

# Tutnall & Cobley Parish Council

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69 Cavendish Street  
**Worcester**  
Worcestershire  
**WR5 3DX**

Dear Councillor

5th February 2026

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 12<sup>th</sup> February 2026 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths  
Clerk & Proper Officer

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## **Public Comment:**

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

## **A G E N D A**

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### **1. APOLOGIES FOR ABSENCE**

To receive apologies and to approve reasons for absence.

### **2 DECLARATIONS OF INTEREST:**

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
  - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

*To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.*

- ### **3 MINUTES:**
- To consider the approval of the minutes of the Ordinary meeting of the Council on 22<sup>nd</sup> January 2026 (attached).

- ### **4 PROGRESS REPORTS FOR INFORMATION:**
- Items raised for a decision will appear on the agenda for the next meeting:

- a) Clerk:
- b) Chairman:
- c) District Councillor:
- d) County Councillor:
- e) Footpath Warden:
- f) Tree Warden:
- g) Conservation Officer:
- h) Community Hall Representative:
- i) Charities Representative:

**5 CORRESPONDENCE FOR INFORMATION** – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership E-Bulletin - Bromsgrove and Redditch - October 2025 – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – attached
- e) RSN Rural Funding Digest - emailed
- f) ) PCC newsletter – emailed
- g) Community Energy Companies – emailed
- k) CALC Health and Wellbeing Newsletter -February 2026 – emailed
- l) Wellbeing in Partnership E-Bulletin - Bromsgrove and Redditch – February 2026- emailed
- m) West Mercia Police - Economic crime unit - monthly fraud update – February 2026 - emailed
- n) Tardebigge Bus Shelter – emailed

**6 PLANNING MATTERS:**

**Applications for consideration: 26/00053/FUL** - Bentons Cottage , Hewell Lane, Tardebigge, Worcestershire – single storey extension – deadline for comments 26<sup>th</sup> February 2026.

**Approvals:** 25/00948/FUL - Shortwood House And Stables , Brockhill Lane, Tardebigge, Worcestershire - Installation of solar PV array – approved 3<sup>rd</sup> February 2026

**Refusals:** none

**Appeals:** none

**Withdrawn:** none

**7 LENGTHSMAN SCHEME:**

**8 HIGHWAY MATTERS:**

**9 FINANCE: To consider**

	<b>a) Bank Balances:</b>	as at 31 <sup>st</sup> January 2026 Current Account	£ 4,858.95
		as at 31 <sup>st</sup> January 2026 Deposit Account	<u>£ 9,239.96</u>
-*		<b>Total Balance 31<sup>st</sup> January 2026</b>	<b>£ 14,098.91</b>

**b) Receipts:** 0.00

**c) Payments for Approval:**

	L Griffiths: Clerk’s salary for January 2026	£ 463.13
	Clerk’s expenses for January 2026	£ 66.25

Lengthsman duties @£20 per hour

	Tutnall – 8.5 hours	£ 170.00
	Burcot – 4 hours	£ 80.00

Website regular monthly direct debit payment	£ 11.99
Gov.uk email account monthly direct debit payment	<u>£ 2.99</u>
	£ 794.36

**Total**

**Unpresented Cheques:** £100

**d) Outstanding Invoices:** None

**e) Finance Items - Proposed and Seconded**

**10 POLICIES AND PROCEDURES TO BE ADOPTED FROM NALC AND INCLUDED ON WEBSITE**

- Complaints procedure
- Disciplinary policy
- Freedom of information policy
- IT Policy
- Lone Working Policy
- Model Councillor Code of Conduct
- Model Financial Regulations
- Model Standing Orders
- Scheme of Delegation

**11 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**12 DATE OF NEXT MEETING:** Thursday 12<sup>th</sup> March 2026.