns will be raised covering increased traffic movements on the A20, archeological investigations, utilities and infrastructure impact, also ecological and environmental issues.

Cllr. R Greenwood proposed, Cllr. C Huggens seconded, and it was **RESOLVED** that the recommendations contained in the report of the meetings on the **2nd January & 4th February 2019** be approved, adopted and signed by the Planning Committee Chairman.

18/117 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING

Cllr. A Walmsley proposed, Cllr. M Cockett seconded, and it was **RESOLVED** that the minutes of the meeting held on Wednesday **2nd January 2019** are a true record and were approved, adopted and signed by the Parish Council Chairman.

18/118 PROGRESS OF RESOLUTIONS (For information purposes only)

Dealt with under agenda items.

18/119 PARISH COUNCIL ELECTION 2nd MAY 2019

Election advertising materials have been placed on the web-site and on the notice boards plus the Focus magazine. Cllr. Osborne suggested an open morning to encourage candidates to apply to stand for election. Thirteen positions are available, nine for the North Ward and four for the South Ward. Nomination papers and information will be sent by MBC for circulation. NALC also have a web- site with full details.

18/120 MAIDSTONE ROAD PUBLIC CONVENIENCES FUTURE PROPOSALS

The building is closed until further notice following reoccurring acts of vandalism.
The facilities are in dire need of refurbishment and upgrading to meet requisite standards.

Cllr. Michaelas suggested the possibility of implementing the Community WCs, whereby local businesses sign up to a scheme which offers the public WC facilities. Following discussions, it was agreed to not spend anymore money on the existing facilities and instead look at refurbishment options and possible pay for entry system locks. The building will remain locked. Design options and costings will be investigated.

PARISH COUNCIL

18/121 NEIGHBOURHOOD PLAN REPORT

Several important reports are being organised and will be reviewed before publication. Reports expected to be available for consideration include a traffic plan, car parking, environmental investigations, landscape and viability reports and infrastructure requirements. All works are in hand to progress to Regulation 16 and will be circulated to Cllrs. for consideration.

18/122 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING

Cllr. Huggens will organise quotes for repairs to the bus shelter in the Square.

Cllr. Britt is progressing the Emergency Plan and has sent a draft copy to MBC for consideration. The council will be represented by Cllr. Britt at the meeting on February 8th to discuss the proposal from Highways England for a possible lorry park in the area around the hamlets south of the parish.

Cllr. N Osborne proposed, Cllr. M Ballard seconded, and it was RESOLVED that the recommendations contained in the report of the meeting of the **16th January 2019** be approved, adopted and signed by the Finance & General Purposes Chairman.

18/123 TO RECEIVE REPORTS FROM COUNCIL SPOKEPERSONS

Cllr. Scrivens will request the no entry road markings in the Square are repainted.

Cllr. Michaelas reported the new additional CCTV camera is operational and camera coverage proved useful to the police when investigating the theft of the cash machine from the Co-op.

Cllr. Knowles will investigate the cost of palisade fencing for the replacement of the damaged section in the corner of the Ham Lane play area, she will also enquire about costs to possibly install a multi-use games area at the Cherry Close play area.

Cllr. Ballard reported two vacancies for Douglas Alms Houses advertised in the Focus, application forms are available from the Clerk to the charity. The trust is investigating the possibility of providing new dwellings subject to planning.

Cllr. Greenwood attended the HPC meeting and reported on the progress of the new parish office and the precept requirements.

Cllr. Osborne will request a copy of the invoice for the church inspection report, which LPC have agreed to pay £200 towards. Possible funds from S106 monies to install an adequate net at the cricket field will be investigated.

PARISH COUNCIL MINUTES

Cllr. Ratcliffe reported progress on the possible building options for the nursery school project. Fund raising will be undertaken by the nursery school management and trustees.

18/124 REPORTS FROM OUTSIDE MEETINGS

Cllr. Culver was pleased to report that Lenham Primary school have received considerable upgrades to the information technology available to both pupils and teaching staff.

Monies from S106 and KCC enabled the purchase of two new sets of tablets and charging trollies, along with eight promethean interactive boards.

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18/125 FINANCE

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
Made by Falcon. Web-site service. January web-site.	5006	60.00
Lenham Community Centre room hire.	5007	235.00
M McFarlane. Petty cash December 2018 & January 2019	5008	188.87
Void cheque	5009	0.00
PMC Planning. NHP consultancy. Nov/Dec 2018 & Jan 2019	5010	3600.00
Chris Hill landscape work December/January.	5011	210.00
SSE Electricity standing charge allotment site.	5012	47.34
Jen Contractors. WCs cleaning, dog bins & litter January	5013	912.00
Cannon Hygiene. WCs duty of care. Feb-April	5014	51.95
Seymour & Saunders Electrical Ltd. Pop up power maintenance	5015	132.00
Amiga Fire & Security Ltd. New camera & maintenance. February	5016	343.20
R James & Sons Fencing Ltd. Cemetery rabbit proof fencing.	5017	3306.00

Salaries & expenses detailed as Appendix A and are filed with a signed copy of these minutes.

To note receipt of income (Details of income to be tabled)

VAT refunds totalling £23,851.58.

Cemetery fees totalling £720.00

Allotment Association water supply standing charge totalling £32.18

Bank interest totalling £18.80.

Cllr. A Ratcliffe proposed, Cllr. M Cockett seconded, and it was RESOLVED to make the payments.

Cllrs. P Scrivens and N Osborne signed the cheques on behalf of Lenham Parish Council.

The fee proposal for works to be carried out in relation to the Lenham Neighbourhood Plan through to December 2019 from PMC Planning will be accepted and appointment confirmed in writing.

b) Final budget precept requirement.

The amount required for financial year 2019 – 2020 is £144,300. The paperwork has been signed by the Chairman and Clerk and posted to MBC by 31st January as requested.

18/126 CORRESPONDENCE RECEIVED (For information only)

Two letters concerning the proposed development west of Loder Close have been received,

circulated and dealt with under public participation.

Cllrs. Ballard and Osborne have been invited to a meeting to discuss drainage provision from the Paddock development across land at Groom Way.

18/127 MARCH MEETING DATES

Planning Committee 4th Parish Council 6th

Finance & General Purposes followed by Planning Committee on the 20th

Members of the public are welcome to attend the meetings.

The meeting closed 9.40pm.